

## Chapter Member Educational Interest Survey

To assist us in planning for our educational offerings we would like to survey the membership as to what seminars they would like to see the chapter host. We want to make sure that your chapter is offering the educational opportunities you are interested in. We also want to make sure we can meet the minimum attendance requirements for these sessions.

In the first column, please check all courses that you would be interested in seeing our chapter host. In the second column, please rank your top choices – the seminars that you feel you really would attend.

Please check all courses that you would be interested in:

### Three-Day Seminars – *Requires 8 Participants*

Class Title	Interest?	Priority
Contract Administration	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Developing and Managing RFP's in the Public Sector	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Introduction to Public Procurement	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Legal Aspects of Public Procurement	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Sourcing in the Public Sector	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Strategic Procurement Planning	<input type="checkbox"/> Yes <input type="checkbox"/> No	

### Two-Day Seminars – *Requires 8 Participants unless noted*

Class Title	Interest?	Priority
Alternative Dispute Resolution	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Advancing Your Negotiation Skills – <i>Requires 15 participants</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Capital Acquisitions	<input type="checkbox"/> Yes <input type="checkbox"/> No	
CPPB Prep: Preparing for the CPPB Exam	<input type="checkbox"/> Yes <input type="checkbox"/> No	
CPPO Prep: Preparing for the CPPO Exam	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Contracting for Public Sector Services	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Contracting for Construction Services	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Contracting with Federal Funds/Grants 'Intermediate' – <i>Requires 15 participants</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Contracting with Federal Funds/Grants 'Advanced' - <i>Requires 15 participants</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Customer Service: The Key to Success in Procurement – <i>Requires 15 participants</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Effective Contract Writing - <i>Requires 15 participants</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Fundamentals of Leadership & Management	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Get What You Need Through Successful Negotiation Strategies - <i>Requires 15</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Logistics and Transportation	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Risk Management in Public Contracting	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Warehousing and Inventory Control	<input type="checkbox"/> Yes <input type="checkbox"/> No	

One-Day Seminars – *Requires 10 Participants unless noted*

<b>Class Title</b>	<b>Interest?</b>	<b>Priority</b>
Adding Value to the Procurement Process - <i>Requires 15 participants</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Best Practices in Developing Public Construction Bid Documents <i>Requires 15 participants</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Category Management Strategies for the Public Sector - <i>Requires 15 participants</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Effective Decision Making <i>Requires 15 participants</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Effective Management of Construction Contracts - <i>Requires 15 participants</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Ethics: A Survival Kit for Public Procurement	<input type="checkbox"/> Yes <input type="checkbox"/> No	
How to Buy Performance Results - <i>Requires 15 participants</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Making the Contract Fit the Purchase - <i>Requires 15 participants</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Managing Your End-Users and Suppliers: It's All About Relationships - 15	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Preparing For and Surviving Internal Audits - <i>Requires 15 participants</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Preparing for the Age of Licensing - <i>Requires 15 participants</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Principles and Techniques of Problem Solving - <i>Requires 15 participants</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Promoting the Procurement Function - <i>Requires 15 participants</i>		
Protests: Managing Options for Positive Results	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Taking the Costs Out of the Purchase - <i>Requires 15 participants</i>		
Tools for Ensuring Contractor Performance on Public Construction Projects <i>Requires 15 participants</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Total Cost Analysis for Best Value Decisions - <i>Requires 15 participants</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No	
When Bad Things Happen to Bids: Strategies for Ensuring a Successful Public Construction Project <i>Requires 15 participants</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No	
World Class Procurement Practices - <i>Requires 15 participants</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No	

Other comments or suggestions for training?

*May we contact you with questions about your training preferences?*

*Optional:*

Name \_\_\_\_\_ Agency \_\_\_\_\_

Telephone \_\_\_\_\_ E-mail \_\_\_\_\_

**Thank you for taking the time to provide us with your input!**