### NIGP BOARD MEETING MINUTES

**NIGP Board of Directors**

**Meeting Date/Time:** Thursday, December 11, 2014 @ 2:00 PM Eastern  
**Meeting Location:** Teleconference  
**Dial In:** 1-855-703-3417  
**Conference Code:** 473 162 9325#  
**President:** Don Buffum, CPPO  
**Board Secretary:** Rick Grimm CPPO, CPPB

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**Our Mission:** Develop, support and promote the public procurement profession  
**Board Roles:** Set Direction, Ensure Adequate Resources, Provide Oversight

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<tr>
<th>AGENDA ITEM</th>
<th>ACTION TAKEN</th>
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| 1. Call to Order and Attendance | President Buffum called the meeting to order at 2:04 pm Eastern.  
**Board Members in Attendance:**  
Don Buffum, CPPO - President  
Keith Glatz, CPPO, FCPM, FCPA - 1st Vice President  
Rick Grimm, CPPO, CPPB - Secretary  
Paul Brennan, CPPO - Treasurer  
Marcheta Gillespie, CPPO,CPPB,C.P.M.,CPM- Imm. Past President  
Jack Adger, CPPO, CPPB  
Keith Ashby CPPO  
Michael E. Bevis, JD, CPPO, CPSM, C.P.M., PMP  
Ron Blendermann, CPPO, CPPB  
D. Michael Clawson, CPPO  
Joan Graham, CPPO, CPPB  
George Nader, CPPO  
Nelson Park, CPPO, CPPB  
Charles Smith, MBA, CPPO, CPPB  
**Board Members not in Attendance:**  
Bill Lindsey, CPPO, C.P.M.  
Lisa Buitenbuis, C.P.P.  
**Staff Members in Attendance:**  
Carrie Rawn, CMP  
Tina Borger, CPPO  
Carol Hodes, CAE  
Brent Maas  
Cam Smart  
Jennifer Steffan |
| 2. Opening Comments from President Buffum | President Buffum reported he was enjoying Colorado and the camaraderie of fellow practitioners. |
### 3. Approval of Minutes from the previous Board Meeting

Ron Blendermann moved to approve the minutes of the November 6-7, 2014 Strategy and Study Session and the November 7, 2014, minutes of the official Board meeting as prepared by staff and, further, to excuse the absence of Paul Brennan from the November meetings, seconded by Keith Ashby. Motion carried.

### 4. Board Actions

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<tr>
<th>A. Approval of NIGP Position Paper Statements</th>
<th>Mike Bevis moved to approve two position statements on the Strategic Value of Procurement and Local Procurement Preference as recommended by the Legislative and Position Committee and, further, to authorize the Committee to develop the two position papers based on these statements, seconded by Ron Blendermann. Motion carried.</th>
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<tr>
<td>B. Dissolution of Two NIGP Chapters</td>
<td>Nelson Park moved to dissolve the North Central Florida Chapter of NIGP and the Rhode Island Chapter of NIGP, seconded by Ron Blendermann. Motion carried.</td>
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### 5. Current Board Initiatives

**Verbal Updates**

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<tr>
<th>A. Talent Council Update (Gillespie)</th>
<th>Marcheta Gillespie provided an update on Talent Council recruitment efforts highlighting candidates recommended for appointment to the Finance Council and the progress made toward providing a slate of candidates to serve on the Member Council.</th>
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<tbody>
<tr>
<td>B. Cooperative Accreditation Update (Maas)</td>
<td>Brent Maas updated the Board on Cooperative Accreditation indicating that the Task Force is now reviewing the public comments. We are finalizing the business terms and developing a definition or course of action for organizations to follow for remedial action to uplift their accreditation status. Overall, the program seems well-received by the communities.</td>
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<tr>
<td>C. Office Relocation Update (Borger)</td>
<td>Tina Borger indicated the office relocation process is on schedule. The potential properties list has been narrowed to three options and we are receiving more detailed information. Actual site and build-out options still need to be negotiated. NIGP is awaiting news from Spikes Cavell and UPPCC regarding their relocation decisions.</td>
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<tr>
<td>D. Supporting UPPCC Administrative Functions (Buffum/Grimm)</td>
<td>Mike Bevis announced his conflict of interest and recused himself from the discussion regarding UPPCC administrative functions. President Buffum addressed the administrative support NIGP has been providing to the UPPCC for years. The UPPCC is currently exploring proposals for services from other providers. In favor of continuing its long-standing relationship with UPPCC, it has been proposed that NIGP not charge for the UPPCC for its administrative services and, in turn, NIGP would not provide an annual supplement.</td>
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### 6. New Business

Mike Bevis moved to approve the slate of Finance Council candidates as the only candidates recommended by, and acceptable to, the Talent Council: Taylor Adams, James Foley, Matt Larrick, Mitzi Loftus, Lisa Mehalko, Glenn O’Steen, and Kate Rotella, and further moved to direct the Talent Council to submit at least two
acceptable candidates from among the list of Finance Council members for the position of NIGP Treasurer and,

further moved that the Talent Council will submit a competitive slate of Thought Leaders for the Governing Board, the Finance Council, and the Talent Council,

seconded by George Nader.

Jack Adger moved to divide the question, accepted as a friendly amendment by Mike Bevis and George Nader. The original motion was divided into 3, recognizing Mike Bevis as the mover and George Nader as the second on each.

The motion to approve the slate of Finance Council candidates as the only candidates recommended by, and acceptable to, the Talent Council: Taylor Adams, James Foley, Matt Larrick, Mitzi Loftus, Lisa Mehalko, Glenn O'Steen, and Kate Rotella carried.

The motion to direct the Talent Council to submit at least two acceptable candidates from among the list of Finance Council members for the position of NIGP Treasurer carried.

President Buffum defined the motion to submit a competitive slate of Thought Leaders for the Governing Board, the Finance Council, and the Talent Council as a motion using the “plus one basis.” Motion carried with a vote of 13-1-0.

President Buffum spoke to the wisdom of the NIGP 2.0 team and its desire that the Talent Council recommend multiple candidates for singular roles to the individual councils. The question as to whether the Talent Council is tasked with identifying all qualified candidates or to provide its recommendation as to a single, best candidate or best team of candidates remains. President Buffum asked Board members to consider the question for future discussion.

Keith Glatz moved to submit a proposal to the UPPCC that NIGP will provide administrative services at no cost to the UPPCC if it co-locates with NIGP as the Institute moves to its new offices in the fall of 2015. With Mike Bevis recusing himself from the vote, the motion carried.

The next meeting of the Board of Directors is scheduled for January 8, 2015 at 2:00 pm Eastern.

Keith Ashby moved to empower the Executive Committee to take future actions on behalf of the Board of Directors until such time as the Board convenes its next duly-held meeting with a quorum in attendance, seconded by Chuck Smith. Motion carried.

Jack Adger moved to adjourn the meeting, seconded by Mike Clawson. Motion carried. The meeting was adjourned at 3:17 pm Eastern.