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Greetings Chapter Members,

In the wake of several tragedies that have impacted our the Central Florida Community I want to first acknowledge the importance of caring for one another and holding each other up as this community unites and prioritizes the value of lives lost, families impacted and overcoming this violent crisis. Many of you have worked tirelessly in support of first responders, candlelight vigils, security, and coordinating services to assist those who are fearful and grieving. Your service today has a far reaching impact and we are proud to be among such distinguished and committed colleagues. Chapter Members in surrounding communities, if you have a moment please send some words of encouragement to our colleagues at the City of Orlando and Orange County, together we stand with Orlando.

Summer is here and we are getting ready for our Summer Symposium on July 15, 2016, we hope you will join us as we navigate procurement insurance issues, surety bonding, fair labor standards and legislative updates. Like last year we will have a short ice cream social at Lunch time to encourage you to socialize and meet some of your colleagues from surrounding NIGP chapters.

And last but not least, those of you that have students at home for summer vacation or know of talented and dedicated students, we want you to know that we are bringing back the student scholarship. An application will be forthcoming. This scholarship will award $1,000 to two (2) deserving students in either High School or College. Additionally we have internship and externship opportunities. We are committed to investing in the future of this profession; we are making an effort to expand our partnership with academia.

Best Wishes and have a summer full of fun, family and friendship,

Zulay Vincenty Millan, CPPO, CPPB, FCCM
CFC NIGP 2015-2017 President
**Vice President’s Message**

Happy Summer!

I hope everyone is having a great summer so far! Thank you to all our members and guests that came to our May chapter meeting in Clermont. Joanne Flick was our speaker and as always, she gave a great presentation on CCNA. Mark your calendars now and sign up for our chapter Summer Symposium to be held July 15, 2016. We have 4 presentations on Procurement Resources and everyone that attends will get four (4) UPPCC contact hours along with a certificate.

Looking ahead for the rest of the year, we will have a demonstration from Toastmasters and extreme networking at our September meeting. You won’t want to miss either. Plan now to attend! Also, November 9 will be our Reverse Trade Show. We were unable to find a suitable location for this year’s Reverse Trade Show. It will be held in Winter Park again. This is the final year we will be able to hold it there. If anyone knows of any locations that would be good possibilities, please let the Board know.

NIGP Forum is fast approaching and I hope many of you plan to attend in National Harbor, MD.

See you at the Summer Symposium!!

Diane Wetherington, CPPB, FCCM
CFC NIGP 2016 Vice President

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**Treasurer’s Message**

Let the Summer Fun begin!

The May 13, 2016 membership meeting in Clermont, FL was wonderful with a stellar presentation by Joanne Flick, City of Daytona Beach, FL, regarding the Florida Consultants Competitive Negotiation Act! Attendees were presented certificates for one (1) UPPCC contact hour. Our chapter members were able to interact with other procurement professionals later in the month at the FAPPO Annual Conference and Trade Show held in Orlando, FL, and at the NFPA Summer Workshop, June 3, 2016 in Bunnell, FL.

As summer approaches, we are now focusing on our July 15, 2016 membership meeting and Summer Symposium, Procurement Resources, which offers our members four (4) UPPCC contact hours. Sign up today on our website, if you have not already signed up. I look forward to seeing you there!

Tabatha Freedman, MBA, CPPO, CPPB
CFC NIGP 2016 Treasurer

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**Secretary’s Message**

The Summer Symposium event takes place at our July 15th Membership Meeting. This wonderful learning opportunity features four speakers and four non-accredited contact hours for certification/recertification!

Our Reverse Trade Show will be here before you know it, so mark your calendars now locking in Wednesday, November 9, 2016 in Winter Park!

Don’t forget to participate in our summer puzzle fun in this newsletter issue! Bring it to the meeting for a chance to win a free lunch.

Lisa Kesecker
CFC NIGP 2016 Secretary

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**Chapter Officers**

**PRESIDENT:** Zulay Vincenty Millan, CPPO, CPPB, FCCM
president@cfchnigp.org
P: 407.434-4006

**VICE PRESIDENT:** Diane Wetherington, CPPB, FCCM
vicepresident@cfchnigp.org
P: 407.246.3633

**TREASURER:** Tabatha Freedman, MBA, CPPO, CPPB
treasurer@cfchnigp.org
P: 386.822.5788

**SECRETARY:** Lisa Kesecker, CPPB, FCPA
secretary@cfchnigp.org
P: 407.870.4622
What our members have been up to

Congratulations
to our membership award recipients at FAPPO

"Outstanding Educator" award presented to: Bobbye Marsala
"2016 George H. Wolf Distinguished Service" award presented to: Carrie Woodell
"2016 Above and Beyond" award presented to: Zulay Millan

Warehousing & Inventory Control
class held at Toho Water Authority on June 16-17, 2016

Calendar Events

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chapter Meeting &amp; Summer Symposium</td>
<td>July 15th</td>
</tr>
<tr>
<td>Chapter Meeting</td>
<td>September 23rd</td>
</tr>
<tr>
<td>Reverse Trade Show</td>
<td>November 9th</td>
</tr>
<tr>
<td>Chapter Meeting</td>
<td>December 9th</td>
</tr>
</tbody>
</table>
November 9, 2016

“Partner for Success” by connecting with governmental procurement professionals at one event!

18th Annual Reverse Trade Show

Rachel D. Murrah Civic Center
1050 W. Morse Blvd, Winter Park, FL 32789
Keeping up with NATIONAL

Late - July 19 - Onsite

<table>
<thead>
<tr>
<th></th>
<th>Full Conference*</th>
<th>Conference Only**</th>
<th>Daily One Day***</th>
<th>Daily Two Day***</th>
</tr>
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<tbody>
<tr>
<td>Member</td>
<td>$1030</td>
<td>$785</td>
<td>$330</td>
<td>$660</td>
</tr>
<tr>
<td>Non-Member</td>
<td>$1405</td>
<td>$1105</td>
<td>$330</td>
<td>$680</td>
</tr>
</tbody>
</table>

Sandcastle Resort  
at Lido Beach  
1540 Benjamin Franklin Dr.  
Sarasota, FL 34236

FALL WORKSHOP  
November 4, 2016
The 3 C’S of Cooperative Purchasing: Critical Analysis, Contract Comparison, & Creating a Successful Cooperative Strategy

It's time to Create a Cooperative Strategy

Does our team really have a cooperative strategy?

Join one or all three - each webinar is unique with a perspective and approach to creating a cooperative strategy, while highlighting distinctive perspectives from our guest panelists.

Tammy Rimes Consulting

Each webinar qualifies for 1 hour of Continuing Education Credits.

Moderator:
Tammy Rimes, MPA, Former Purchasing Agent for City of San Diego & Procurement Consultant

Guest Panelists:
Wayne Casper, former Director for City of Tucson & State of AZ
Marcheta Gillespie, Director of Procurement, City of Tucson, AZ
Matt Morgan, Asst. Superintendent of Support Svs, Cypress-Fairbanks ISD, TX
Darren Moc, Division Director of Operations for Wichita, Kansas Public Schools - USD 259
Diane Palmer-Boeck, Director of Procurement and Project Management for City of Plano, TX
Sergio Panene, former CFO for City of New York and States of New York and Michigan
Jack Pellegrino, Purchasing Director for County of San Diego
Robert Rodarte, Purchasing Officer for City of Santa Fe, NM
Carrie Woodell, Procurement Administrator for the Orange County BOCC, Florida

Join Us for a Free Webinar Series: The 3 C’S of Cooperative Purchasing

June 22, 2016
2:00 - 3:00 pm EDT
Critical Analysis: The Key Benefits, Rise in Popularity, and Analytic Thinking behind Cooperative Purchasing

July 12, 2016
2:00 - 3:00 pm EDT
Cooperative Contract Comparison: Educate, Evaluate, and Elevate

August 10, 2016
2:00 - 3:00 pm EDT
Creating a Successful Cooperative Strategy: Putting it All Together

Register Here for one or all three - FREE!
Community Service Committee Announcement

The Ronald McDonald House Community Service Committee announces the Annual Share-A-Meal Event scheduled on September 10, 2016. Scholarship points are available if you are interested in donating a gift card for this event. The minimum amount for the gift card donation is $25.00. All gift card donations should be brought to the July meeting and given to Susan Blair. Also, please fill out the Donation Receipt on page 23 of this newsletter and give to a member of the Community Services Committee member to ensure that you receive scholarship point credit.
Professional Development

Certification

Upcoming Examination dates. For those that are looking to test, some important dates are mentioned below in the table that might be useful. For more details on certification, visit the Universal Public Procurement Certification Council (UPPCC) website at http://www.uppcc.org.

<table>
<thead>
<tr>
<th>Exam Dates</th>
<th>Apply by:</th>
<th>Apply w/ late fee by:</th>
<th>Register for exam by:</th>
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<tbody>
<tr>
<td>October 17, 2016 – 29, 2016</td>
<td>July 18</td>
<td>Aug 1</td>
<td>Sept 12</td>
</tr>
<tr>
<td>May 2017</td>
<td>TBD</td>
<td>TBD</td>
<td>TBD</td>
</tr>
</tbody>
</table>

Prometric Testing Center
2301 Lucien Way, Suite 150
Maitland, FL 32751

Study Groups

If you are planning on taking the CPPB or CPPO exam this year please contact Lisa Kesecker at keseckel@osceola.k12.fl.us or Fatima Calkins at FCalkins@goaa.org to join one of our Study Groups. Several groups are studying now preparing for the May Exam dates. Others will be forming soon for Exams in October. Don’t miss the opportunity to study with other CFC-NIGP members.

CFCNIGP Sponsored Classes / Seminars Scheduled

The Professional Development Committee is eager to help you meet your educational goals. At this time we have 5 classes scheduled for the Chapter, however, there are more classes scheduled throughout the State of Florida. All classes can be found on the Training Matrix.

Contracting for Construction Services July 25-26, 2016 2-Day Class City of Palm Bay

CPP0 Prep Course Aug 4-5, 2016 2-Day Class Polk State College Lakeland Tampa Chapter Sponsoring

Contract Administration in Public Sector Aug 10-12, 2016 3-Day Class Orange County BOCC

CPPB Prep Course Sept 13-14, 2016 2-Day Class Osceola County BOCC
PROFESSIONAL DEVELOPMENT

Knowledge is Power

<table>
<thead>
<tr>
<th>Introduction to Public Procurement</th>
<th>Sept 19-21, 2016</th>
<th>Seminole Co School District</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>3-Day Class</td>
<td></td>
</tr>
<tr>
<td>Developing &amp; Managing RFP’s</td>
<td>Sept 19-21, 2016</td>
<td>Polk County School District</td>
</tr>
<tr>
<td></td>
<td>3-Day Class</td>
<td></td>
</tr>
<tr>
<td>Introduction to Public Procurement</td>
<td>Dec 5-7, 2016</td>
<td>School District of Osceola Co</td>
</tr>
<tr>
<td></td>
<td>3-Day Class</td>
<td></td>
</tr>
</tbody>
</table>

Hosting a Seminar

If you are interested in hosting a 1-day, 2-day, or 3-day class at your agency location, we encourage you to review the “How to Become a Host Site” document, which can be found on our chapter site in Archive. Contact Lisa Kesecker at (keseckel@osceola.k12.fl.us) or Damaris Nazario at (Damaris.Nazario@osceola.org) with any further questions or to begin the seminar scheduling process.

With over 30 classes to choose from, visit the NIGP website for Face-to-Face Course information at: http://www.nigp.org/eweb/StartPage.aspx?Site=NIGP&webcode=pd_ep_f2f

NIGP Webinars

NIGP Webinars are 90-minute topical online classes that provide time-challenged professionals the opportunity to earn contact hours without ever having to leave the office. All you need is a computer. Offered throughout the year, Webinars are a great way for you and the entire procurement team to stay abreast of the best practices and current issues in the profession.

Upcoming Webinars

| July 13, 2016  | Webinar – Alligator Presentations: How to have a tough skin…big smile…in front of a tough audience. |

For more information or to sign go to:

http://www.nigp.org/grow-professionally/education/webinars

Webinar Fees

Complimentary to NIGP Members / $190.00 Non-Members *

*Non-Member Fee includes a one-year complementary NIGP membership (for eligible individuals).
CERTIFICATION CORNER

CFC-NIGP Recertification Counselor: Tabatha Freedman, MBA CPPO, CPPB

What's The Best Way To Prepare For the Exam?

Certification Preparation Recommended Timeline

5 MONTHS BEFORE TEST
Body of Knowledge Review (UPPCC)
NIGP Foundation courses & texts

4 MONTHS BEFORE TEST
Study Group

3 MONTHS BEFORE TEST
NIGP Prep Classes (CPPO & CPPB)
NIGP Online Prep (CPPO & CPPB)
NIGP Online Assessment

2 MONTHS BEFORE TEST
Webinars
Contact-an-Expert (NIGP Member-exclusive)

1 MONTHS BEFORE TEST
Personal Study

UPPCC RECERTIFICATION at a Glance

CPPB and CPPO are certifications offered by the Universal Public Procurement Certification Council (UPPCC). This information is being provided to support NIGP members.

- Certificants must hold a valid current certification and must apply for recertification every five years. No examination is required.
- Current employment is not a prerequisite.
- There is a single Application for Recertification for CPPB, CPPO, and Dual Recertification.
- All certificants must earn a minimum of 45 contact hours in at least two out of the three categories listed below:

<table>
<thead>
<tr>
<th>Category</th>
<th>Examples</th>
</tr>
</thead>
<tbody>
<tr>
<td>Continuing Education – Accredited</td>
<td>Courses that meet a quality standard set by a 3rd party. Higher education courses that offer CEUs (approved by IACET)</td>
</tr>
<tr>
<td>Continuing Education – Non-Accredited</td>
<td>NIGP webinars, Educational workshops of NIGP Forum, NIGP courses that do not offer CEUs, Chapter educational events</td>
</tr>
<tr>
<td>Professional Contributions</td>
<td>Leadership roles in procurement organizations at the national and chapter level, authoring a published article, teaching (up to 20 contact hours)</td>
</tr>
</tbody>
</table>

Visit www.nigp.org for more details
Occasionally, as procurement professionals, we take courses that are from non-traditional procurement sources, that may count as unaccredited UPPCC contact hour(s). The true test is does the subject matter relate to procurement-related coursework and can be tied back to the current CPPO/CPPB Body of Knowledge.

Above is a corporate card class that was taken by a chapter member. We asked UPPCC if it would qualify for unaccredited UPPCC contact hour(s), provided the backup documentation and some information about the class. “The class correlates back to the procurement card program. The Mobile Strategy for your Corporate Card Program class includes promoting, policies and procedures (practices and considerations), and implementation of the procurement card program. With technological advancements, procurement card program managers do have new methods to work with (such as mobile computing) than before”.

It was determined by UPPCC that the Corporate Card Program class may be used for unaccredited UPPCC contact hour(s). If you have a question about a professional class taken or that will be taken that you believe may count as unaccred-
MENTORING PROGRAM

BENEFITS OF MENTORING PROGRAM

♦ Develop long lasting relationships with Chapter members.
♦ One-on-one learning
♦ Enhances professional development.
♦ Networking opportunities

Mentor

♦ Shares knowledge and expertise with mentee
♦ Builds positive relationships with mentee
♦ Identifies current NIGP procurement courses necessary to meet current certification requirements
♦ Sets up productive mentor/mentee meetings
♦ Gains satisfaction in teaching someone to accomplish a new professional achievement
♦ Gives back to the organization and mentee
♦ Becomes an important networking contact for the mentee
♦ Earns scholarship points

Mentee

♦ Increases self-confidence
♦ Increases motivation
♦ Receives positive feedback and encouragement from mentor
♦ Receives assistance with identifying courses necessary to meet current certification requirements
♦ Receives customized study plan designed to reach goal of earning their CPPB or CPPO Designation
♦ Receives guidance and assistance from mentor

We are looking for members who are committed, encouraging, motivating, and supportive. If you are interested in being a Mentor or Mentee, please contact Courtney Gordon at 321-946-1452 or courtney.gordon12@gmail.com
Do you need an Intern?

For more information, please contact

Gwendolyn McKinney
407-836-0056

Crystal McGuire
407-685-5512
**Employer Practice Interview Program**

This program provides UCF students with an opportunity to practice their interview skills and receive direct feedback from employers. Each practice interview is 30 minutes in duration: 20 minutes for questions and answers and 10 minutes for feedback. Practice interviews take place on the following dates between 1pm and 4pm in Career Services. Please contact Crystal McGuire or Gwendolyn McKinney by July 15th to register.

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**Looking for Agencies to participate on the Winter 2016 Externship.** UCF has partnered with the CFC-NIGP to facilitate a 3-day job shadowing experience. Students would learn about a public procurement career, gain workplace experience, and build a professional network. The Externship Program takes place during academic breaks. This year, the Winter program would be held December 13-16, 2016.

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If you are interested in hosting a student please contact your Internship/Externship committee:

**Gwendolyn McKinney**  
407-836-0056  
Gwendolyn.Mckinney@ocfl.net

**Crystal McGuire**  
407-685-5512  
Crystal.McGuire@occc.net
The CFC-NIGP will like to recognize the six UCF Externs and Agencies that participating during the 2016 Spring Externship Program:

<table>
<thead>
<tr>
<th>Student Name</th>
<th>Agency</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aleksandra Khan</td>
<td>Greater Orlando Aviation Authority</td>
</tr>
<tr>
<td>Brandi Loughry</td>
<td>School District of Osceola County</td>
</tr>
<tr>
<td>Kathryn Diego</td>
<td>Seminole County Government</td>
</tr>
<tr>
<td>Lauren Eaves</td>
<td>The School Board of Seminole County</td>
</tr>
<tr>
<td>William Hawkins</td>
<td>Toho Water Authority</td>
</tr>
<tr>
<td>Jonnell Reid</td>
<td>Orange County Public Schools</td>
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</tbody>
</table>
Did You Know…

The Executive Order 13514 signed on October 5, 2009, was replaced by Executive Order 13693 on March 19, 2015. The goal of EO 13693 is to maintain Federal leadership in sustainability and greenhouse gas emission reductions. Section 3, paragraph (i) of EO 13693 reiterates the need for agencies to promote sustainable acquisition and procurement by ensuring that each of the following environmental performance and sustainability factors are included to the maximum extent practicable for all applicable procurements in the planning, award, and execution phases of the acquisition:

- Purchasing preference for recycle content products designated by EPA.
- Purchasing preference for energy and water efficient products and services, such as ENERGY STAR qualified and Federal Energy Management Program (FEMP)-designated products, identified by EPA and the Department of Energy (DOE).
- Purchasing preference for Bio-Preferred and bio-based designated products designated by the U.S. Department of Agriculture; requirements of present and future generations of Americans (EO 13423, Section 9 and EO 13514, Section 19(l)).
- Purchasing environmentally preferable products or services.
- Reducing copier and printing paper use and acquiring uncoated printing and writing paper containing at least 30 percent postconsumer recycled content or higher.

Sources: FedCenter.gov

CFC-NIGP WANTS TO HEAR FROM YOUR AGENCY OF ANY POSITIVE ENVIRONMENTAL RESULTS!

Submit your positive environmental results to the Sustainable Purchasing Committee.

Your Sustainable Purchasing Committee:
Fatima F Calkins
fcalkins@goaa.org
UPPCC CERTIFICATION UPDATES

Planning on taking the CPPO or CPPB Exam in October? contact Fatima Calkins at FCalkins@goaa.org to obtain your study guide or to join a study group!

Study Groups can meet in person, or teleconference.

CHAPTER RESOURCES NOW AVAILABLE ON YOUR SMART PHONES!

Follow @CFCNIGP for news, resources and updates about the chapter.

“Like” the Central Florida Chapter of NIGP fan page on Facebook to see how others are discussing, teaching and sharing procurement news.

Join the Central Florida Chapter of NIGP group on Linkedin to participate in procurement discussions and information exchange opportunities.

Join the Central Florida Chapter of NIGP group on GovLoop for additional interaction with government procurement professionals.

Subscribe to the Central Florida Chapter of NIGP blog to receive news on procurement topics and participate in information exchange opportunities.
COMMUNITY SERVICES COMMITTEE HEADLINE NEWS:

Chapter Sponsored Silent Auction Basket to Benefit Community of Hope!

Greetings Chapter Members!!

As listed in the May newsletter, one of the Chapter’s charitable organizations—Community of Hope—is having their 3rd Annual Fundraiser on October 14, 2016 in Melbourne and our committee is hoping that Chapter members will step up to the plate and donate items for a silent auction basket. The theme for our basket is SOCCER and we would like to fill it with Orlando City Soccer related items such as ball-caps, t-shirts, scarves, soccer balls, spirit cups, etc. A few tailgating snacks would also be appreciated. At this time, we are not able to take donations of cash or check.

All donations should be brought to the July meeting and given to Susan Blair. Also, please fill out the Donation Receipt on page 23 of this newsletter and give to a member of the Community Services Committee member to ensure that you receive scholarship point credit.

This is an awesome event that raises much needed funds for homeless families in Brevard County! Greg Pallone from Channel 13 News will be the emcee for this event and graciously volunteers his time for this cause.

Thank you for your generosity!

Susan & Teresa

Contact Susan Blair @ 321-952-3424 or susan.blair@pbfl.org for additional information.

PLEASE NOTE THIS CHANGE—Instead of bringing your can tops to the December meeting, please bring them to the July meeting so that the Chapter members assisting with the Meal Prep at Ronald McDonald House on September 10th can deliver them at that time. THANKS!!
Mentoring Program Makes a Difference

Currently 6 Mentors/Mentees are taking advantage of this valuable program

- Develop a loyal network of supporters.
- One-on-one: creating relationship among members and allowing equal access to mentoring.
- Leadership/volunteer grooming.
- Customize plan to meet member’s goals = CPPB or CPPO Certifications.
- Assist member in identifying courses required to meet certification requirements.
- Assist members thru certification process (during application and preparing for exam).
- Provide answers to posted questions.
- Frequent communication (via phone, during Chapter meetings, email, etc.)
- Knowledge transfer from getting information to retaining the practical experience and wisdom gained from long-term members.
- Enhancing professional development.
- Gains satisfaction in sharing expertise with others.
- Earn Scholarship points.

Interested in becoming a Mentor or Mentee, please contact:
Courtney Gordon          Maureen Straughn
courtney.gordon@cfxway.com Mstraughn@octaxcol.com

"If you have knowledge, let others light their candles in it."
- Hermann J. Muller
What year did you join the chapter? I joined the chapter in 2014.

How long have you worked in the purchasing profession? I’ve worked for Osceola County since 1990, and have been involved in purchasing during that time through various departments and positions I have held over the years. However, I officially entered the procurement profession in 2014 when I took a position in Osceola County Procurement Services in 2014.

What is the most interesting, unusual or challenging purchase in which you have been involved? I facilitated the purchase of design and construction services for a fire station. For me, that was pretty cool!

What professional certifications do you hold? Working on my CPPB, with plans for CPPO

What is your number one goal (career or personal)? Achieving my certifications. I evolve every day in learning something new. I look forward to the opportunity to demonstrate that knowledge through testing and certification.

What is your favorite past-time or hobby? Photography. I look for things that are unique, or instantaneous, or different. Looking for new ways to see old things, so to speak. I like to capture that and save it, well, forever.

Share a little known fact about yourself. Interestingly enough, people around me already know a lot about me. I can say that, in a previous career path, I had a chance to meet Dom Deluise; Fanny Flagg; Vincent Prices as well as ex-Presidents Richard Nix-
Congratulations to the May newsletter puzzle winner: Gwendolyn McKinney, Orange County Government

This month’s topic: SUMMER FUN

Remember to turn in your completed puzzle prior to start of the Chapter meeting for your chance to win a Free Lunch Voucher!
## DONATION RECEIPT FROM CENTRAL FLORIDA CHAPTER NIGP

### COMMUNITY SERVICES COMMITTEE
(Print clearly so form can be returned to you timely)

<table>
<thead>
<tr>
<th>Donated by:</th>
<th></th>
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<tbody>
<tr>
<td>Agency:</td>
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<tr>
<td>Email:</td>
<td></td>
</tr>
<tr>
<td><strong>Donated to:</strong> (list charity)</td>
<td>Ronald McDonald House</td>
</tr>
<tr>
<td>Type of donation:</td>
<td>Gift Cards for Food (Publix)</td>
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<tr>
<td>Value:</td>
<td></td>
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--- **AREA BELOW FOR COMMITTEE CHAIRS USE ONLY** ---

<table>
<thead>
<tr>
<th>COMMUNITY SERVICES CHAIR</th>
</tr>
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<tbody>
<tr>
<td>Approved by / Date</td>
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<table>
<thead>
<tr>
<th>SCHOLARSHIP CHAIR</th>
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<tbody>
<tr>
<td>Accepted by / Logged / Date:</td>
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</table>

*Not eligible for scholarship points unless signed by Community Services & Scholarship Chairs*

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*Thank you for your generosity. We appreciate your support!*
Central Florida Chapter of NIGP
WWW.CFCNIGP.ORG | WWW.NIGP.ORG

The Central Florida Chapter of NIGP works to promote and support the professional development of its diverse membership and strives to maintain the highest standard of ethics, integrity, public trust and awareness in the public procurement profession.

May 13, 2016 12:00PM – 2:30PM
MEMBERSHIP MEETING – MINUTES
Event Started: 12:00 PM
Meeting Started 1:15 PM
Ended: 1:00 PM
Meeting Ended: 2:00 PM

EVENT

Introduction
Consultants’ Competitive Negotiations Act – Joanne Flick, Purchasing Agent, City of Daytona Beach

WELCOME
President’s Welcome and Recognition of Guests & New Members

Guests: Nancy Borders, City of Kissimmee
Judie Serode, City of Winter Haven

Students: Brandi Loughry, UCF
Victoria Eaves, UCF

New Members: Michael Eason, Seminole County
Crystal McGuire, Orange County Convention Center

OLD BUSINESS
Secretary’s Report
• Approval of Previous Minutes
  a. Motion to Approve by Joann Flick, Seconded by Angela Thomas.
  b. No Discussion
  c. Motion Approved
• Spotlight Member – Donna Villinis, Senior Contracting Officer with Lake County Government

Treasurer’s Report
• Approval of reconciliations
  a. Motion to Approve by Lisa Kesecker, Seconded by Julie Ackley-Danielson
  b. No Discussion
  c. Motion Approved

NEW BUSINESS
Vice President’s Report
• Scholarship Updates – log updated and posted to the website.
• Programming Updates
  o Summer Symposium Flyer posted to website along with speaker information.
    Schedule:
    Member Registration 8:30 – 9:00 am,
    Chapter Meeting from 9:00 – 9:45 am,
    Non-Member Registration 9:45 – 10:00 am,
    Summer Symposium 10:15 am – 3:45 pm.
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May 13, 2016
Membership Meeting Minutes
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- Internship/Externship – Gwendolyn McKinney told members about the students that took advantage of job shadowing various Agencies.
- On September 21st, October 4th we need members to participate in the practice interview program at UCF.
- Young Professionals scholarship application coming out soon, we will have 2 - $1,000 scholarships available:
  - One for High School Student and
  - One for a Part Time or Full Time College Student.
(If you have a list of School District Guidance Counselors or a list of College Deans you can send us, we would like to send information out to them).
- Chapter 2 Chapter Mentoring – we are currently helping 7 other chapters to advance their programs with the following programs:
  - Scholarship Development
  - Social Media
- Virtual Chapter of NIGP (Hawaii/ Alaska) NIGP has reached out to us asking us to partner with them and offer support:
  - Discussion about partnering with them (it would be primarily our Board of Directors mentoring their Board of Directors).
  - They will be a Virtual Chapter – having meetings over skype, etc.
  - Maybe providing seed money to get them started. NIGP contributed $500 and we will bring this back at our July meeting to see if we want to offer seed money.
  - John Schmidt suggested $250 as seed money after they get their Chapter Incorporated.
- Research & Development Task Force – Skype for Business Meetings
  - Rocky Mountain Chapter and Gulf Coast Chapter are currently using Skype for some of their meetings.
- Technology Committee - New Video on Facebook
- Legislative Updates – Juliet Miscuni provided the list of Legislative updates, available on the member side of the website.

OTHER BUSINESS
- Procurement News – Open floor
  (Job Postings, Announcements & Open Floor)
- May Newsletter Puzzle winner – Gwendolyn McKinney received a free lunch voucher to be used at any upcoming chapter meeting.
- 50/50 Drawing winner in the amount of $22.50 goes to – Gwendolyn McKinney.

Meeting Adjourned at 2:00 pm

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CHAPTER MEETINGS
2016 DATES

January  29
March 18
May 13
July 15
September 23
December 9

Menu
Assorted Boxed Lunches
Various Sandwiches & Wraps
Salad Options
Ice Cream Bar