NIGP Board of Directors

Meeting Date/Time: Tuesday, April 10, 2012 @ 2:00 PM Eastern
Meeting Location: Teleconference
Dial In: (866) 664-1069
Passcode: 7368900 #
President: Stephanie Creed CPPO, CPPB
Board Secretary: Rick Grimm CPPO, CPPB

NIGP’s Mission: Develop, support and promote the public procurement profession through premier education and research programs, professional support, and advocacy initiatives that benefit members and constituents.

AGENDA ITEM ACTION TAKEN
1. Call to Order and Attendance
   President Stephanie Creed called the meeting to order at 2:01 PM.
   
   Board Members in Attendance
   Stephanie Creed CPPO, CPPB – President
   Bobbi Matthews CPPO CPPB – First Vice President
   Marcheta Gillespie CPPO, CPPB, C.P.M.,CPM – Second Vice President
   Don Buffum, CPPO – Third Vice President
   George Nader CPPO – Region 2
   Barbara Johnson CPPO, CPPB – Region 3
   Kathy Elgin CPPO, CPPB – Region 4
   Sandra Wright CPPB – Region 5
   Keith Glatz CPPO – Region 7
   Lourdes Coss CPPO – Region 8
   DeWight Dopslauf CPPO, CPPB, C.P.M. – Region 9
   Keith Ashby CPPO – Region 10
   Gord Sears CPPB – Region 13

   Future Board Member in Attendance
   Ron Blendermann CPPO, CPPB

   NIGP Staff in Attendance
   Rick Grimm CPPO, CPPB – Board Secretary
   Tina Borger CPPO
   Holly Eva
   Carol Hodes
   Derek McNeill
   Belinda Reutter
2. Approval of Minutes from the February 24, 2012 Board meeting (attached)

“…move to approve the minutes of the February 24, 2012 Board meeting as submitted.”

Marcheta Gillespie moved for adoption; seconded by DeWight Dopslauf. Motion carried.

3. Approval of Collaborative Media Program Enhancement (attached)

“…move to authorize staff to integrate and implement the Higher Logic platform for NIGP’s collaborative media purposes at an initial outlay of $10,000 to be incurred in the FY12 operational budget plus an annual operational outlay of $19,200 effective with the proposed FY13 budget.”

The Board engaged in conversation centered on the following queries:

- Ease of logon for members (yes, a single sign-on)
- Ease of use by members (very similar to other social media tools)
- Integration with NIGP’s web (yes)
- Costs (replaces current Lyris – approx. $1200 additional per year)
- Implementation timeline (phased in process with listserv functionality first; integration should be completed by the 2012 Forum)

Keith Glatz moved the motion; seconded by Sandra Wright. Motion carried.

Under the proposed revisions for ‘member categories’ the Board discussed whether a private sector professional should have access to NIGP services under an ‘associate membership’. It was clarified that the proposed language only addressed professionals that are employed by the private sector to do public sector procurement under contract with a public entity. Some Board members expressed an interest in extending an associate (non-voting) membership to any private sector procurement professional; regardless of whether they are under contract to a public entity.

Marcheta Gillespie moved that Section I.A.3 of the Board Policy Manual be revised as recommended by the Membership Committee to create a specific ‘individual associate member’ category; with further consideration to create another individual category for private sector professionals in the future. The motion was seconded by Barbara Johnson; motion carried.

Marcheta Gillespie moved to adopt revisions to the ‘individual member’ definition provided under Section I.A.2.a. of the Board Policy Manual; seconded by Barbara Johnson. Motion carried.

Regarding revisions to Section III.O.2 of the Board Policy Manual related to the CEO evaluation, the Board discussed whether a Board member must be in office during the entire period of the evaluation (July to June) in order to participate in the evaluation. It was agreed that this should be the case and that the proposed revision reflect that change. Sandra Wright moved to adopt revisions to Section III, as amended, Seconded by Keith Ashby. Motion carried.

Rick Grimm stated that he offered a revision to the Reserve Policy previously submitted to the Board in the agenda packet in order to clarify the six-month reserve policy vis-à-vis the long and short term reserves. With this clarification, Marcheta Gillespie moved for adoption; seconded by Barbara Johnson. Motion carried.
5. Other Board Initiatives or Topics
   A. Verbal Update on Chapter Survey Task Force (Creed)

President Creed extended her appreciation to those Board members who have utilized the Board Listserv to record questions and comments prior to the Board meeting.

She also mentioned that she has been in communication with Ed Grant and he is interested in continuing to serve as the Institute's Treasurer. At this juncture, he is considering another public sector opportunity in New Jersey but is required to wait for a period of time based on retirement stipulations.

6. Adjournment

Lourdes Coss moved to adjourn the meeting; seconded by DeWight Dopslauf.

The meeting was adjourned at 2:53 PM.