



NIGP Forum: Leadership Summit health and safety information

As we come together to meet in person for the first time in many months, NIGP wants to assure you that we are taking measures to ensure the meeting environment is clean and safe.

We are working with our venue partners to ensure onsite cleaning protocol is in place. Anaheim Convention Center is a GBAC star facility, which is the gold standard of prepared facilities. This means:

- the facility has established cleaning, disinfection, and infectious disease prevention programs to minimize risk of contraction
- the proper cleaning protocols, disinfecting techniques, and work practices in place to combat biohazards and infectious disease
- Highly informed cleaning professionals who are trained for outbreak and infectious disease preparation and response.

With regard to air quality and ventilation, the Anaheim Convention Center utilizes one hundred percent (100%) outside air in accordance with ASHRAE (American Society of Heating, Refrigeration and Air-Conditioning Engineers) and CDC (Centers for Disease Control) recommendations for publicly occupied spaces. The ACC maintains a preventative/predictive maintenance program which includes frequent system air surface cleaning and sanitation and utilizes both MERV 8- with zero bypass seals (100% of air through the filter system) and MERV 13 filters in their state of the art dynamically controlled building.

- ACC standard use of both MERV* 8 and MERV* 13 filters
- ACC implemented modifications to air handling equipment to completely resolve air bypassing filtration and currently one hundred percent (100%) of the air entering the space is forced through the filters
- No air is recirculated within any areas of the Convention Center

Anaheim Convention Center also has implemented the following:

- touchless cash transactions for parking and food stand locations, including cash bars (credit card purchases only)
- All ATM's have been removed
- 30 water bottle fill stations have been installed throughout the facility
- Installed 153 wall mounted hand sanitizer dispensers, 90 of which are touchless
- Employees are required to participate in a daily health and wellness certification that includes checking their temperature prior to reporting to work
- All employees have been instructed to stay at home or go home if not feeling well
- Employees will wear a face covering when interacting with others and when a minimum distance of six feet cannot be maintained
- Additional signs have been posted in operational and administrative areas reminding employees about wearing face coverings, using gloves where appropriate, hand washing and appropriate sneezing and coughing protocols

- All active duty employees have received (and all non-active employees will receive prior to returning to active duty) training regarding coronavirus safety and individuals performing cleaning and housekeeping duties have received additional training regarding cleaning methods, product use and other activities

During the Leadership Summit, all on-site safety measures for cleaning and capacity utilization will meet or exceed applicable guidelines. We encourage attendees to be aware of others and distance when possible. All meeting rooms will be set to allow for some physical distance between chairs.

NIGP is not requiring proof of vaccination against COVID-19 or proof of a negative test to participate in the Leadership Summit. We do expect that all participants wear a mask at all times while indoors at the event.

Participants are required to follow local guidelines while traveling, particularly on airplanes and public transportation. Know the requirements before you travel.

To reduce contact, badges will be pre-printed and available for pickup for public procurement professional attendees and sponsors at the Marriott on Saturday, Sept. 11, so pre-registration is encouraged. Attendees who did not register prior to the August 22 deadline should visit our registration desk at the Anaheim Marriott on Saturday or register at the Anaheim Convention Center on Sunday. Exhibitors may pick up badges beginning Sunday, Sept. 12 and using touchless registration stations.

In the exhibit hall, aisles will be wider to allow for physical distancing, and designated entry points will be established.

NIGP will be working closely with the in-house catering team to ensure safe serving and preparing protocols are followed. Aramark is requiring service staff to wear masks and gloves. Food service may include covered and pre-packaged food items to ensure your safety. Additionally, coffee stations and buffets will have attendants assisting with serving. We appreciate your patience as we maintain the highest standards to keep you safe.

Water stations have been eliminated to avoid excessive touching. Water bottle fill stations are available throughout the ACC.

As a Summit participant you can help keep us all safe by:

- Always wear a face covering, except when consuming a beverage or food, while indoors
- Be respectful when greeting others as not everyone may be comfortable with physical touching
- Practice good hygiene with frequent hand washing or sanitizing
- Keep distance in public areas when possible
- Do not attend the meeting if you feel ill