NIGP Board of Directors Official Meeting

Meeting Date/Time: Saturday, April 20, 2013
1:00 PM

Meeting Location: Orlando World Center Marriott
Key West Room
Orlando, Florida

Chair: Bobbi Matthews, CPPO, CPPB
Board Secretary: Rick Grimm, CPPO, CPPB

NIGP’s Mission: Develop, support and promote the public procurement profession.

<table>
<thead>
<tr>
<th>AGENDA ITEM</th>
<th>ACTION TAKEN</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Call to Order</td>
<td>President Matthews called the meeting to order at 1:12 pm Eastern.</td>
</tr>
</tbody>
</table>
| 2. Roll Call of Board Members and Guests | **Board Members in Attendance:**
Bobbi Matthews CPPO CPPB – President
Marcheta Gillespie CPPO, CPPB, C.P.M., CPM – 1st Vice President
Don Buffum, CPPO – 2nd Vice President
DeWight Dopslauf CPPO, CPPB, C.P.M. – 3rd Vice President
Stephanie Creed CPPO, CPPB – Immediate Past President
Ron Blendermann, CPPO, CPPB - Region 1
George Nader CPPO – Region 2
Joan Graham, CPPO, CPPB - Region 3
Kathy Elgin CPPO, CPPB – Region 4
Sandra Dix, CPPB - Region 5
Keith Glatz CPPO – Region 7
Lourdes Coss CPPO – Region 8
Keith Ashby CPPO – Region 10
Denni Baumer, CPPO, CPPB, C.P.M. - Region 11
Nelson Park, CPPO, CPPB - Region 12
Gord Sears CPPB – Region 13

**Guests in Attendance:**
Charles Smith, MBA, CPPO, CPPB
Lisa Buitenhuis, C.P.P.
Jack Adger, CPPO, CPPB

**Staff Members in Attendance:**
Rick Grimm, CPPO, CPPB
Tina Borger, CPPO
Brent Maas
Carrie Rawn, CMP
Carol Hodes, CAE
Cam Smart

3. Approval of Minutes from the February 27, 2013, Board Meeting
Keith Glatz motioned to approve the minutes of the February 27, 2013, Board of Directors meeting as prepared by staff, seconded by Ron Blendermann. Motion carried.
### Board of Directors Spring 2013 Meeting: April 20, 2013

**Page 2**

### 4. Board Actions

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>A. Approval of Budget for FY14</strong></td>
<td>Sandra Dix motioned to adopt the FY14 Operating and Capital Budgets of the Institute as recommended by the Chief Executive and the Finance and Budget Review Committee effective July 1, 2013, seconded by DeWight Dopslauf. Motion carried.</td>
<td></td>
</tr>
<tr>
<td><strong>B. Confirmation of Direction on the Governance Structure</strong></td>
<td>Gord Sears motioned to create a Task Force for the purpose of developing a process and recommendations for modifying the Board structure and composition in order to effectuate change as an international organization for the public procurement profession, seconded by Denni Baumer. Motioned carried.</td>
<td></td>
</tr>
<tr>
<td><strong>C. Approval of Collaborative Agreement Between NASPO, NIGP and the UPPCC</strong></td>
<td>Kathy Elgin motioned to approve the Collaborative Agreement between NASPO, NIGP, and UPPCC to financially support the UPPCC Professional Certification Programs, seconded by Ron Blendermann. Motion carried.</td>
<td></td>
</tr>
<tr>
<td><strong>D. Selection of Candidate to Represent NIGP on the UPPCC’s Board of Examiners CPPO Team</strong></td>
<td>Stephanie Creed motioned to recommend to the UPPCC Governing Board that Jacqueline Watkins CPPO, CPPB, be appointed to complete the unexpired term of Jack Adger through December 31, 2013 as one of NIGP’s representatives on the CPPO Team, seconded by Marcheta Gillespie. Motion carried.</td>
<td></td>
</tr>
</tbody>
</table>

### 5. New Board Business

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>A. Departing Board Members</strong></td>
<td>Denni Baumer announced that she is retiring from public service and will be submitting her resignation to President Matthews.</td>
</tr>
<tr>
<td><strong>(1) Stephanie Creed, Immediate Past President</strong></td>
<td>Stephanie Creed shared departing thoughts and conveyed to the incoming Board members what a rewarding opportunity service to the Institute has been.</td>
</tr>
<tr>
<td><strong>(2) Kathy Elgin, Region 4</strong></td>
<td>Kathy Elgin echoed to Stephanie Creed’s comments and expressed appreciation to the Board. President Matthews presented Kathy with a symbol of appreciation for her service.</td>
</tr>
<tr>
<td><strong>(3) Sandra Dix, Region 5</strong></td>
<td>Sandra Dix spoke of the bittersweet moment leaving the Board as relationships built will last. President Matthews presented Sandra with a symbol of appreciation for her service.</td>
</tr>
<tr>
<td><strong>(4) Gord Sears, Region 13</strong></td>
<td>Gord Sears addressed the incoming Board and expressed that serving the Institute has been a real privilege. Gord thanked Rick Grimm and shared appreciation to all for guiding the organization through the lean years. President Matthews presented Gord with a symbol of appreciation for his service.</td>
</tr>
</tbody>
</table>

| **B. Outgoing President Bobbi Matthews CPPO CPPB** | Bobbi Matthews thanked the Board for their support and the friendship through the years. On behalf of the entire Board, Marcheta presented Bobbi with a symbol of appreciation for her service. |

| **C. President-Elect Marcheta Gillespie, CPPO, CPPB, C.P.M., CPM** | Marcheta Gillespie addressed the Board and shared thoughts regarding her good fortune to have served on the Board under different presidents. Marcheta expressed her love of the organization and reminded everyone her family comes first and her goal is to be a good role model for her children. |
7. Empowering the Executive Committee

Denni Baumer motioned to empower the Executive Committee to take future actions on behalf of the Board of Directors prior to its next scheduled meeting on August 23, 2013, in Orlando, Florida, seconded by Keith Ashby. Motion carried.

8. Adjournment

Marcheta Gillespie motioned to adjourn the meeting, seconded by Keith Ashby. Motion carried. The meeting adjourned at 2:00pm Eastern.