

15. AWARDS AND HONORS

Scope

This policy covers the composition of the Awards Task Force, types of awards, nominations review, and presentation of awards issued by NIGP and by other professional procurement agencies.

Governing References

- NIGP Articles of Incorporation - Article IV stipulates the NIGP Governing Board or Chair may establish such other committees as they deem necessary and shall also establish the mission and duration of each such committee.
- NIGP's Practices Manual further defines criteria and eligibility for award achievement.

A. Task Force Composition and Responsibilities

1. The Awards Task Force shall be structured in accordance with the provisions outlined in Chapter 4 of this Board Policy Manual (Committees and Task Forces).
2. The Task Force shall be responsible for the development and review of all awards programs of NIGP and shall also be responsible for selecting the recipients of awards bestowed by NIGP.
3. It is understood that any member of the Task Force shall disclose any potential conflicts of interest regarding NIGP awards, and Task Force members should specifically recuse themselves from the evaluation process when:
 - a. He/she is a candidate for one of the awards; and/or
 - b. He/she holds membership in a chapter affiliate that has been nominated for a specific chapter award identified in this policy; and/or
 - c. He/she is employed by the same public agency as a candidate who has been nominated for an individual award.

B. Types of Awards and Descriptions

NIGP offers four types of awards on an annual basis:

1. Individual Awards

a. Albert H. Hall Memorial Award

The Albert H. Hall Memorial Award is NIGP's highest award. Established in 1977, this award is named in honor of NIGP's Founder, Albert H. Hall, who served as the organization's first Executive Vice President from 1944 to 1975. Persons receiving the Albert H. Hall Memorial Award will also receive the designation of "Fellow of NIGP" or FNIGP. The Awards Task Force is responsible for establishing selection criteria, providing opportunities for members to nominate candidates, assessing submittals, and making the final selection, subject to confirmation by the Executive Committee.

b. Distinguished Service Award

The Distinguished Service Award (DSA) is granted to individuals who have distinguished themselves through contributions to public procurement. Up to three (3) DSAs may be awarded annually. The Awards Task Force is responsible for establishing selection criteria, providing opportunities for members to nominate candidates, assessing submittals, and making the final selection, subject to confirmation by the Executive Committee.

c. Anne Deatherage Meritorious Service Award

NIGP confers the Anne Deatherage Meritorious Service Award on individuals who have dedicated their career to advancing public procurement. The Awards Task Force is responsible for establishing selection criteria, providing opportunities for members to nominate candidates, assessing submittals, and making the final selection, subject to confirmation by the Executive Committee.

d. Procurement Specialist of the Year Award

NIGP grants this award to a public procurement specialist who has distinguished themselves in the field of public procurement. The Awards Task Force is responsible for

establishing standard criteria, providing opportunities for members to nominate candidates, assessing submittals, and making the final selection.

e. Procurement Manager of the Year Award

NIGP grants this award to a public procurement manager who has distinguished themselves in the field of public procurement. The Awards Task Force is responsible for establishing standard criteria, providing opportunities for members to nominate candidates, assessing submittals, and making the final selection.

f. Chair Awards

Chair awards are presented at various events during the NIGP annual Forum and Products Exposition and are presented by the current Chair of the Governing Board or one of the three councils as listed below. The respective Chair solely determines the selection process for the award:

- (1) The Governing Board Chair selects the recipient of the Leadership Award and the Ella Pierce Diversity and Inclusion Award
- (2) The Finance Council Chair selects the recipient of the Integrity Award.
- (3) The Member Council Chair selects the recipient of the Young Professional Award
- (4) The Talent Council Chair selects the recipient of the Volunteer Award.

2. Chapter Awards

a. Chapter Seals

NIGP has developed a 'standard' in which chapters can strive to follow and advance the opportunities offered to their members. Participating chapters receive a score which records their progress in achieving excellence across four progressive designations: bronze, silver, gold, and platinum.

The Chapter Ambassador Committee is responsible for establishing the standards, assessing submittals, and making the final selection.

b. Outstanding Chapter Awards

NIGP confers Outstanding Chapter awards on chapter affiliates that distinguish themselves by offering effective professional programs to the members and by sharing that knowledge with other chapters.

There are four categories within the Outstanding Chapter of the Year Awards:

- (1) Outstanding Chapter Advocacy and Outreach
- (2) Outstanding Chapter Membership
- (3) Outstanding Chapter Operations
- (4) Outstanding Chapter Professional Development

The Chapter Ambassador Committee is responsible for establishing standard criteria, assessing submittals, and making the final selection.

3. Agency Awards

The Member Council has established the Agency Advancement Award to recognize agencies who have excelled at implementing a procurement-related program or process improvement within their organization.

NIGP's Member Council has the authority to establish and sunset agency-based awards from time to time in its best interest.

4. Sponsorship and Other Professional Awards

NIGP sponsors the Achievement in Excellence in Procurement (AEP) award issued by the National Procurement Institute (NPI). Through a Memorandum of Understanding between NIGP and NPI, NIGP staff shall promote and support the AEP award on an annual basis.

C. Nominations and Presentation of Award

1. The Awards Task Force will seek nominations for awards on an annual basis.
2. Candidates considered for each award must meet all the mandatory criteria for the nominated award as defined in the Practices Manual.
3. No member of the NIGP Governing Board or one of the three NIGP Councils (Finance, Member, and Talent) shall be eligible to receive

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any award granted by NIGP if he/she is serving on the Board or Council at the time of nomination.

4. NIGP shall present awards at a prominent event during the annual NIGP Forum and Products Exposition.