# NIGP Board of Directors

**Meeting Date/Time:**  Saturday, April 21, 2012 @ 9:00 AM PST  
**Meeting Location:**  Sheraton Seattle – Jefferson AB  
Seattle, Washington  
**Chair:**  Stephanie Creed, CPPO, CPPB  
**Board Secretary:**  Rick Grimm, CPPO, CPPB  

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**NIGP’s Mission:** Develop, support and promote the public procurement profession through premier education and research programs, professional support, and advocacy initiatives that benefit members and constituents.

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<th>AGENDA ITEM</th>
<th>ACTION TAKEN</th>
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<td>1. Call to Order</td>
<td>President Stephanie Creed called the meeting to order at 9:05 AM PST.</td>
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| 2. Roll Call of Board Members and Guests | **Board Members in Attendance**  
Stephanie Creed CPPO, CPPB – President  
Bobbi Matthews CPPO CPPB – First Vice President  
Marcheta Gillespie CPPO, CPPB, C.P.M., CPM – Second Vice President  
Ken Koester CPPO, C.P.M., A.P.P. – Immediate Past President  
Paul Brennen CPPO – Region 1  
George Nader CPPO – Region 2  
Barbara Johnson CPPO, CPPB – Region 3  
Kathy Elgin CPPO, CPPB – Region 4  
Sandra Wright CPPB – Region 5  
Keith Glatz CPPO – Region 7  
Lourdes Coss CPPO – Region 8  
DeWight Dopslauf CPPO, CPPB, C.P.M. – Region 9  
Keith Ashby CPPO – Region 10  
Nelson Park CPPO, CPPB – Region 12  
Gord Sears CPPB – Region 13  
Kirk Buffington CPPO – At-Large 16  

**NIGP Staff in Attendance**  
Rick Grimm CPPO, CPPB – Board Secretary  
Tina Borger CPPO  
Carol Hodes CAE |
3. Approval of Minutes from the February 24, 2012 and April 10, 2012 Board Meeting Teleconference

   "…move to approve the minutes of the February 24, 2012 and the April 10, 2012 Board of Directors teleconference meetings"

   Marcheta Gillespie moved adoption; seconded by Bobbi Matthews. Motion carried.

4. Governance Actions

   A. NIGP Board Members as Independent Contractors of the Institute

   "…move to adopt the recommendation of the Governance Committee so that Independent Contractors under contractual agreement with the Institute are ineligible to serve on the NIGP Board of Directors concurrently;

   Provided however, that Board members currently serving as Independent Contractors of the Institute are eligible to fulfill all contractual engagements previously assigned by NIGP through June 30, 2012 at which time the revised policy shall apply.

   Kirk Buffington moved for adoption; seconded by Barb Johnson.

   Marcheta Gillespie moved to amend the motion as follows:

   Further, those Board members who choose to suspend their Independent Contractor status during their service on the Board will be exempted from having to meet any of the Independent Contractor performance requirements during the suspended period.

   The amended motion was seconded by Paul Brennan.

   After Board discussion, the motion, as amended, was adopted unanimously.

5. Fiduciary Actions

   A. Approval of Budget for FY13

   "…move to adopt the FY13 Budget of the Institute as recommended by the Chief Executive and the Finance and Budget Review Committee effective July 1, 2012; with the proviso that funds reserved for salary adjustments will be withheld until such time as the compensation study is completed and the Board authorizes the release of the funds.

   Paul Brennan moved for adoption; seconded by Kirk Buffington.

   The motion was open for discussion. Gord Sears went on record stating that all chapter assessments should be eliminated and requested that staff consider eliminating the assessment for chapter members who are not members of the Institute during the FY14 budget preparation.

   The motion carried.

6. Board Officer Elections

   A. Election of the 2012-13 Third Vice President

   (1) Appointment of Tabulation Board and Balloting by the NIGP President

   President Stephanie Creed announced that Ken Koester would serve as Chair of the Tabulation Board; further that she also appointed Tina Borger and Carol Hodes to serve on the Tabulation Board.

   (2) Distribution of Ballots

   During the first ballot, no single candidate received a majority of the votes. George Nader received the lowest number of votes during the first ballot and was eliminated from the second ballot.

   The Tabulation Board provided their results to President Creed who announced the election results.
Kirk Buffington moved to certify the election of DeWight Dopslauf CPPO, CPPB, C.P.M. as the Institute’s Third Vice President for the period of July 1, 2012 through June 30, 2013 based on the reported results from the Tabulation Board; further moved to destroy the ballots of said election. The motion was seconded by Paul Brennan; motion carried.

Keith Ashby moved the motion; seconded by Sandra Wright. Motion carried.

Marcheta Gillespie and Bobbi Matthews presented a token of appreciation to President Creed for her service to the Institute as NIGP’s President in 2011-12.

Each departing Board member provided comments regarding their service, achievements, and personal reflections while serving on the Board and as President.

Stephanie Creed provided reflections on her presidency and Bobbi Matthews shared her vision and hopes for the coming year.

Barb Johnson moved for adoption; seconded by DeWight Dopslauf. Motion carried.

The meeting was adjourned at 10:05 AM PST.