STRIVES TO MAINTAIN THE HIGHEST STANDARD OF ETHICS, INTEGRITY, PUBLIC TRUST AND AWARENESS IN THE PUBLIC PROCUREMENT PROFESSION.

Celebrating our 2016 Large Chapter of the Year Award!

Happy Holidays
Happy Holidays!

It has been an amazing year and this season brings us so much to be grateful for. In celebration of our awesome 2016 accomplishments we will have the annual State of the Chapter address where we can really see how far we have come this year. I hope you will join us for our December Chapter meeting where we will have special surprise you will definitely enjoy.

Join me in Congratulating Sandra Chavez and Jessica Edwards, winners of the 2016 Nancy Woodger Young Professional Outreach Student Scholarships. We are so excited to have increased student involvement, this is a true investment in the future of Public Procurement.

The Reverse Trade Show was a great success thanks to your hard work we grossed over $65,000 and hosted nearly 600 attendees! Many thanks to the volunteers and agencies for their consistent support. Tis’ the season for giving and the Chapter is no exception, be sure to submit your 2016 Scholarship Deferment/Redemption forms by December 15th and your 2017 Scholarship Application by January 31st, we are presenting the proposed budget in December and the RTS has afforded us a generous scholarship budget, don’t miss out!

I want to remind everyone that award season is coming up soon check the website for the latest application for the Buyer of the Year and Manager of the Year. Each of these awards results in recognition among your peers and a complimentary registration to NIGP Forum. We can’t wait to see your application!

No matter what holiday you are celebrating over the next few weeks, I hope that is it safe and happy, and that your family and friends can celebrate with you! Thank you for another amazing year! It has been an honor to serve as your President in 2015/2016 and I am so proud of all we have shared and accomplished together.

Best Wishes and a Happy New Year,
Kind Regards,

Zulay V. Millan, CPPO, CPPB, FCCM Chapter President
**Vice President’s Message**

Hard to believe the Holidays are here! The time is just flying by!

Our Reverse Trade Show was a great success! Thanks goes to everyone that worked so hard to make it a success. We have a committee that’s searching for a new venue for the RTS for next year. As most of you know, the facility we have used for many years in Winter Park will be demolished. We will update you as the committee searches for new venues.

We don’t have the schedule set yet for the Winter Workshop but reserve January 20 to attend! We will send out the schedule as soon as everything is firmed up.

Don’t forget to register for our December chapter meeting. I will be giving the State of the Chapter and we will have our Dessert Contest and our usual giveaways to celebrate Christmas.

Hope to see everyone at our December meeting.

Diane Wetherington, CPPB, FCCM, Purchasing Agent III  
CFC NIGP 2016 Vice President

---

**Treasurer’s Message**

What incredible energy our members created at the Reverse Trade Show! Your efforts made this year’s Reverse Trade Show an amazing success! Thank you to ALL participating entities!

As this year comes to an end, please remember those in need. Coalition for the Homeless of Central Florida, Ronald McDonald House (RMH) and Community of Hope—Brevard are the Chapter’s 2016 supported charities. There are urgent needs this year for RMH as stated in this newsletter edition.

See you at the December 9th Membership Meeting! Don’t forget to make your best Holiday dessert for our Dessert contest. May the best Dessert Win!!!!

Wishing a safe and wonderful holiday season for you and your families! As you think of the New Year, consider volunteering for a Chapter Committee! You are needed. Ask one of the Officers how you can get involved!

Tabatha Freedman, MBA, CPPO, CPPB  
CFC NIGP 2016-17 Treasurer

---

**Secretary’s Message**

Well our 18th Annual Reverse Trade Show was a huge success! Thanks to everyone who participated in the event, we had 95 Procurement professionals representing 31 Government Agencies within Central Florida. We had approximately 575 vendors registered for the event. What an awesome day!

Don’t forget our December Dessert contest, bring your favorite dessert to the December 9th membership meeting for a chance to win a prize, top three (3) desserts will win.

Don’t forget to participate in our word search puzzle in this newsletter issue! Bring it to the meeting for a chance to win a free lunch.

Lisa Kesecker, CPPB, FCPA  
CFC NIGP 2016 Secretary

---

**Happy Holidays!**

**Best wishes for a prosperous New Year!!**

**Season’s Greetings!**
Annual CFC NIGP Dessert Contest

December Meeting

Once again, the chapter is holding its annual CFC NIGP Dessert Contest! Try your hand this year at making a wonderful dessert and bring it to the December 9, 2016 Chapter Meeting!

Prizes will be awarded to members for 1st, 2nd, and 3rd place desserts!

Lunch Menu

Join us in our December 2016 celebration with the following Decadent Buffet:

- Challah rolls served with herb butter
- Hearty house salad with balsamic or ranch dressing
- "Spectacular and Juicy" Meat loaf with mashed potatoes
- Chicken Picatta served over a bed of spinach
- Roasted vegetables finished with shaved parmesan cheese and a balsamic glaze reduction
- Mini exquisite desserts: (all bite size) lite amount
- Peanut butter buckeyes, fudge brownie wedges, raspberry linzer tartlettes and black and white cookies
1. What year did you join the chapter?
   Not sure of the exact year, it’s been on and off for the last 8-10 years.

2. How long have you worked in the purchasing profession?
   As of January 25th, I will have been in Purchasing 30 years.

3. What is the most interesting, unusual or challenging purchase in which you have been involved?
   I can think of two. One is being the FF&E Coordinator for the School District and overseeing meetings, orders, deliveries and installations for new schools. The other is our new garbage/recycling bid. We’ve had the garbage bid before, but the last bid we also added recycling. It has been very challenging and time consuming to get the bid awarded and the schools to start recycling. Also had to work with the awarded vendor to make sure we matched on the number of dumpsters and compactors at the sites and the sizes along with the number of times they are emptied each week.

4. What professional certifications do you hold?
   None, by the time we had a Director that was interested in us getting our certifications, I was getting close to retirement.

5. What is your number one goal (career or personal)?
   Right now it is to retire. I’m currently in drop and my retirement date is 8-30-19.

6. What is your favorite pastime or hobby?
   I love taking cruises. I like watching baseball and basketball games. But my favorite pastime is being with my grandchildren and great-grandchildren.

7. Share a little known fact about yourself.
   Usually I’m a very shy person. It takes me awhile to get to know people.
SEPTEMBER 23, 2016 CHAPTER MEMBERSHIP MEETING

CFC NIGP Chapter of the Year Banners 2012, 2014, 2015, and 2016!

CFC NIGP Chapter of the Year 2016 commemorative gift at the September 23, 2016 Chapter Membership Meeting!

Distinguished Toastmaster Ron Parpet

Distinguished Toastmaster, CFC NIGP Member, Andrew Kokitus

Thank you to our Distinguished Toastmaster Speakers at the September 23, 2016 Chapter Membership Meeting!
November 9, 2016

“Partner for Success” by connecting with governmental procurement professionals at one event!

18th Annual Reverse Trade Show

Rachel D. Murrah Civic Center
1050 W. Morse Blvd, Winter Park, FL 32789
18th Annual Reverse Trade Show

Our Smiling Faces at the Reverse Trade Show!
18th Annual Reverse Trade Show

Our Amazing Chapter Members!
18th Annual Reverse Trade Show

Having Fun!

Meeting New Vendors
18th Annual Reverse Trade Show

What a Great Event!
18th Annual Reverse Trade Show

Kentucky Chapter Friends!

Registration!

The “A” Team! Was Awesome

The 2016 Board of Directors thanks all participating members for making this year’s Reverse Trade Show a spectacular event! WE can not do it without YOU!!!
Calling all chapter members to exercise your talents and skills to help get the NIGP document library in shape! Are you up for the challenge? The goal...a healthy, active document library that meets and exceeds your training and professional development needs. The key to the fitness challenge is to work as a team and stay motivated and focused on a daily document exercise regime.

It only takes 5-10 minutes to review each set of 5 documents!

It is not too late to join the CFC TEAM!
If you are interested please send an e-mail to Mike Thornton at mike.thornton@leesburgflorida.gov

Below are the chapter standings as of November 7, 2016. The CFC Chapter has a formidable lead. However, the Challenge runs through February 15th. So more team members are needed to maintain this lead.
Call for Presentations - Forum 2017

Share your experience and expertise - we want to hear from you!

Join us in the Beehive State and bee a part of the program targeted toward making procurement professionals even more awesome! We’re looking for the new and innovative strategies you have implemented along with the tried and true solutions you use every day. Here’s your chance to submit a presentation idea and create a buzz around good ideas and best practices.

Proposed workshops are evaluated for relevance to both the profession and the professional. Sessions should allow for specific time set aside for questions and answers to engage the learner. We want you to share information for people to use today and tomorrow. We’re looking for the best of the best! Make a bee-line for the application and create a stinging presentation.

To find out more about presenting at NIGP FORUM 2017 please visit the following website:

Start planning for Forum!

2017 in Salt Lake City, UT

2018 in Nashville, TN

2019 in Austin, TX
(NIGP’s 75th Anniversary)

2020 in Chicago, IL
Our 2016 Charities

Your Community Services Committee has selected three charities to support this year. They are:

* Coalition for the Homeless of Central Florida
* Community of Hope—Brevard
* Ronald McDonald House (RMH)

Some facts about homelessness you may not realize are:

- The most common misconception about homelessness is that people believe homelessness is a “lifestyle choice” and that homeless shelters are a revolving door providing just a meal and a place to sleep for chronically homeless men.
- The reality is that homelessness is a condition that is the result of other problems.
- The main contributors to homelessness are loss of income, low wages or unemployment AND the lack of affordable housing.

Ronald McDonald House

The Chapter staffs and prepares one meal annually at one of the local Ronald McDonald House’s. These houses are open 365 days a year — so families can be closer to help their child heal.

Although families are asked to make a small contribution of $20 per night at our Houses, 70% of our families are unable to afford to contribute anything toward their stay. In addition to being physically and emotionally exhausted, these families are often financially exhausted due to mounting medical bills for their child. We promise to never turn any family away due to an inability to pay. Your donations allow us to uphold this promise.
About Community of Hope (COH)

COH is an ecumenical, faith-based, not-for-profit organization [501 (c) 3] that provides housing for families with children to promote long term stability in the lives of God’s children.

- Was conceived in 2003 by leaders of Brevard County local churches based on the need of housing for families on a transitional basis.
- Gained not-for-profit status in November 2005.
- Is member of the Brevard Homeless Coalition.
- Has been awarded a SHIP contract from Brevard County Housing and Human Services Partners with the South Brevard Women’s Center and Habitat for Humanity of Brevard.
- And, Board of Directors support and represent several Brevard County churches.
- COH maintains strict control and responsibility for the property.
- Candidate residents undergo extensive application/interview process.
- Residents have strict guidelines for maintenance and care of the home, lifestyle, job stability and advancement, education, finances, budgeting.
- COH works closely with a case manager to insure all requirements are met.

CFC NIGP has supported Community of Hope (Brevard) for the past several years. This year, our Chapter provided a Silent Auction “Orlando City Soccer” themed basket for their annual fundraiser on October 14, 2016. Between our members and the Orlando City Soccer organization, our basket was comprised of the following items:

- Autographed mini soccer ball (Toni Pressley)
- Soccer ball
- Water bottle
- Pedometer
- Orlando Pride scarf
- OCS bag
- OCS Pen, Pencils
- OCS keychains (2)
- OCS ball cap
- OCS Cup Cozy
- OCS magnetic car decals
- OCS patch

Overall Community of Hope (Brevard) made a little over $19K!! The CFC NIGP “Orlando City Soccer” themed basket alone made $85! Thank you to our CFC NIGP Chapter members and the Orlando City Soccer organization for your contributions!
URGENT NEEDS

For

RONALD MCDONALD HOUSE

To help support the mission of helping to ‘keep families close’ this holiday season, please considering donating one or more of the following items to our local Ronald McDonald houses. Please bring all donations to the December meeting. Thank you for your generosity!

⇒ K-cups (for Keurig coffee makers)
⇒ Powdered coffee creamer
⇒ Baby safe detergent
⇒ Dish soap
⇒ Stamps

Susan Blair & Teresa Smith.
Community Services Co-chairs

DONATION RECEIPT FROM CENTRAL FLORIDA CHAPTER NIGP

(Community Services Committee)

(Print clearly so form can be returned to you timely)

| Donated by: |  |
| Agency: |  |
| Email: |  |

Type of donation:  

| Cash / Check | Gift Card | Merchandise | (circle one) |

Value:

** AREA BELOW FOR COMMITTEE CHAIRS USE ONLY **

| COMMUNITY SERVICES CHAIR |
| Approved by / | Date |

| SCHOLARSHIP CHAIR |
| Accepted by / Logged / Date: |

Not eligible for scholarship points unless signed by Community Services & Scholarship Chairs

Thank you for your generosity. We appreciate your support!

Please send Donation Receipt forms to
Susan Blair, CFC-NIGP Community Services Committee Co-Chairman.

CFC-NIGP Community Services
Committee Co-Chairman:
Susan Blair, Procurement Contract Administrator
Susan.Blair@palmbayflorida.org
or 321-952-3424 ext 3229
ADVOCACY COMMITTEE MESSAGE

A Special Thank You to the Sub Committees of Advocacy!

I am honored to have worked with the Advocacy sub-committees in 2016!

The Advocacy sub-committees in 2016 and their Chairman are listed below:

Legislative Updates - Task Force
   Juliet Misconi
   Bobby Marsala

Partnership Development Committee
   Joanne Flick

Community Services Committee
   Teresa Smith
   Susan Blair
   Kathy Bozeman

Sustainability Task Force
   Fatima Calkins

Thank you for your many contributions to the CFC NIGP Chapter in 2016!

Happy Holidays!

CFC-NIGP Advocacy Committee Chair:
Tabatha Freedman, MBA CPPO, CPPB
tfreedman@volusia.org or 386-822-5788
PROFESSIONAL DEVELOPMENT COMMITTEES & TASK FORCES

Wishing You a Joyous Holiday Season from the Professional Development Committee & Task Forces Committee Members

Professional Development—Class Coordination
Lisa Kesecker - Chair

Programming Committee
Diane Wetherington - Chair

Study Groups
Fatima Calkins - Chair

Recertification Task Force
Tabatha Freedman - Chair

Professional Development Committee Chair:
Lisa Kesecker, CPPB, FCPA
keseckel@osceola.k12.fl.us or 407-870-4622
PROFESSIONAL DEVELOPMENT COMMITTEE MESSAGE

Certification

Upcoming Examination dates. For those that are looking to test, some important dates are mentioned below in the table that might be useful. For more details on certification, visit the Universal Public Procurement Certification Council (UPPCC) website at http://www.uppcc.org.

<table>
<thead>
<tr>
<th>Exam Dates</th>
<th>Apply by:</th>
<th>Apply w/ late fee by:</th>
<th>Register for exam by:</th>
</tr>
</thead>
<tbody>
<tr>
<td>May 1, 2017 – May 13, 2017</td>
<td>Jan 30</td>
<td>Feb 13</td>
<td>Mar 27</td>
</tr>
</tbody>
</table>

Prometric Testing Center
2301 Lucien Way, Suite 150
Maitland, FL 32751

Study Groups

If you are planning on taking the CPPB or CPPO exam next year please contact Lisa Kesecker at (keseckel@osceola.k12.fl.us) or Fatima Calkins at (FCalkins@goaa.org) to join one of our Study Groups. Several groups are forming now to prepare for the May Exam dates. Others will be forming soon for Exams in October 2017. Don’t miss the opportunity to study with other CFC-NIGP members.

CFCNIGP Sponsored Classes / Seminars Scheduled

The Professional Development Committee is eager to help you meet your educational goals. Currently we have two (2) classes scheduled for the Chapter, however, there are more classes scheduled throughout the State of Florida. All classes can be found on the Training Matrix.

- **Introduction to Public Procurement**
  - Dec 5-7, 2016
  - 3-Day Class
  - School District of Osceola Co
  - Kissimmee, FL

- **Protests**
  - Feb 24, 2017
  - School District of Osceola Co
  - Kissimmee, FL

- **Managing Options for Positive Results**
  - Feb 24, 2017
  - 1-Day Class
  - Orange County Government
  - Orlando, FL
Hosting a Seminar

If you are interested in hosting a 1-day, 2-day, or 3-day class at your agency location, we encourage you to review the “How to Become a Host Site” document, which can be found on our chapter site in Archive. Contact Lisa Kesecker at (keseckel@osceola.k12.fl.us) with any further questions or to begin the seminar scheduling process.

With over 30 classes to choose from, visit the NIGP website for Face-to-Face Course information at: http://www.nigp.org/eweb/StartPage.aspx?Site=NIGP&webcode=pd_ep_f2f

NIGP Webinars

NIGP Webinars are 90-minute topical online classes that provide time-challenged professionals the opportunity to earn contact hours without ever having to leave the office. All you need is a computer. Offered throughout the year, Webinars are a great way for you and the entire procurement team to stay abreast of the best practices and current issues in the profession.

Upcoming Webinars

<table>
<thead>
<tr>
<th>December 7, 2016</th>
<th>Webinar — Sustainable IT Procurement: Unlocking Savings through Durability, Reparability &amp; Support</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 4, 2017</td>
<td>Webinar — New Year’s Resolutions — Have You Set Goals for Your Procurement Team this Year?</td>
</tr>
</tbody>
</table>

For more information or to sign up go to:

http://www.nigp.org/grow-professionally/education/webinars

Webinar Fees

Complimentary to NIGP Members / $190.00 Non-Members *

*Non-Member Fee includes a one-year complementary NIGP membership (for eligible individuals).

Lisa Kesecker, Pro-D Chair
Lapsed Status

Lapsed Status describes a once certified individual who has passed their recertification due date, but by no more than one (1) year. Individuals with certifications in lapsed status are not entitled to continue using the certification that has lapsed and they are not considered certified by the UPPCC until the certification is successfully re-instated. Individuals who are more than one (1) year passed their due date are considered to be officially expired and must re-apply, re-qualify as well as re-test in order to become certified once again. The process for certification for an individual who has allowed his/her certification(s) to expire is no different than an individual newly applying for certification.

Only individuals who maintain certification through timely recertifications are entitled to use the CPPO and/or CPPB credentials following his/her name. The CPPO and CPPB are Certification Marks registered with the U.S. Patent and Trademark Office. Continued use of UPPCC certification marks after a credential has expired is a misrepresentation, and may carry legal implications of such action.

With penalty, lapsed individuals have the opportunity to re-instate their certification(s). Within one (1) year of the expiration date of the certification, former CPPOs and/or CPPBs must earn a minimum of fifty-five (55) contact hours in a minimum of two (2) of the three (3) possible categories.

CFC-NIGP Recertification Counselor:
Tabatha Freedman, MBA CPPO, CPPB
tfriedman@volusia.org or 386-822-5788

UPPCC CERTIFICATIONS!

Class of May 2016

You’re hard work and dedication paid off… And now it’s time to celebrate! Congratulations are in order for our fellow members on their recent certification...

Mr. Domingo P. Sotero, CPPO, CPPB, Orange County, Orlando, FL

Congratulations!
2017 Internship/Externship Events

UCF Career Readiness Week – Need 2 Volunteers
Wednesday, January 25, 2017
This event will provide UCF students and alumni an opportunity to have their resume critiqued and to practice their interview skills with an employer.
- Resume critiques will be in 30 minutes in length and will take place in the morning and afternoon.
- Practice interviews will be 30 minutes in length (20 minutes for interview and 10 minutes for feedback) and will take place in the afternoon.

Stetson University’s Spring Internship and Career Expo—Need 1 Volunteer
Friday, February 24, 2017, 10:00 - 3:00 p.m.
Hollis Center, Rinker Field House, located on the Stetson University campus in DeLand, Florida

UCF Non-profit and Public Service Career Showcase – Need 4 Volunteers
Wednesday, April 19, 2017
Held on April 19, 2017, from 12pm to 3pm, this showcase will provide CFC-NIGP with an opportunity to connect with UCF students and alumni who are interested in careers in the non-profit and public service sectors.

Externs Learn Real Life Professional Skills!

If you are interested in volunteering, please contact your Internship/Externship committee:

Fatima F Calkins         Gwendolyn McKinney
fcalkins@goaa.org         Gwendolyn.Mckinney@ocfl.net
407-825-2044             407-836-0056
LOOKING FOR MENTORS & MENTEES FOR THE COMING YEAR!

**MENTORS**
Become a Mentor and share your expertise with other Mentees seeking guidance. Take an active role as a Mentor and help our Colleagues achieve his/her certification goals.

**MENTEES**
Reach out to potential Mentors based on your interests, location, long-term goals, personality, expertise, and many other factors.

You have the option to communicate via email, skype, text messaging, phone, or even schedule face-to-face meetings as the relationship develops.

**Interested in becoming a Mentor or Mentee, please contact:**
Fatima F Calkins
fcalkins@goaa.org

Maureen Straughn
Mstraughn@octaxcol.com

A mentor empowers a person to see a possible future, and believe it can be obtained.
- Shawn Hitchcock
UPPCC CERTIFICATION UPDATES

Planning on taking the CPPO or CPPB Exam in May? contact Fatima Calkins at FCalkins@goaa.org to obtain your study guide or to join a study group!

Study Groups can meet in person, or teleconference.

CHAPTER RESOURCES NOW AVAILABLE ON YOUR SMART PHONES!

Follow @CFCNIGP for news, resources and updates about the chapter.

"Like" the Central Florida Chapter of NIGP fan page on Facebook to see how others are discussing, teaching and sharing procurement news.

Join the Central Florida Chapter of NIGP group on LinkedIn to participate in procurement discussions and information exchange opportunities.

Subscribe to the Central Florida Chapter of NIGP blog to receive news on procurement topics and participate in information exchange opportunities.
EVENT MANAGEMENT COMMITTEE MESSAGE

Eat Drink and Be Merry! While Enjoying Friends & Family this Holiday Season!

From the Event Management Committee!

Catering Committee
Wil Henzmann - Co-Chair & Lisa Kesecker - Co-Chair
Oxana Colon
Megan Pearison
Arima Santana
Angela Thomas
Tonja Voyles
Doug Woods

Family Day Committee
Tabatha Freedman - Chair

Audio Visual Committee
Angela Thomas - Chair
Suzanne Lopez

Thanks for all your hard work & dedication to the Chapter!

CFC-NIGP Event Management Committee Chair:
Lisa Kesecker, CPPB, FCPA
keseckel@osceola.k12.fl.us or 407-870-4622
Congratulations to the September newsletter puzzle winner: Arima Santana, School District of Osceola County, FL.

PUZZLE - THANKSGIVING

AMERICA
CRANBERRY
SAUCE
FAMILY
FREEDOM
GRAVY
MAYFLOWER
PUMPKIN PIE
TURKEY

COOLWEATHER
DRESSING
FEAST
FRIENDS
HARVEST
MEMORIES
STUFFED

CORNUCOPIA
FALLCOLORS
FOOTBALL
GATHERING
INDIANS
PILGRIMS
TRADITION

Name: ___________________________ Agency: ___________________________

Remember to turn in your completed puzzle prior to the start of the Chapter meeting for your chance to win a Free Lunch!
SEPTMBER 23, 2016
MEMBERSHIP MEETING
MINUTES

Event Started: 12:00 PM
Meeting Started: 1:47 PM

Ended: 1:40 PM
Ended: 2:15 PM

BUSINESS LUNCHEON  12:00 PM – 12:30PM

Speaker: Toastmasters – New Program Kick-off
Troy Palmer, Toastmaster
Ron Parpet, Toastmaster
Pim Parpet, Toastmaster
Andrew Kokitus, CFC NIGP member and Toastmaster

NETWORKING EVENT  12:40 PM – 1:40PM

Procurement Hot Topic Roundtables – Information Exchange and Networking Event
Networking Topics included:
  IT                      Sustainability
  Ethics                  RFP Challenges
  Networking              Risk Management
  Construction            Chapter Challenges

WELCOME  1:47 PM – 2:15 PM

President’s Welcome

OLD BUSINESS

Secretary’s Report
  • Approval of Previous Minutes
    a. Motion to Approve by Joanne Flick, Seconded by Tabatha Freedman.
    b. No Discussion
    c. Motion Approved

Treasurer’s Report
  • Approval of Reconciliations for (list months)
    a. Motion to Approve by Wil Henzmann, Seconded by Lisa Kesecker
    b. No Discussion
    c. Motion Approved

The Central Florida Chapter of NIGP works to promote and support the professional development of its diverse membership and strives to maintain the highest standard of ethics, integrity, public trust and awareness in the public procurement profession.
NEW BUSINESS

Vice President’s Report

- Scholarship Updates current list posted to the website.
  Deadline to return Scholarship Redemption Form to Diane Wetherington is
  December 15, 2016 to roll funds forward.
- Nancy Woodger Student Scholarship Updates, notices have been sent to all local
  High School Guidance Counselors, along with area colleges for distribution to
  students about scholarship opportunities from the chapter.

President’s Report

- Reverse Trade Show – numbers are down from last year, usually by this time we are
  at 40K, this year to date we are at little over 20K. Asked for volunteers to reach out
  to past participants (approximately 650), Fatima Calkins and Cheryl Olson both
  agreed to coordinate calling vendors to see if they would like to sponsor or
  participate again this year.
  - Asked members to reach out to their Vendor community or do a broadcast
    about the RTS to see if they could get more participation.
- NIGP Forum – Chapter of the Year, asked members to stay for the photo at the end
  of the meeting.

Committee Activity

- Professional Development – Lisa Kesecker, Pro-D Chair
  
  Current Classes Scheduled
  
  Introduction to Public Procurement School District of Osceola County, FL
  3-Day Class Dec 5-7, 2016 (Mon-Wed)
  
  - If you are interested in hosting a class please contact Lisa Kesecker at
    keseckel@osceola.k12.fl.us to get something scheduled for 2017.
  
  - Study Groups are currently under way for those taking their exam in October.
    We will be forming new study groups soon for those planning on testing in
    May, 2017. If you want to join a study group, please contact Fatima Calkins
    at fcalkins@goss.org

- Community Service
  
  - Thanks to everyone who participated in the Ronald McDonald House feeding
    on September 10, 2016, we had a great event and a thank you note from
    families currently in residence.
  - If you contributed, please fill out the Charity Receipt form in the newsletter
    and send it to Susan Blair or Teresa Smith so you can get credit for points.
  - Community of Hope – Silent Auction basket, thanks to everyone who
    contributed, we reached out to the Orlando’s City Soccer and received an
    autographed soccer ball from Toni Pressley of Melbourne, FL (defender for
    the Orlando Pride) to go into our auction basket valued at $150.00
Partnership Development Committee
  o Joanne Flick provided additional information on Toastmasters telling members that their membership fees for Toastmasters can be reimbursed if they agree to present at an upcoming chapter meeting.
  o Reminded everyone that the Design Build Institute of America “DBIA” Conference is coming up, they have Owner Scholarships available, go to fldba.org to register. Conference is October 13 & 14, 2016.

Mentoring Program – Looking for Mentors willing to mentor other chapter members, if you are interested, please contact Maureen Straughn at mstraughn@octaxcol.com

Internship/Externship – Looking for Agencies that are able to host UCF students in December for 3-5 days of Externship job shadowing experience. If you are interested please contact Fatima Calkins at fcalkins@goaa.org

OTHER BUSINESS

• Procurement News – Open floor

• Mike Thornton is coordinating the Document Fitness Challenge to help NIGP update their document library. If you are interested in reviewing solicitation documents please contact Mike Thornton at mike.thornton@leesburgflorida.gov. Challenge starts October 7, 2016 and goes through February 15, 2017 you will be asked to review five (5) documents at a time, upon completion, NIGP will send you five (5) more to review. As the 2016 Large Chapter of the Year winner we’re hoping to see a lot of participation. We will be up against other large chapters, the chapter that reviews the most documents will receive a donation from NIGP to one of our local charities.

• September Newsletter Puzzle winner is Arima Santana, Buyer 1 - The School District of Osceola County, FL

• 50-50 Drawing amount $20.00, winner was Carol Hewitt, Orange County Procurement Division

Meeting Adjourned 2:15 PM

***GROUP PHOTO TAKEN***
Membership Meeting – Agenda
December 9, 2016

11:45 PM - Special Guests – Osceola County School For The Arts

LUNCHEON 12:00 PM – 12:30PM

12:30 PM - Seminar: State of the Chapter Address – Diane Wetherington

WELCOME 1:00 PM – 2:00 PM
- Welcome – Zulay Millan, President
- Introductions and Recognition of Guests & New Members – Zulay Millan
- Special Announcements – Zulay Millan
  Young Professional Scholarships
  Board Succession – Appointments to the Board of Directors

OLD BUSINESS
- Secretary’s Report and Approval of Previous Minutes Lisa Kesecker
- Treasurer’s Report and Approval – Tabatha Freedman
- Vice President’s Report – Diane Wetherington
  Scholarship Updates
  Scholarship Deadlines
  Buyer of the Year & Manager of the Year applications
  January Meeting

NEW BUSINESS
- Reverse Trade Show Updates
- Proposed Budget
- Committee/Task Force (s)
  Updates from Chairs
  Community Service
  Pro-D
  Open Floor
- Sister Chapter Relationship
- Recognition of new certifications
- Job Postings, Announcements, New Positions, Purchasing News
- Drawings 50/50
- Dessert Contest
- Puzzle Contest
- Other New Business

CHAPTER MEETING IS ADJOURNED

Student Members – “Procurement as a Profession” Round Table

The Central Florida Chapter of NIGP works to promote and support the professional development of its diverse membership and strives to maintain the highest standard of ethics, integrity, public trust and awareness in the public procurement profession.