Happy Holidays from our family to yours!
VISION
To be the leading Chapter of NIGP: The Institute for Public Procurement by promoting the development of public procurement professionals throughout Central Florida.

MISSION
Provide our chapter members with opportunities for professional development and the exchange of best practices.

CORE VALUES
The Central Florida Chapter of NIGP shall adhere to the following core values:
1. Ethics
2. Integrity
3. Professionalism
4. Diversity
5. Education and Professional Growth
6. Service to Stakeholders

A message from your President...

Happy Holidays Chapter Members!

Can you believe 2018 is already coming to a close? Let’s join together to celebrate this year’s accomplishments, especially winning Large Chapter of the Year! Be sure to sign up for our December meeting as we gather to review the State of the Chapter. Remember to put on your baker’s cap for our annual Dessert Contest. You might just win first place!!!

A big THANK YOU to our volunteers and agencies who made our Reverse Trade Show a success. We grossed close to $65,000 and hosted 450+ attendees. Be sure to submit your Scholarship Deferment/Redemption form by December 15th and your Scholarship Application by January 31st.

Award season is fast approaching and the Buyer of the Year and Manager of the Year applications are posted on the website. Each of these awards results in recognition of your peers and points added to your scholarship account.

By this time next year, we will be holding ELECTIONS for your new Officer positions. For those of you that are interested, this gives you 12 months to prepare and seek approval from your agency. Please feel free to reach out to me with any questions. I’m happy to provide support in any way I can. This is a great opportunity for networking and honing the leadership skills needed to advance in your career. I hope you take advantage of it!

Wishing you a safe and happy holiday. Thank you for a great year. Let’s continue to work together towards promoting and supporting the professional development of this diverse Chapter!

Damaris Nazario, CPPB, Procurement Analyst II
CFC NIGP President
Happy Holidays Chapter Members!

This month we celebrate a wonderful chapter year and our Reverse Trade Show! What incredible energy our members created at the Reverse Trade Show! Your efforts made this year’s Reverse Trade Show an amazing success! Thank you to ALL participating entities and vendor attendees!

Register for our December chapter meeting. I will be giving the State of the Chapter. We will have our Dessert Contest and our usual giveaways to celebrate the holidays. May the best Dessert Win! As always, please remember those in need.

Our January 18, 2019 chapter meeting, UCF Professor, Dr. Lawrence (Larry) Martin, PHD. MSW, MBA, will present on Federal Grants. Save the Date for our Spring Workshop on March 15, 2019. Reserve to attend! We will send out the schedule as soon as everything is firmed up. Sign up at www.cfcnigp.org for our meetings!

Wishing a safe and wonderful holiday season for you and your families! See you soon!

Tabatha Freedman, MBA, CPPO, CPPB
CFC NIGP 2018-19 Vice President

I can’t believe it has been a year, since I became Treasurer. The year has flown by! I want to thank everyone that made my first year as Treasurer wonderful. I also want to thank everyone that came out and supported the Chapter at the Reverse Trade Show. It was a wonderful event.

Just a few housekeeping items:
Please take a moment and check the Chapter’s website to ensure your scholarship points are correct. If a discrepancy is found, please let me know by emailing me at Jessica.Graham@ocps.net. Please put SCHOLARSHIP DISCREPANCY in the subject line, so the discrepancy can be rectified before scholarship applications are due January 31, 2019.

I look forward to seeing you all at our December Meeting.

Jessica Graham, CPPB—Administrator/Sr. Buyer
CFC NIGP Treasurer

Awesome Reverse Trade Show!
We did it, thanks to all of you and your hard work we made a lot of money for the scholarship fund. We couldn’t do it without all our volunteers and great committee members.

We will be offering a Bootcamp for Committee Chairs or anyone wanting to be more involved next year, or if you are considering to run for the Board in 2020. If you want to be more involved reach out to one of the Board members and ask about joining a committee. We have opportunities for one-time events, or you can become a member on a committee which requires a little more commitment, or step up to the plate and chair a committee. Let us know what your interests are, so we can find something that will work to your strengths.

Lisa Kesecker, CPPB—Senior Buyer
“Just wanted to let you know that I enjoyed your presentation on RFP’s at the Reverse Trade Show at the Maitland Civic Center. It was very informative and your (Tabatha) and Ray’s ideas were great and we are going to start looking and doing RFP’s different and correctly from now on.”
20th annual reverse trade show

TUESDAY, NOVEMBER 13, 2018

Over 130 Agency Attendees and 450 Vendor Attendees!
"Thank you so much for the follow up. I thought yesterday’s NIGP Reverse Tradeshow was excellent and very beneficial. We appreciate you taking the time and look forward to doing business with you and the City of Casselberry in the future."
"It was a pleasure meeting you and we appreciate the information. We will get our information over to them. We enjoyed attending the show, got a lot of information out of it."
Thank you so much! For a small emerging business like ours, finding our way through this government sales maze is tough. We just don’t have a government department like many large corporations do. We have been to many of these shows, and rarely does anyone follow through like you have. It gives our team encouragement to keep plugging away.”
20th annual reverse trade show

TUESDAY, NOVEMBER 13, 2018
20th annual reverse trade show

TUESDAY, NOVEMBER 13, 2018

“I attended the morning session today. I wanted to let you know I thought the event was excellent and very much worth my time in attending. Thank you to those who put the event together, it was most excellent!”

This year’s location...

Venue On The Lake - Maitland Civic Center Maitland, FL

Thank you to all for making our RTS successful!

Visit www.cfcnigp.org for details next year. . .
ATTENTION ALL BAKERS!!

Here’s an opportunity to show off your baking talents and win 1st, 2nd or 3rd place prizes for the best desserts...

Just bring your dessert to the Central Florida Chapter Membership Meeting and Luncheon on Friday, December 7, 2018.

Please bring your desserts in by 12:00 PM and label your dessert with your dessert’s name.

GOOD LUCK BAKERS!!!!!!
DECEMBER 7, 2018 CHAPTER MEETING

Community Services
December Meeting Reminders:

 ⇒ Dessert Contest: Desserts must arrive by 12:00PM to be considered for winning the grand prize.

 ⇒ Food Drive: Please bring any non-expired canned foods for collection to be donated to the Second Harvest Food Bank.

 ⇒ Donations: Your survey responses helped to select the following charitable organizations:
   - Bay District Schools
   - Ronald McDonald House
   - Osceola Council on Aging

For Donation Receipts look or more information, please in this newsletter or contact:

Mildred.Maldonado@osceola.org or Gwendolyn.Mckinney@ocfl.net
2020 Officer Positions

Slate of Officers and Nominations from the Floor

By this time next year, we will be holding ELECTIONS for your new Officer positions.

For those of you that are interested, this gives you 12 months to prepare and seek approval from your agency. Please feel free to reach out to your current Officers with any questions.

Officer positions are a great opportunity for networking and honing the leadership skills needed to advance in your career. The Nominating Taskforce will need to receive bios, conduct interviews, and present the 2020 State of Officers to the membership at the December 2019 meeting.

Please note: the Nominating Taskforce only makes one recommendation for each position, as the Slate, based on the responses received. In addition to this Slate, nominations will also be accepted from the floor. Both Slate nominations and those nominated from the floor will be given the opportunity to address members at the podium with a brief presentation.

Do you have what it takes?

WARNING

CHALLENGES AHEAD

Your Personal Candidate Checklist

- Review the responsibilities
- Research and ask questions
- Seek approval from your agency
- Write your bio
- Interview with the nominating committee

Damaris Nazario, 2018-2019 Chapter President
Our September 21st meeting was a Civilian Response to an Active Shooter/ Assailant Seminar conducted by Master Police Officer Robert Andrews, Airport Division Training Section/TAC Unit, SWAT Team Sniper, Orlando Police Department.

The Purpose of seminar was to discuss the civilian response to an active shooter/active assailant in order to increase your survivability as well as reduce the ability of an active shooter/assailant to carry out their plans. The preferred response is the Department of Homeland Security’s ; RUN, HIDE, FIGHT.
CFC-NIGP March 15, 2019
Spring Workshop ~ SAVE the DATE

Topic:
Managing the Right Wages for a Contract!

10:00 a.m. – 11:30 a.m. "Wage Pressure" (1.5 hour)
Presented by Mr. Steven Rondone, US Dept. of Labor, Bureau of Labor Statistics Economist

11:30 a.m. – 12:15 p.m. Lunch (included with workshop) (45 minutes)

12:15 p.m. – 1:45 p.m. "The Challenges for Small Business, Minority-Owned Businesses Contractors with Prevailing Wage and Living Wage in Pursuing Government Contracts" (1.5 hour)
Presented by Mr. George Morning, GOAA Small Business Director

1:45 p.m. – 2:00 p.m. Break (15 minutes) (this may be reduced if needed)

2:00 p.m. – 3:30 p.m. "Presentation" (1.5 hour)
Presented by TBD

Light Breakfast 8:30 AM and Membership Meeting 9:00 AM

Price is $50 to NIGP members, $60 to non NIGP members for 4.5 Contact Hours!

Location
Orange County Renaissance Senior Center
Venice Ballroom
3800 S. Econlockhatchee Trail
Orlando, Florida 32829

Programming Committee Chair:
Tabatha Freedman, MBA CPPO, CPPB
tfreedman@volusia.org or 386-822-5788
FAPPO
52nd Annual Conference
and Trade Show
May 13—16, 2019

Hilton Ft Lauderdale Marina
1881 SE 17th Street
Fort Lauderdale, FL 33316
Phone #1-954-463-4000

FAPPO Room Rates
$129.00 — $159.00 / Night
Tower, Pool, Marina or Intercostal Views
Keeping up with NATIONAL

The Two Host Hotels will be the Hilton Austin and the JW Marriott Austin
NIGP Forum — SAVE THE DATE

In 2019, NIGP Forum will be at the Austin Convention Center and the two main hotels will be the Hilton Austin and the JW Marriott Austin. Austin, the capital of Texas, was known as the “City of the Violet Crown” because of the colorful glow of light across the hills just after sunset.

The Annual Forum is the largest North American educational conference exclusively for individuals in public procurement. The educational component of the conference covers the latest hot topics, best practices, resources and skills to help improve job performance and provide professional development.

The products exposition provides an opportunity to discover the latest products and services available to the government from a vast array of suppliers.

This is a once a year opportunity to engage in professional development and network with

Future Forums

FORUM 2019
Date: August 25 - 28
Location: Austin, TX

FORUM 2020
Date: August 23 - 26
Location: Chicago, IL

FORUM 2021
Date: August 29 - September 1

Programming Committee Chair
Tabatha Freedman, MBA CPPO, CPPB
tfreedman@volusia.org or 386-822-5788
vicepresident@cfcnigp.org
## Community Service Committee—Donation Receipt

**Donation Receipt from Central Florida Chapter NIGP**

**Community Services Committee** (Please print clearly so form can be returned to you timely)

<table>
<thead>
<tr>
<th>Field</th>
<th>Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Donated by:</td>
<td></td>
</tr>
<tr>
<td>Agency:</td>
<td></td>
</tr>
<tr>
<td>Email:</td>
<td></td>
</tr>
<tr>
<td>Donated to: (list charity)</td>
<td></td>
</tr>
<tr>
<td>Type of donation:</td>
<td></td>
</tr>
<tr>
<td>Value:</td>
<td></td>
</tr>
</tbody>
</table>

**Area Below for Committee Chairs Use Only**

**Community Services Chair**

Approved by / Date

**Scholarship Chair**

Accepted by / Logged / Date:

*Not eligible for scholarship points unless signed by Community Services & Scholarship Chairs*

Thank you for your generosity. We appreciate your support!

---

Your co-chairs

Mildred Maldonado  
Osceola County BOCC

Gwendolyn McKinney  
Orange County Government
Certification

Upcoming Examination dates. For those that are looking to test, some important dates are mentioned below in the table that might be useful. For more details on certification, visit the Universal Public Procurement Certification Council (UPPCC) website at http://www.uppcc.org.

<table>
<thead>
<tr>
<th>Exam Dates</th>
<th>Apply by:</th>
<th>Apply w/ late fee by:</th>
<th>Register for exam by:</th>
</tr>
</thead>
<tbody>
<tr>
<td>May 7, 2019 - May 19, 2019</td>
<td>February 4</td>
<td>February 19</td>
<td>April 15, 2019</td>
</tr>
<tr>
<td>October 2019</td>
<td>TBD</td>
<td>TBD</td>
<td>TBD</td>
</tr>
</tbody>
</table>

Prometric Testing Center
2301 Lucien Way, Suite 150
Maitland, FL 32751

Study Groups

If you are planning on taking the CPPB or CPPO exam this year please contact Diane Wetherington at (diane.wetherington@cityoforlando.net) or Jessica Graham at (Jessica.graham@ocps.net) to join one of our Study Groups.

Several groups are forming for Exams in May 2019. Don’t miss the opportunity to study with other CFC-NIGP members.

CFCNIGP Sponsored Classes / Seminars Scheduled

The Professional Development Committee is eager to help you meet your educational goals. Currently we have Two (2) classes scheduled for the Chapter, however, there are more classes scheduled throughout the State of Florida. All classes can be found on the Training Matrix.

Sourcing in the Public Sector
December 3-5, 2018
City of Palm Bay
3-Day Class

Intro to Public Procurement
April 17-19, 2019
School District of Osceola Co.
3-Day Class

Hosting a Seminar

If you are interested in hosting a 1-day, 2-day, or 3-day class at your agency location, we encourage you to review the “How to Become a Host Site” document, which can be found on our chapter site in Archive. Contact Lisa Kesecker at lisa.kesecker@osceolaschools.net with any further questions or to begin the seminar scheduling process.

With over 30 classes to choose from, visit the NIGP website for Face-to-Face Course information at: http://
NIGP Webinars

NIGP Webinars are 90-minute topical online classes that provide time-challenged professionals the opportunity to earn contact hours without ever having to leave the office. All you need is a computer. Offered throughout the year, Webinars are a great way for you and the entire procurement team to stay abreast of the best practices and current issues in the profession.

**Upcoming Webinars**

**Webinar - Improving the Bid: Understanding Qualifications, Responsiveness, and Responsibility**  
**Date:** November 27, 2018

**Webinar - Cooperative Procurement: Like a Country Love Song**  
**Date:** December 11, 2018

For more information or to sign up go to:  

**Webinar Fees**  
Complimentary to NIGP Members / $190.00 Non-Members *

*Non-Member Fee includes a one-year complementary NIGP membership

---

*Lisa Kesecker, CPPB  
Pro-D Chair*  

---

*The Public Procurement profession is extremely collaborative. This allows each of us to continually improve in what we do.*  

*Mike Thornton, CPPO*  
Purchasing Manager, City of Leesburg, FL
MENTORSHIP

MENTEE
MENTOR

Some of the Benefits:

⇒ Guidance to the Mentee.
⇒ Share knowledge and experience
⇒ Customize plan to meet Mentee’s goals.
⇒ Assist Mentee thru certification process
⇒ Scholarship points
⇒ Mentee Learns the NIGP nuances
⇒ Mentor gives feedback for progress and assessment
⇒ Mentor feels sense of achievement by “giving back”

Mentors needed.

Take advantage of the Mentoring Program!

Contact Info

Kristine Rodriguez
407-742-0939
kristine.rodriguez@osceola.org

Felicia Holmes
fholmes@tohowater.com
RECERTIFICATION TASK FORCE MESSAGE

CFC-NIGP Recertification Counselors:
Diane Wetherington
Diane.wetherington@cityoforlando.net
Phone 407-246-3633

Jessica Graham
Jessica.Graham@ocps.net
Phone 407-317.3700 x 2025284

What's The Best Way To Prepare For the Exam?

Visit www.nigp.org for more details
UPPCC Certification Management System is now LIVE!

If you missed the email from UPPCC, MyUPPCC is now live. You should have received an email with your username. Please visit my.uppcc.org to visit the portal.

Self-Service Benefits

Through the MyUPPCC Self-Service Portal, UPPCC customers can:

- Effectively and efficiently manage their certification processes
- Access their individual account profile
- Manage their contact information
- Order products, view invoices and make payments

Streamlined Experience for Applicants, Candidates & Certificants

Users will have access to many great features - all online and completely paperless!

- Apply for certification
- Check the status of an existing application
- View exam results
- View certification status and recertification dates
- Log continuing education and professional development activities
- Apply for recertification

If you need assistance, or have any questions, contact me and I’ll be happy to assist!

CFC-NIGP Recertification Counselor:

Jessica Graham, CPPB
Jessica.Graham@ocps.net or 407-317-3700 ext. 202-5284
**UPPCC Certification Management System is now LIVE!**

If you missed the email from UPPCC, MyUPPCC is now live. You should have received an email with your username. Please visit my.uppcc.org to visit the portal.

**PLEASE NOTE:**
- You must have an existing account with the UPPCC or create a new one account. Any paper/hard copy applications for certification sent to the UPPCC will not be accepted and will be sent back to the applicant. All applications for certification must be submitted through the new online system.
- The paper 2018 recertification application posted on the UPPCC website is still being accepted. However, this could change. Please check the UPPCC website, or reach out to me with any questions. The next newsletter article will be updated with any available information regarding recertification applications.

Reminder, the Chapter provided two Non-Accredited training opportunities this year. In January the Chapter provided the Winter Workshop, worth 4.5 contact hours, and the Summer Symposium, also worth 4.5 contact hours. Please make sure to save your attendance certificates, so you can use the classes for recertification. If you did not receive an attendance certificate, please let me know.

If you need assistance, or have any questions, contact me and I’ll be happy to assist!

CFC-NIGP Recertification Counselor:
Jessica Graham, CPPB
Jessica.Graham@ocps.net or 407-317-3700 ext. 202-5284
CHAPTER RESOURCES NOW AVAILABLE ON YOUR SMART PHONES!

Follow @CFCNIGP for news, resources and updates about the chapter.

“Like” the Central Florida Chapter of NIGP fan page on Facebook to see how others are discussing, teaching and sharing procurement news.

Join the Central Florida Chapter of NIGP group on LinkedIn to participate in procurement discussions and information exchange opportunities.

Join the Central Florida Chapter of NIGP group on GovLoop for additional interaction with government procurement professionals.

Subscribe to the Central Florida Chapter of NIGP blog to receive news on procurement topics and participate in information exchange opportunities.
Website Tips for our CFC NIGP Members

TIPS FOR USING www.CFCNIGP.org

Using our website is easy!
Here are shortcuts to 4 common tasks:

Important: Review your member profile and keep it up to date
☑ On the home page under Member Services, click “Review/Update Your Profile.”
☑ Sign in with your user name and password.
☑ Review and update your login, password, email address, employer and personal contact information.
☑ Click on tabs at the top of your profile to register for meetings, renew membership, add certifications, join committees and more.
☑ Don’t forget to click “save” where indicated!

Forgot your user name or password?
☑ On the home page under Member Services, click “Review/Update Your Profile.”
☑ Under “Forgot Your Log-in?” Enter the email address you have on file.
☑ You’ll receive an email linking you directly to your member profile where you can enter a new user name and/or password.

Register online for meetings and events
☑ On the home page under Upcoming Events, click “details” to go to a meeting’s information page.
☑ Click “register.” If you have a profile, log in with your user name and password to complete registration. If not, click “register as a non-member” to create a profile and complete your registration.

Become a new member or renew your current membership
☑ Click Membership at the top of the home page.
☑ Determine which membership level applies to you.
☑ New Members: click “Join Online” next to your membership level in the first chart. Fill out the online form to create your member profile and complete registration.
☑ Current Members: click “Renew Online” next to your membership level in the second chart. Sign in with your user name and password to complete your renewal.

Questions? Email: president@cfcnigp.org
Congratulations to the September newsletter puzzle winner:
Megan Pearison, School District of Osceola County, FL

X L V I W G C P N P A F N T C O R N G N
P V Q P M Y O U I L I D J A J E C R P O
A A N R C G L Y L H I H Q K E J O K N I
C N R P J T L I O Q S J S T S U Z C P T
T O X T H D A S B Q N N N W P X O J K A
E I M S N N B Q P O W U O E O M H H L Z
A T Z M C E O Y I E L A F I M L Z W Q I
M C R E I N R T T O H F S U T Z L N T N
W E I M C T A S V E O H N S H A M E N A
O N A X X R T H R I I H C I S L D F G
R N H R E H I E T I C C Z Y Y S O E I R
K O C P U E O W E A P P O Q Q O T N R O
R C O Q K M N K T M P C T S V C E A H T
G O V S J X N I Y Y E Q G H O I Y A N Z
C R I A H C O C R H D M M Y N A P D I T
R S E G B N G S L K N E B P N T T A M W
R E K R O W D I A P N U A E O I G U Y B
J O I N T E F F O R T B O C R O G W E I
T N E M E V L O V N I V P U M N N G Z M
Z U Y I K Q Z S D B U N D E R T A K E G

ALLIANCE
CHAIR
COMMITTEE MEMBER
COOPERATION
INVOLVEMENT
PARTNERSHIP
TEAMWORK
VOLUNTEER

ASSISTANT
CO-CHAIR
COMMUNICATION
FELLOWSHIP
JOINT EFFORT
RELATIONSHIP
UNDEARTAKE

ASSOCIATION
COLLABORATION
CONNECTION
GROUP EFFORT
ORGANIZATION
SOCIETY
UNPAID WORKER

Name: ____________________________________________
Agency: __________________________________________

Remember to turn in your completed puzzle prior to the start of the December Chapter meeting for your chance to win a Free Lunch or other great prize!
Membership Meeting Minutes,
July 27, 2018

Started 9:02 AM    Ended 9:27 AM

Welcome – Damaris Nazario, President
- Introductions, Welcome Guests & Recognition of New Members

New Members:
   Nancy Riffe, Osceola County BOCC
   Chackamay Francis, Osceola County BOCC
   Yonney Dominguez, Seminole County Public Schools
   Brandy Hazel, Collier County Sheriff’s Office
   Sean Williams, Collier County Sheriff’s Office
   Christina Leger, Orange County Public Schools
   Sonja Williams, City of Palm Bay
   Matthew Smith, City of Palm Bay
   Anthony McCall, City of Orlando
   Howard White, GOAA

OLD BUSINESS
- Secretary’s Report and Approval of March & May Meeting Minutes – Lisa Kesecker
  Motion to approve Minutes by Roberta Stanton, Seconded by Kathy Bozeman.
  No discussion
  Motion Passed

- Treasurer’s Report and Approval – Jessica Graham
  Motion to approve by John Schmidt, Seconded by Angela Thomas.
  No discussion
  Motion Passed

- Vice President’s Report – Tabatha Freedman
  Speaker Topics
  September 21st – Topic Active Shooter Presentation
  December 7th – Holiday Meeting and State of the Chapter

- President’s Report – Damaris Nazario
  Reverse Tradeshow Update
  20th Annual Reverse Trade Show will be held on Tuesday, November 13th at the Maitland Civic Center.

  Please pick up RTS material to hand out to your Vendors, place them wherever Vendors/People come into your agency. I.e.: Permitting Department, Front Desk.

*The Central Florida Chapter of NIGP works to promote and support the professional development of its diverse membership and strives to maintain the highest standard of ethics, integrity, public trust and awareness in the public procurement profession.*
NEW BUSINESS
- Committee/Task Force (s)
  Updates from Chairs
  Community Service – Mildred Maldonado
  Ronald McDonald House “Share-A-Meal” event September 22nd, we still need Volunteers to cook and make donations for food. You can earn point for donations; send Publix gift cards to Mildred Maldonado at Osceola County BOCC, Procurement Services, 1 Courthouse Square, Suite #2300, Kissimmee, FL 34741.

Pro-D
One class – Intro to Public Procurement, August 8 – 10, 2018 in Orlando

- Recognition of new certifications
  CPPB – Waleska “Roxanna” Siaca, Seminole Co., Sheriff’s Office
  CPPB – Jill Poolman, Flagler Co. Schools

- Job Postings, Announcements, New Positions, Purchasing News
  CFC NIGP is one of the finalists for NIGP’s Chapter of the Year “COY”.

- Drawings 50/50
  Morning drawing $204.00 with $102.00 going to Nancy Rodriguez, Lynx
  Afternoon drawing $145.00 with $73.00 going to Coraly Vazquez, KUA

- Puzzle Contest
  Kim Stoekel, Orange County Convention Center

- Other New Business
  None

Meeting Adjourned at 9:27 AM

10:00 AM – 3:30 PM Summer Symposium: Fiery Financials Speakers and Purchasing Topics
Membership Meeting Minutes,
September 21, 2018

Started 12:25 pm    Ended 12:45 pm

Welcome – Damaris Nazario, President
- Introductions and Recognition of Guests & New Members

New Members:
Nicole Boles, Orange County Convention Center
Johnny Domegiz, Seminole County Public Schools
Kathy Coleman, Seminole County

Guest:
Amy Ragazzini, Orange County Clerk of Courts

OLD BUSINESS
- Secretary’s Report - Lisa Kesecker
  No Quorum, no vote taken

- Treasurer’s Report – Jessica Graham
  No Quorum, no vote taken

- Vice President’s Report – Tabatha Freedman
  We Won! – Gave a shout out to members for winning Chapter of the Year!
  December meeting – will have the dessert contest and State of the Chapter report.

- President’s Report – Damaris Nazario
  Reverse Tradeshow Update – approximately $40,000 in vendor registrations.
  2019 Forum – Damaris won a free registration and is seeking ideas on how to award it to an eligible
  Chapter member.

NEW BUSINESS
- Committee/Task Force (s)
  Updates from Chairs
  Community Service – Mildred Maldonado - Ronald McDonald House Share-A-Meal event to-mor-
  row, if you want to donate money for food, you can earn scholarship points.
  Pro-D – Lisa Kesecker, we have one (1) class scheduled for December 3-5, 2018 “Sourcing in the
  Public Sector” in Palm Bay.
  Internship/Externship
  Mentoring – Kristy Rodriguez from Osceola County BoCC has been added to assist as Co-
  Chair this year.
Legislative Updates – No update

Open Floor

Strategic Partnerships – Joann Flick mentioned the Design Build conference for those handling construction projects at their agency.

Study Groups – Diane Wetherington mentioned that she has a study group preparing for the October exam. If anyone wanted to start another group for those taking the exam in May of 2019 to get with her.

- Recognition of new certifications – None

- Job Postings, Announcements, New Positions, Purchasing News
  Orange County Convention Center – Procurement Coordinator
  GOAA – Senior Purchasing Agent

- Drawings 50/50
  Total amount $38.00, Megan Pearison, School District of Osceola Co., received $20.00.

- Puzzle Contest – Megan Pearison, School District of Osceola Co., received a free lunch voucher.

- Other New Business – None

Group Photo Taken

12:45 pm Meeting Adjourned

1:00 pm – 2:00 pm Civilian Response to an Active Shooter / Assailant Seminar
Membership Meeting Agenda, December 7, 2018

12:00 PM Lunch

12:45 PM State of the Chapter Address – Tabatha Freedman

Chapter Meeting

Welcome – Damaris Nazario, President
- Introductions and Recognition of Guests & New Members

**OLD BUSINESS**
- Secretary’s Report and Approval of Previous Minutes – Lisa Kesecker
- Treasurer’s Report and Approval – Jessica Graham
- Vice President’s Report – Tabatha Freedman
  Scholarship updates and deadlines
  Buyer of the Year and Manager of the Year applications
  January Meeting
  Spring Workshop
- President’s Report – Damaris Nazario
  Reverse Tradeshow Update
  Proposed Bylaw Changes
  Membership Fee Increase voted on in March 2018

**NEW BUSINESS**
- Proposed Budget
- Elections for 2020 Officers
- Committee/Task Force (s)
  Updates from Chairs
  Community Service
  Pro-D
  Internship/Externship/Mentoring
  Legislative Updates
  Open Floor
- Recognition of new certifications
- Job Postings, Announcements, New Positions, Purchasing News
- Drawings 50/50
- Dessert Contest
- Puzzle Contest
- Other New Business

*Chapter Meeting Is Adjourned*

---

**LUNCH**
Delicious holiday celebration morsels that will not be turkey and include more than just desserts

It’s a surprise!