



NIGP Forum: Leadership Summit 2021
Anaheim Convention Center
Anaheim, California - September 11 - 14, 2021

Registration Package

Registration includes:

- Access to all educational sessions, plenary sessions, products expo and 3 meals.
- Complimentary **NIGP Forum: virtual** registration.

Registration Form Instructions

- Print or type and complete all sections of the registration form.
- Retain a copy for your records.
- August 22, 2021 is the last day to receive advanced registrations. Registrations received after August 22, 2021 will be processed onsite at the Anaheim Convention Center and billed at the late registration rate.

Payment

- Acceptable forms of payment are credit card, check or purchase order. NIGP accepts Visa, MasterCard or American Express.
- When paying by credit card include your billing address and card security code on the form and fax OR mail to the address on the form.
- If paying by check, make checks payable to NIGP and mail to the address on the form.
- When paying by purchase order, a copy of the purchase order must accompany your registration to be processed.
- Purchase Orders are not recognized as payment and full payment must be made by one of the payment options listed above.
- All fees are charged in US Dollars.

Methods of Registration

Email

- Complete the registration form, include payment information and email it to forum@nigp.org.

Fax

- Complete the registration form, include payment information and fax it to 703-635-2326.

Mail

- Send completed registration form with payment to: NIGP, ATTN: Customer Care Department, 2411 Dulles Corner Park, Suite 350, Herndon, VA 20171. **DO NOT MAIL WITH CREDIT CARD INFORMATION IF ALREADY FAXED OR EMAILED TO NIGP!** This will result in a double charge to your credit card!

Internet

- Register online using your Visa, MasterCard or American Express [here](#) and receive immediate confirmation of your registration.

On site

- Registrations received after August 22, 2021, will be processed on site at the Anaheim Convention Center. On site registrations will be billed at the late registration rate.

Confirmation

All registrants will receive an email confirmation that includes payment and balance information upon receipt and processing of their registration.

Cancellations and Refunds

NIGP Forum: Leadership Summit registrations are fully refundable until July 16, 2021. Cancellations received on or after July 17th will be fully refunded minus a \$175 administrative fee. Registrations are transferable at any time to another individual within your entity. There will be no refunds for no-shows or early departures from the event. If the NIGP Forum Leadership Summit is cancelled for any reason, NIGP's liability is limited to the registration fee only

Questions?

Contact us at 800-367-6447 x0, or email forum@nigp.org. Visit our [web site](#) for complete Forum information.

NIGP FORUM 2021

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EARLY REGISTRATION FORM

(valid through May 31, 2021)

Check here if you are a first-time attendee

TYPE OR PRINT LEGIBLY

Full Name _____

BADGE NAME _____

Agency _____

Title _____

Business Address _____

City & State/Province (Include Zip/P.C.) _____

Tel. No. (Include Area Code) _____ Ext. # _____

Fax No. (Include Area Code) _____

Email Address _____

Payment Information:

MasterCard VISA American Express

Card # _____ Exp. Date _____ Card Security Code _____

Signature of Cardholder: _____

Credit Card Billing Address: Street _____ City _____ State _____ Zip _____

Cardholder's name if different from registrant: (please print) _____

* IMPORTANT *

1. Early bird form valid through **May 31, 2021**. Forms received after this date will be charged at standard registration rates.
2. Please note cancellation policy on instruction page.

Participant Code of Conduct

NIGP is dedicated to providing a safe, friendly, welcoming, and harassment-free environment for all conference attendees and participants regardless of gender, gender identity or expression, age, sexual orientation, disability, physical appearance, body size, race, ethnicity or religion. NIGP expects all participants, including attendees, speakers, contractors, exhibitors, sponsors, guests, and volunteers to behave in a professional manner at all NIGP sponsored events. Read the complete version of our [participant code of conduct](#) online.

Photos

NIGP plans to take photographs at the NIGP Forum: Leadership Summit and reproduce them in NIGP educational, news or promotional material, whether in print, electronic or other media, including the NIGP website. By participating in the 2021 Forum, you grant NIGP the right to use your name, photograph and biography for such purposes. All postings become the property of NIGP. Postings may be displayed, distributed or used by NIGP for any purpose.



Check here if you require special assistance to fully participate in the Forum (including dietary restrictions).

Describe: _____

Required Information

Name & Telephone of Emergency Contact during Forum

Registration Fee:

- Early Bird NIGP Member: \$800.00
 Early Bird Non-Member: \$1,000.00