# NIGP BOARD MEETING MINUTES

## NIGP Board of Directors

**Meeting Date/Time:** Thursday, December 19, 2013 @ 3:00 PM Eastern  
**Meeting Location:** Teleconference  
**Dial In:** (866) 664-1069  
**Passcode:** 7368900 #  
**President:** Marcheta Gillespie CPPO, CPPB, C.P.M., CPM  
**Board Secretary:** Rick Grimm CPPO, CPPB

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### Our Mission: Develop, support and promote the public procurement profession  
### Board Roles: Set Direction, Ensure Adequate Resources, Provide Oversight

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<tr>
<th>AGENDA ITEM</th>
<th>ACTION TAKEN</th>
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<tr>
<td>1. Call to Order and Attendance</td>
<td>President Gillespie called the meeting to order at 3:02 pm Eastern.</td>
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#### Board Members in Attendance:
- Marcheta Gillespie CPPO, CPPB, C.P.M., CPM – President  
- Don Buffum, CPPO - 1st Vice President  
- Keith Glatz, CPPO, FCPM, FCPA - 3rd Vice President  
- Bobbi Matthews CPPO CPPB – Immediate Past President  
- Paul Brennan, CPPO - Treasurer  
- Joan Graham, CPPO, CPPB - Region 3  
- Bill Lindsey, CPPO, C.P.M. – Region 4  
- Charles Smith, MBA, CPPO, CPPB - Region 5  
- Jack Adger, CPPO, CPPB - Region 6  
- Michael E. Bevis, JD, CPPO, CPSM, C.P.M., PMP - Region 8  
- Keith Ashby CPPO – Region 10  
- D. Michael Clawson, CPPO - Region 11  
- Nelson Park, CPPO, CPPB - Region 12

#### Staff Members in Attendance:
- Rick Grimm, CPPO, CPPB  
- Carrie Rawn, CMP  
- Brent Maas  
- Carol Hodes, CAE  
- Tina Borger, CPPO  
- Cam Smart

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<td>2. Opening Comments from President Gillespie</td>
<td>President Gillespie urged the Board to review the proposed eligibility criteria and comment on the KSAs for each Council and Governing Board. Further highlighting:</td>
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#### A. Updates from 2.0 and next steps that will engage the NIGP Board in January/February 2014

- Review process will include conversations with candidates  
- Policy and Bylaw revisions being reviewed by legal counsel  
- Parking lot items are noted on the KSAs to be developed  
- The Third Vice President process to be determined
### Board Actions

#### A. Auxiliary Council Appointment

Recommendations from the Governance Committee: (Buffum)

1. UPPCC Governing Board: Michael Bevis (2\textsuperscript{nd} term incumbent)
2. UPPCC Board of Examiners CPPO Team: Jacqueline Watkins (1\textsuperscript{st} full term incumbent)
3. UPPCC Board of Examiners CPPB Team: Carmela Thornton (2\textsuperscript{nd} term incumbent)
4. NIGP Representative to the AEP Evaluation Team: Diane Seaton (1\textsuperscript{st} term)

Don Buffum, provided an update on the evaluation process with regard to minimum eligibility criteria and scoring, and presented candidates put forth by the Governance Committee.

Don Buffum moved to recommend to the UPPCC Governing Board that the three candidates recommended by the Governing Committee be appointed for a 3-year term from January 1, 2014 through December 31, 2016 as NIGP’s Representatives on the Governing Board and Board of Examiners, and

further moved to appoint Diane Seaton to serve a 4-year term from January 1, 2014 through December 31, 2017 as an NIGP representative on the NPI AEP Evaluation team, seconded by Jack Adger.

Prior to voting Mike Bevis recused himself.

Motion carried.

#### B. Legislative & Position Committee Position Statement on Procurement Authority (Maas)

Keith Ashby moved to authorize the Legislative and Position Committee to develop a position paper on Procurement Authority, seconded by Joan Graham.

Motion carried.

### New Business

#### A. Update on the Leadership Symposium:

Numbers, Schedule, Expectations of Board Members

Carrie Rawn provided an update on the Leadership Symposium, highlighting:

- 58 confirmed chapter leaders attending
- 4 additional leaders pending
- Registration assistance remains within budget
- Outline of activities, including pre-work

It was further discussed that cost of hotel rooms for Board members have been budgeted and will not be deducted from discretionary funds.

President Gillespie noted the exchange of discretionary funds between Board members is to be addressed during February’s Board meeting.

### Next Meeting: Thursday, January 16, 2014 @ 2:00 PM Eastern (Teleconference)

Jack Adger moved to adjourn the meeting, seconded by Keith Ashby. Motion carried. The meeting adjourned at 4:04 pm Eastern.