NIGP Board of Directors

Meeting Date/Time: Thursday, June 28, 2012 @ 2:00 PM Eastern
Meeting Location: Teleconference

Dial In: (866) 664-1069
Passcode: 7368900#

President: Stephanie Creed CPPO, CPPB
Board Secretary: Rick Grimm CPPO, CPPB

NIGP’s Mission: Develop, support and promote the public procurement profession through premier education and research programs, professional support, and advocacy initiatives that benefit members and constituents.

AGENDA ITEM ACTION TAKEN
1. Call to Order and Attendance President Stephanie Creed called the meeting to order at 2:01 PM EDT.

Board Members in Attendance
Stephanie Creed CPPO, CPPB – President
Bobbi Matthews CPPO CPPB – First Vice President
Marcheta Gillespie CPPO, CPPB, C.P.M., CPM – Second Vice President
Don Buffum, CPPO – Third Vice President
Ken Koester CPPO, C.P.M., A.P.P. – Immediate Past President
Ed Grant CPPO, CPPB, RPPO – Treasurer (Non-Voting)
Paul Brennan, CPPO – Region 1
George Nader CPPO – Region 2
Kathy Elgin CPPO, CPPB – Region 4
Sandra Wright CPPB – Region 5
Keith Glatz CPPO – Region 7
DeWight Dopslauf CPPO, CPPB, C.P.M. – Region 9
Keith Ashby CPPO – Region 10
Nelson Park, CPPO, CPPB - Region 12
Gord Sears CPPB – Region 13
Kirk Buffington, CPPO, C.P.M. – At Large 16

Future Board Members in Attendance
Denni Baumer, CPPO, CPPB, C.P.M. - Incoming Region 11

Staff Members in Attendance
Rick Grimm, CPPO, CPPB
Tina Borger, CPPO
Carrie Rawn, CMP
Brent Maas
Carol Hodes, CAE
Cam Smart
### 2. Approval of Minutes from the 2012 Spring Board meeting

Marcheta Gillespie motioned for adoption; seconded by Don Buffum. Motion carried.

### 3. Revisions to the Board Policy Manual

A. Agency Member Clarifications in light of New Member Dues Structure

Rick Grimm reviewed earlier adoptions going into effect July 2012.

Keith Glatz moved to adopt Items 3A and 3C on the agenda and to defer Item 3B for further discussion; seconded by Paul Brennan. Motion carried.

B. Use of PO as a Method of Payment

The Board discussed pros and cons of using a PO as a method of payment, primarily

- **Pros**
  - Streamlining administrative issues
  - More accurate planning ability for courses

- **Cons**
  - Buy now, pay later: Disintegration of the Early Bird Special
  - FY PO issuance vs. FY PO payment

An informal vote of Board members reflected that a majority of members favored the use of a PO as a method of payment and allowing the agencies that register for activities via a PO to pay for services once rendered.

C. Operational Changes To Ensure Clarity on Classifying Instructors as Independent Contractors

Don Buffum motioned to adopt 3B as presented; seconded by Nelson Park. Motion carried on a 9 to 5 vote.

### 4. Approval to Extend the Contract with the Independent Auditor

Keith Ashby motioned to approve the contract extension; seconded by DeWight Dopslauf. Motion carried.

### 5. Discussion on the Board’s Direction regarding the Local Preference Position Paper

The Board discussed the summary provided Brent Maas and possible implications of taking an official Position when research supporting the Position has not been documented. Based on a straw vote of the Board, it was agreed to suspend the issue and use of resources until more research to support the Position exists.

### 6. Other Board Initiatives or Topics

#### Fall Board Meeting:

Incoming President Bobbi Matthews desires to host regularly scheduled Board teleconference during her term and will coordinate with staff on potential dates. The Fall Board Meeting dates were also discussed and, while confirmed for November 1-3, 2012 in Toronto, it may be possible to begin the first session in the afternoon of Thursday, November 1st allowing members to arrive in Toronto on Thursday morning. A final decision will be announced in the coming weeks.

#### CEO Contract:

President Stephanie Creed announced that Rick Grimm’s new contract as CEO has been executed through December 2017.

#### So long and farewell:

President Creed thanked Rick Grimm and the Board members for their service and wished Incoming President Bobbi Matthews good luck.

The Board members thanked President Creed for her service to the organization.
7. Adjournment

Keith Ashby motioned to adjourn the meeting; seconded by Marcheta Gillespie. Motion carried.

The meeting adjourned at 3:00 PM EDT.