# NIGP MEETING AGENDA

## NIGP BOARD OF DIRECTORS

**Meeting Date/Time:** Board Strategy Session  
Thursday, August 25, 2011 @ 3:00 PM EDT  
Chesapeake 5-6  
Gaylord National Harbor, MD

**Official Board Meeting**  
Saturday, August 27, 2011 @ 1:00 PM EDT  
Chesapeake K  
Gaylord Nation Harbor, MD

**Board Chair:** Stephanie Creed, CPPO, CPPB  
**Board Secretary:** Rick Grimm, CPPO, CPPB

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**NIGP’s Mission**

*Develop, support and promote the public procurement profession through premier educational and research programs, professional support, and advocacy initiatives that benefit members and constituents.*

**Roles of the NIGP Board of Directors**

*Set Direction * Ensure Adequate Resources * Provide Program Oversight*

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### AGENDA ITEM | ACTION TAKEN
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**BOARD STRATEGY SESSION**  
*Thursday, August 25, 2011 – 3:00 PM to 4:30 PM Eastern*  
1. Call to Order and Introductions  
2. Attendance of Board Members and Guests  
3. Opening Comments from NIGP President Creed
4. Verbal Reports from NIGP Strategic Partners
   A. National Business Council – Rob Bezjak
   B. NIGP Code – John Walters
   C. NIGP Observatory – Luke Spikes
   D. Public Procurement Research Center – Dr. Cliff McCue
   E. UPPCC – Norma Hall
   F. US Communities – Kevin Juhring

5. Verbal update on Strategic Initiatives
   A. eLearning Program (Carol Hodes)
   B. Guiding Principles and Standards of Practice (Tina Borger)

6. Board Discussion with CIPS Chief Executive David Noble
   A. Insights on the Power of the Partnership
   B. Governance Structure of the Partnership
   C. Priorities and Progress to Date

   Open dialogue with the Board

7. Adjournment of Strategy Session

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**OFFICIAL BOARD MEETING**  
Saturday, August 27, 2011 – 1:00 PM to 3:00 PM Eastern

8. Call to Order and Introductions

9. Approval of Minutes from the June 28, 2011 Board Teleconference Meeting *(Attached)*
   "... move to approve the minutes of the June 28, 2011 Board of Directors Teleconference Meeting as prepared by staff"

10. Environmental Scan by the Board: Key Issues affecting constituencies, members, chapter affiliates, governmental entities

11. Verbal Operational and Progress Reports
   A. Preliminary Year-End Close Statistical and Financial Reports (Grimm) *(Reports to be Disseminated Prior to Meeting)*
   B. Update on Tagline Revisions (Maas)
   C. Update on Funding Board Travel Initiative (Grimm)
   D. Update on President’s Travel and Official Chapter Visits (Creed)
| 12. Revisions to the Board of Directors Policy Manual **(Attached)**  |
| "…move to adopt revisions to Sections 5, 7, and 14 of the Board Policy Manual as recommended by staff" |

| 13. Adoption of Budget and Fees for the 2012 Forum in Seattle (FY13 Budget) **(Attached)** |

| 14. New Board Initiatives and Charges |
| A. President Creed’s Initiatives for 2011-12 |
| (1) Membership: Bridging National and Chapter Memberships into a Single Membership |
| (2) Business Model for the Consultancy Program |
| (3) Board Fiduciary Roles and Potential Conflicts of Interest |
| B. Discussion on Strategic Planning Session at the Fall Board Meeting |

| 15. Empowering the Executive Committee |
| "…move to empower the Executive Committee to take future actions on behalf of the Board of Directors prior to its next scheduled meeting on October 20-22, 2011 in Little Rock, AR" |

| 16. Adjournment |