

PATHWAYS

NIGP | PROFESSIONAL DEVELOPMENT + CREDENTIALING

NEW! Pathways Offerings

Now Available for your Chapter or Agency

Pathways: Innovative Learning, Instant Recognition

As part of our continuing efforts to reimagine learning at NIGP, we are excited about our new Pathways offerings highlighted in this brochure. It has never been easier to create your own customized professional development path than now!

Innovative Learning

Pathways provides relevant learning for every member at every stage of your career in public procurement – whether you are new to the profession or a tenured practitioner, it has something for you. Pathways content was designed for the modern, adult workforce and is accessible in three formats to suit individual learning styles, schedules and budgets.

- **In-Person** learning provides maximum interaction and collaboration between instructors and peers who are collocated while learning.
- **Virtual Instructor-Led** learning combines the best of in-person and online – you get the interaction and collaboration of in-person learning with the ease and convenience of online learning.
- **On-Demand** learning is 100% self-paced with pre-recorded learning modules you can access anytime, from anywhere with any device with lifetime access and no due dates.

The newly designed immersive offerings from Pathways give you the ability to learn from peers, engage with our expert facilitators, and plenty of time to take part in activities that provide for deep learning of the concepts presented.

Instant Recognition

In addition to relevant learning that will accelerate your performance, with Pathways, you also get instant recognition of all your accomplishments via digital badges. Every module or certificate you successfully complete or designation you attain will come with a digital badge that tracks and showcases your achievement. These badges are delivered to you via Aspire, NIGP's learning portal. Share them with anyone through social media platforms like LinkedIn so everyone can see your accomplishments and your commitment to lifelong learning.

Whether your learning path leads you into a classroom or you maneuver your path from the comfort of your desk or smart phone through our new virtually facilitated and on-demand offerings – with Pathways ***you are in the driver's seat.***

Over the next year, our learning roadmap will significantly expand as we provide access to both Advanced and Expert level content.

Please drop me a note or give me a call to share your experiences and suggestions for ways we can make Pathways even better. I wish you all the best on your learning journey.

Your Partner,

Todd Slater
Chief Content Officer, NIGP
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Core Certificates provide competency-based learning paths to fit every stage of your career. If you are relatively new to procurement (0-5 years of experience), these Foundation Certificates are worth exploring. They were designed by industry professionals to deliver the competencies needed to be a valuable contributor.

Core Certificate: Foundations of Strategy and Policy

This Core Certificate aligns with these competencies from the PPCF:

- **Strategy** – Mission & Public Benefit
- **Policy & Legislation** – Enabling Regulations & Compliance
- **Policy & Legislation** – Legislation & Legal Environment
- **Policy & Legislation** – Ethics & Transparency

Key Benefits to Learner:

- Increase your productivity while minimizing risk for yourself and your organization.
- Increase efficiency and effectiveness through task prioritization and time management.
- Increase ability to think conceptually and strategically, drive clarity of vision and mission, optimize choices to drive impactful results.
- Earn digital competency badge for immediate recognition.

Ideal For:

- Entry-level public procurement and central warehouse professionals who serve as assistants, coordinators, buyers, or equivalent functions within their respective entities.
- Non-procurement managers and supervisors who are responsible for either the procurement function or staff who provide procurement functions under delegated authority.
- Professionals who are employed by governing entities and special authorities (such as K-12 and higher education, publicly-owned utilities, transportation providers, and other publicly-funded or created organizations) that either serve within or manage the procurement function.
- Suppliers or representatives of suppliers seeking to understand the public procurement function from a holistic level, including the policies, standards, and procedures by which public entities must function.

Time Commitment:

In-Person	Virtual Instructor-Led	On-Demand
<ul style="list-style-type: none"> ■ 2-Day Classroom experience (includes some pre-and post-class work along with an assessment) ■ 17 Contact Hours/ 1.7 CEUs ■ Price: \$425 	<ul style="list-style-type: none"> ■ 2-Week experience with 3-5 hours of live collaboration with peers and instructor ■ 17 Contact Hours/ 1.7 CEUs ■ Price: \$425 	<ul style="list-style-type: none"> ■ At your own pace. Learn on your schedule ■ 10.5 Contact Hours/ 1.1 CEUs ■ Price: \$360

Core Certificate: Foundations of Planning and Analysis

This Core Certificate aligns with these competencies from the PPCF:

- **Planning & Analysis** – Requirements Planning & Understanding
- **Planning & Analysis** – Standardization
- **Planning & Analysis** – Cost, Price & Value Analysis

Key Benefits to Learner:

- Develop strategic thinking skills, outline proactive and applicable approaches to ensuring best practice guidance and implementation.
- Identify and articulate the goals and objectives of public procurement.
- Enhance critical skills such as strength and weakness evaluation, opportunities and threat analysis, and stakeholder-end user engagement.
- Earn digital competency badge for immediate recognition.

Ideal For:

- Entry-level public procurement and central warehouse professionals who serve as assistants, coordinators, buyers, or equivalent functions within their respective entities.
- Non-procurement managers and supervisors who are responsible for either the procurement function or staff who provide procurement functions under delegated authority.
- Professionals who are employed by governing entities and special authorities (such as K-12 and higher education, publicly-owned utilities, transportation providers, and other publicly-funded or created organizations) that either serve within or manage the procurement function.
- Suppliers or representatives of suppliers seeking to understand the public procurement function from a holistic level, including the policies, standards, and procedures by which public entities must function.

Time Commitment:

In-Person	Virtual Instructor-Led	On-Demand
<ul style="list-style-type: none">■ 2-Day Classroom experience (includes some pre-and post-class work along with an assessment)■ 15 Contact Hours/ 1.5 CEUs■ Price: \$425	<ul style="list-style-type: none">■ 2-Week experience with 3-5 hours of live collaboration with peers and instructor■ 15 Contact Hours/ 1.5 CEUs■ Price: \$425	<ul style="list-style-type: none">■ Available in April 2020

Core Certificate: Foundations of Sourcing and Contracting

This Core Certificate aligns with these competencies from the PPCF:

- **Sourcing & Contracting** - Sourcing & Contracting Methods
- **Sourcing & Contracting** - Specification Development
- **Sourcing & Contracting** - Evaluation Methods
- **Sourcing & Contracting** - Negotiations

Key Benefits to Learner:

- Learn to balance the needs, wants, and desires of your entity with those of other key stakeholders.
- Get an understanding of the relevant tools needed to ensure the best commodity for your situation.
- Enhance ability to procure commodities in the right manner, based on the correct criteria, and within appropriate price ranges.
- Increase overall confidence in your ability to deliver peak performance in your role.
- Earn digital competency badge for immediate recognition.

Ideal For:

- Entry-level public procurement and central warehouse professionals who serve as assistants, coordinators, buyers, or equivalent functions within their respective entities.
- Non-procurement managers and supervisors who are responsible for either the procurement function or staff who provide procurement functions under delegated authority.
- Professionals who are employed by governing entities and special authorities (such as K-12 and higher education, publicly-owned utilities, transportation providers, and other publicly-funded or created organizations) that either serve within or manage the procurement function.
- Suppliers or representatives of suppliers seeking to understand the public procurement function from a holistic level, including the policies, standards, and procedures by which public entities must function.

Time Commitment:

In-Person	Virtual Instructor-Led
<ul style="list-style-type: none">■ 3-Day Classroom experience (includes some pre-and post-class work along with an assessment)■ 22.5 Contact Hours/ 2.3 CEUs■ Price: \$595	<ul style="list-style-type: none">■ 2-Week experience with 3-5 hours of live collaboration with peers and instructor■ 22.5 Contact Hours/ 2.3 CEUs■ Price: \$595

Core Certificate: Foundations of Warehousing and Inventory Management

This Core Certificate aligns with these competencies from the PPCF:

- **Contract Administration** - Logistics and Transportation
- **Contract Administration** - Asset and Inventory Management
- **Contract Administration** - Surplus, Disposal, and Closeout

Key Benefits to Learner:

- Increase ability to analyze the requirements for a procurement and determine which transportation and logistics processes provide the best solutions.
- Reduce waste and risk of security breaches through effective commodity evaluation and disposal methodology.
- Decrease onsite physical injury through effective safety protocol.
- Increase service to internal customers to provide faster warehousing turnaround.
- Earn digital competency badge for immediate recognition.

Ideal For:

- Public procurement and central warehouse professionals who serve as assistants, coordinators, buyers, or equivalent functions within their respective entities.
- Non-procurement managers and supervisors responsible for either the procurement function or staff who provide procurement functions under delegated authority.
- Professionals employed by governing entities and special authorities that either serve within or manage the procurement function.

Time Commitment:

In-Person	Virtual Instructor-Led
<ul style="list-style-type: none">■ 2-Day Classroom experience (includes some pre-and post-class work along with an assessment)■ 15 Contact Hours/ 1.5 CEUs■ Price: \$425	<ul style="list-style-type: none">■ 2-Week experience with 3-5 hours of live collaboration with peers and instructor■ 15 Contact Hours/ 1.5 CEUs■ Price: \$425■ Available in June 2020

Core Certificate: Foundations of Leadership

This Core Certificate aligns with these competencies from the PPCF:

- **Leadership** - Driving Change, Innovation, Agility
- **Leadership** - Communication Strategies
- **Leadership** - Problem Solving & Critical Thinking

Key Benefits to Learner:

- Increase the influence procurement professionals have with internal and external end users.
- Increase internal and external engagement and buy-in in the change process.
- Increase the procurement value-add to the organization by thinking creatively within the boundaries of the legal and policy requirements.
- Increase proficiency of the department through early engagement.
- Earn digital competency badge for immediate recognition.

Ideal For:

- Public procurement and central warehouse professionals who serve as assistants, coordinators, buyers, or equivalent functions within their respective entities.
- Non-procurement managers and supervisors responsible for either the procurement function or staff who provide procurement functions under delegated authority.
- Professionals employed by governing entities and special authorities that either serve within or manage the procurement function.

Time Commitment:

In-Person	Virtual Instructor-Led
<ul style="list-style-type: none">■ 2-Day Classroom experience (includes some pre-and post-class work along with an assessment)■ 15 Contact Hours/ 1.5 CEUs■ Price: \$425■ Available in June 2020	<ul style="list-style-type: none">■ 2-Week experience with 3-5 hours of live collaboration with peers and instructor■ 15 Contact Hours/ 1.5 CEUs■ Price: \$425■ Available in June 2020

Designated Public Procurement Associate

Designations let you take your career to new heights by showing mastery of a comprehensive set of competencies aligned to a specific job role or function. They are designed to show breadth and depth of learning across many competencies.

If you are new to Public Procurement (0-5 years) and are looking for a pre-determined learning path, the Public Procurement Associate Designation is for you.

This offering sets you on a path to achieve three Foundational Certificates and is an ideal way to gain the core competencies you need to succeed in a career in public procurement.



By completing all three of these Core Certificates you will automatically move up to become a Designated Public Procurement Associate:

- **Core Certificate: Foundations of Strategy and Policy**
- **Core Certificate: Foundations of Planning and Analysis**
- **Core Certificate: Foundations of Sourcing and Contracting**

These Core Certificates are offered in-person, virtual instructor-led and on-demand, you choose the learning style that works best for you.

If you are looking to focus your learning on more advanced and targeted areas of procurement, our Specializations are designed for you. Here you have an opportunity to delve deeper into a topic, such as Technology Procurement.

Specialization Certificate: Foundations of Technology Procurement

This Specialization covers the following:

- **Researching Technology Solutions**
- **Determining Procurement Options**
- **Developing Technology RFPs**
- **Conducting Technology Demos**
- **Preparing for Technology Negotiations**
- **Managing the Technology Contract**

Key Benefits to Learner:

- Enhance time and project management skills to deliver projects on time and on budget.
- Increase capability of other team members, increase efficiencies, develop standardization in processes.
- Increase customer satisfaction (users of the contract, companies that hold the contract).
- Decrease research time, receive the best value and level the playing field that results in more competition and increase in public trust.
- Earn digital competency badge for immediate recognition.

Ideal For:

- Public procurement and central warehouse professionals who serve as assistants, coordinators, buyers, or equivalent functions within their respective entities.
- Non-procurement managers and supervisors who are responsible for either the procurement function or staff who provide procurement functions under delegated authority.
- Professionals who are employed by governing entities and special authorities (such as K-12 and higher education, publicly-owned utilities, transportation providers, and other publicly-funded or created organizations) that either serve within or manage the procurement function.
- Suppliers or representatives of suppliers seeking to understand the public procurement function from a holistic level, including the policies, standards, and procedures by which public entities must function.

Time Commitment:

In-Person	Virtual Instructor-Led
<ul style="list-style-type: none">■ 3-Day Classroom experience (includes some pre-and post-class work along with an assessment)■ 27.5 Contact Hours/ 2.8 CEUs■ Price: \$595	<ul style="list-style-type: none">■ 2-Week experience with 3-5 hours of live collaboration with peers and instructor■ 27.5 Contact Hours/ 2.8 CEUs■ Price: \$595

100% On-Demand Competency Modules Now Available

If you are looking to build your skills in a single competency, our on-demand modules are ideal. They are flexible, convenient and affordable.

When you complete all four modules, a Core Certificate is automatically generated from Aspire, our learning portal.

Key Benefits to Learner:

- 24/7 access to content via Aspire, NIGP learning portal
- No expiration dates, with lifetime access to learning you control your timeline
- No travel and no set schedule

Competency Module: Mission & Public Benefit

What you'll learn: Problem solving and critical thinking skills to become a strategic partner to clients and link the procurement function to your entity's overall strategic plans.

2 Contact Hours/.2 CEUs
Price: \$115

Competency Module: Enabling Regulations & Compliance

What you'll learn: The ins and outs of legislation and gain an overview of critical regulations and the impact on public procurement.

2.5 Contact Hours/.3 CEUs
Price: \$115

Competency Module: Ethics, Integrity & Transparency

What you'll learn: How to represent your entity effectively and identify where ethical policies can be compromised, and how to avoid it.

3 Contact Hours/.3 CEUs
Price: \$115

Competency Module: Legislation & Legal Environment

What you'll learn: Become adept at procurement specific laws and concepts that will serve as a foundation for your work in public procurement.

3 Contact Hours/.3 CEUs
Price: \$115

Update this first paragraph: Competencies can be purchased individually or you can bundle all four modules. It's your choice, your preference.

Once you successfully complete the learning and pass the assessment for all four modules, you will receive a Core Certificate in Foundations of Strategy & Policy.

CORE CERTIFICATE: FOUNDATIONS OF STRATEGY & POLICY

Perform the procurement function in line with commonplace legal requirements and ethical standards

10.5 Contact Hours/1.1 CEUs
Price: \$360



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