



GOING VIRTUAL

TAPP'S EXPERIENCE OF VIRTUAL CONFERENCING





HISTORY

WHAT HAPPENED LEADING UP TO OUR VIRTUAL CONFERENCE?

PREVIOUSLY...

- **ALL CONFERENCES AND CHAPTER MEETINGS HAVE BEEN IN PERSON**
 - **SPRING & FALL CONFERENCES / MEETINGS**
- **FOR THE PAST FEW YEARS HAVE BEEN LIVE STREAMING CONFERENCE SESSIONS ON YOU TUBE**
 - **TENNESSEE ASSOC OF PUBLIC PURCHASING – LIKE, SUBSCRIBE, RING THE BELL & SHARE!**
- **CONFERENCE CALLS FOR BOARD MEETINGS**
 - **SUPPLEMENTED BY EMAIL CONVERSATIONS FOR INTERIM APPROVALS NEEDED**

ORIGINAL TAPP 2020 SPRING PRO-D CONFERENCE

- **SCHEDULED FOR MARCH 26-27, 2020**
- **FRANKLIN, TN, DRURY PLAZA HOTEL**
- **9 SESSIONS**
- **8 VENDOR SPONSORS (7 W/BOOTH)**
- **46 PAID ATTENDEES + 5 OFFICER (COMPED) ATTENDEES (TOTAL 51 ATTENDEES)**
- **TOTAL REVENUE \$6,300 SPONSORSHIPS + \$3,450 REGISTRATION = \$9,750.00**

DO YOUR PART; STAY APART

- **TENNESSEE GOVERNOR LEE TOOK THE FOLLOWING ACTIONS:**
 - **MARCH 4 – ANNOUNCED FORMATION OF CARONAVIRUS TASK FORCE**
 - **MARCH 12 – ISSUED EXECUTIVE ORDER DECLARING STATE OF EMERGENCY IN RESPONSE TO COVID-19**
 - **MARCH 13 – ISSUED WFH ORDER AND CANCELLATION OF BUSINESS TRAVEL FOR STATE EMPLOYEES; DISCOURAGED MASS GATHERINGS TO 250 PEOPLE**
 - **MARCH 16 – ISSUED STATEMENT MANDATING STATEWIDE SCHOOL CLOSURES BY MARCH 20**
 - **MARCH 22 – PROHIBITED SOCIAL GATHERINGS OF MORE THAN 10 PEOPLE; MANDATED CLOSURE OF NON-ESSENTIAL BUSINESSES; LIMITED RESTAURANTS TO TAKE OUT/DRIVE THROUGH**

TAPP ACTIONS

- **MARCH 16 – TAPP BOARD MEETING**
- **MARCH 17 – TAPP CANCELS IN-PERSON SPRING CONFERENCE**
 - **SEVERAL SPEAKERS WERE STATE EMPLOYEES AND COULDN'T TRAVEL**
 - **HAD HEARD FROM SEVERAL ATTENDEES THAT THEIR AGENCY HAD RESTRICTED TRAVEL**
 - **CDC GUIDELINES RECOMMENDED LIMITS OF 10 PEOPLE; WE WERE EXPECTING 51**
- **ANNOUNCED A VIRTUAL SPRING CONFERENCE VIA ZOOM OVER SEVERAL DAYS, BEGINNING APRIL 13**
 - **RETAINED THE \$75 REGISTRATION FEE AND TRANSFERRED REGISTRANTS OVER TO THE VIRTUAL CONFERENCE**
 - **REFUNDED ANY ATTENDEES WHO REQUESTED**
 - **REFUNDED ANY SPONSORS WHO REQUESTED**



VIRTUAL SPRING CONFERENCE

PIVOTING TO VIRTUAL

- **PRESENTERS CONTACTED & ASKED IF THEY WOULD BE WILLING TO PRESENT VIRTUALLY**
 - **ASKED THEM TO PICK A DATE IN THE LAST 2-1/2 WEEKS OF APRIL (FIRST COME, FIRST SERVED)**
 - **MOST SESSIONS RETAINED FROM IN-PERSON CONFERENCE**
- **SPONSORS CONTACTED & INFORMED OF THE CHANGE.**
 - **OFFERED AN ALTERNATE PACKAGE OF 6-MO WEBSITE SPONSORSHIP & LIST OF ATTENDEES**
 - **SOME SAID TO KEEP THE WHOLE AMOUNT THEY HAD ALREADY PAID; OTHERS REFUNDED**
- **TWO REQUESTS FOR REFUNDS FROM THE ATTENDEES**
 - **EARLY IN THE SHUTDOWN, SO “VIRTUAL” WAS NEW TO SEVERAL PEOPLE**
 - **CONFUSION ABOUT WHAT THEIR “WORK FROM HOME” WOULD INVOLVE**
- **EXISTING & NEW REGISTRANTS = 50 (ONLY ONE FEWER THAN THE IN-PERSON CONFERENCE)**

VIRTUAL SPRING CONFERENCE

- **STRUCTURED AS A LUNCH 'N' LEARN EACH DAY AT 12:30 EASTERN/11:30 CENTRAL**
- **EIGHT DAYS – APRIL 15, 16, 21, 22, 24, 27, 28, & 29**
- **CHAPTER PURCHASED ZOOM PRO**
 - **MONTH-TO-MONTH**
 - **PRO MEETINGS - \$14.99/MO – 1 HOST, 100 PARTICIPANTS**
 - **WEBINAR - \$40.00/MO – 1 HOST, 100 PARTICIPANTS**

WEBINAR SESSIONS

- **7 OF THE SESSIONS WERE PRESENTED IN THE WEBINAR MODULE**
- **PRESENTERS AND PRESIDENT WERE INVITED AS “PANELISTS”; GET A SEPARATE INVITATION LINK**
- **ATTENDEES GET REGULAR INVITATION LINK**
- **ATTENDEES ARE MUTED AND DO NOT HAVE VIDEO ACTIVATED**
 - **CHAT IN THE CHAT WINDOW**
 - **ASK QUESTIONS IN THE Q&A WINDOW**

WEBINAR SETTINGS

REQUEST A DEMO 1.888.799.5926 RESOURCES ▾ SUPPORT

zoom SOLUTIONS ▾ PLANS & PRICING CONTACT SALES

SCHEDULE A MEETING JOIN A MEETING HOST A MEETING ▾ 

PERSONAL

- Profile
- Meetings
- Webinars**
- Recordings
- Settings

ADMIN

- > User Management
- > Room Management
- > Account Management
- > Advanced

[Attend Live Training](#)

[Video Tutorials](#)

[Knowledge Base](#)

My Webinars > Schedule a Webinar

Schedule a Webinar

Topic

Description (Optional)

Use a template

When 

Duration hr min

Time Zone

Recurring webinar

Registration Required



WEBINAR SETTINGS

zoom SOLUTIONS ▾ PLANS & PRICING CONTACT SALES Required

REQUEST A DEMO 1.888.799.5926 RESOURCES ▾ SUPPORT

SCHEDULE A MEETING JOIN A MEETING HOST A MEETING ▾ 

Webinar Password Require webinar password

Video

Host On Off

Panelists On Off

Audio

Telephone Computer Audio Both

Dial from United States of America [Edit](#)

Webinar Options

Q&A

Enable Practice Session

Only authenticated users can join

Make the webinar on-demand

Record the webinar automatically On the local computer In the cloud

Alternative Hosts



WEBINAR SETTINGS

[Invitations](#)

[Email Settings](#)

[Branding](#)

[Polls](#)

[Q&A](#)

[Integration](#)

[Live Streaming](#)

Invite Panelists

No panelists invited

[Edit](#)

Invite Attendees

Webinar Size: 100 attendees

[Copy Invitation](#) [Send Invitation to Me](#)

Link to join Webinar

<https://us02web.zoom.us/j/88228675838?pwd=NGMxZHpyYVpZMEhROGF...>

Approval

No Registration Required

[Edit](#)

MEETING SESSIONS

- **1 SESSION WAS PRESENTED IN THE MEETING MODULE**
 - **ROUNDTABLE SESSION – THE ANSWER IS IN THE ZOOM**
 - **MEMBERS RESPOND TO OTHER MEMBERS' QUESTIONS**
- **ALL GET REGULAR INVITATION LINK**
- **ATTENDEES MAY HAVE AUDIO AND VIDEO ACTIVE**
 - **CHAT IN THE CHAT WINDOW**
 - **HOST MAY MUTE ALL IF NEEDED, AND ATTENDEES UNMUTE THEMSELVES**

MEETING SETTINGS

REQUEST A DEMO

1.888.799.5926

RESOURCES ▾

SUPPORT



SOLUTIONS ▾

PLANS & PRICING

CONTACT SALES

SCHEDULE A MEETING

JOIN A MEETING

HOST A MEETING ▾



PERSONAL

Profile

Meetings

Webinars

Recordings

Settings

ADMIN

> User Management

> Room Management

> Account Management

> Advanced

[My Meetings](#) > Schedule a Meeting

Schedule a Meeting

Topic

My Meeting

Description (Optional)

Enter your meeting description

When

06/26/2020



10:00



AM



Duration

1



hr

0



min

Time Zone

(GMT-5:00) Central Time (US and Canada)



Recurring meeting



MEETING SETTINGS

REQUEST A DEMO 1.888.799.5926 RESOURCES ▾ SUPPORT



SOLUTIONS ▾

PLANS & PRICING

CONTACT SALES

Recurring meeting

SCHEDULE A MEETING

JOIN A MEETING

HOST A MEETING ▾



[Attend Live Training](#)

[Video Tutorials](#)

[Knowledge Base](#)

Registration Required

Meeting ID Generate Automatically Personal Meeting ID

Meeting Password Require meeting password

Video Host on off

Participant on off

Audio Telephone Computer Audio Both

Dial from United States of America [Edit](#)



MEETING SETTINGS

REQUEST A DEMO

1.888.799.5926

RESOURCES ▾

SUPPORT



SOLUTIONS ▾

PLANS & PRICING

CONTACT SALES

SCHEDULE A MEETING

JOIN A MEETING

HOST A MEETING ▾



Meeting Options

Enable join before host

Mute participants upon entry

Enable waiting room

Only authenticated users can join

Breakout Room pre-assign

[+ Create Rooms](#)

[↑ Import from CSV](#)

Record the meeting automatically On the local computer In the cloud

Alternative Hosts

Example: mary@company.com, peter@school.edu

Save

Cancel



MEETING SETTINGS



SOLUTIONS ▾

PLANS & PRICING

CONTACT SALES

SCHEDULE A MEETING

JOIN A MEETING

HOST A MEETING ▾



PERSONAL

Profile

Meetings

Webinars

Recordings

Settings

ADMIN

> User Management

> Room Management

> Account Management

> Advanced

My Meetings > Manage "TAPP Membership Meeting"

Start this Meeting

Topic TAPP Membership Meeting

Time Jun 23, 2020 10:00 AM Central Time (US and Canada)

Add to



Google Calendar



Outlook Calendar (.ics)



Yahoo Calendar

Meeting ID 892 9475 7869

Meeting Password ***** Show

Invite Link <https://us02web.zoom.us/j/89294757869?pwd=QWdlNEc5WG96czkrei9LVnBWaHYydz09>

Copy Invitation

Video Host On





WHICH DO YOU USE?

MODULE COMPARISONS

DESCRIPTION

MEETING MODULE

- **ZOOM MEETINGS ARE IDEAL FOR HOSTING MORE INTERACTIVE SESSIONS WHERE YOU'LL WANT TO HAVE LOTS OF AUDIENCE PARTICIPATION OR BREAK YOUR SESSION INTO SMALLER GROUPS.**

WEBINAR MODULE

- **THINK OF WEBINARS LIKE A VIRTUAL LECTURE HALL OR AUDITORIUM. WEBINARS ARE IDEAL FOR LARGE AUDIENCES OR EVENTS THAT ARE OPEN TO THE PUBLIC. TYPICALLY, WEBINAR ATTENDEES DO NOT INTERACT WITH ONE ANOTHER. THOUGH ZOOM PROVIDES OPTIONS FOR YOU TO GET MORE SOCIAL WITH YOUR ATTENDEES, YOUR AVERAGE WEBINAR HAS ONE OR A FEW PEOPLE SPEAKING TO AN AUDIENCE.**

BEST USED FOR

MEETING MODULE

- **SMALL TO LARGE GROUPS (2+ PARTICIPANTS)**

FOR:

- **CUSTOMER-FACING MEETINGS**
- **SALES MEETINGS**
- **TRAINING SESSIONS**

WEBINAR MODULE

- **LARGE EVENTS AND PUBLIC BROADCASTS (50+ ATTENDEES) SUCH AS:**

- **TOWN HALLS**
- **QUARTERLY UPDATES**
- **EDUCATIONAL LECTURES**

TYPICALLY USED BY

MEETING MODULE

- GENERAL EMPLOYEES
- TRAINING GROUPS

WEBINAR MODULE

- EVENT HOSTS
- SVPS & C-SUITE

COSTS

MEETING MODULE

- **FREE AND PAID SUBSCRIPTION OPTIONS AVAILABLE**

WEBINAR MODULE

- **PAID ADD-ON, AVAILABLE TO PRO AND HIGHER SUBSCRIPTIONS**

PARTICIPANT ROLES

MEETINGS

- **HOST AND CO-HOST**
- **PARTICIPANT**

WEBINARS

- **HOST AND CO-HOST**
- **PANELIST**
- **ATTENDEE**

AUDIO SHARING

MEETINGS

- **ALL PARTICIPANTS CAN MUTE/UNMUTE THEIR OWN AUDIO**
- **HOST CAN MUTE/REQUEST TO UNMUTE PARTICIPANTS**
- **THE HOST CAN SET ALL PARTICIPANTS TO MUTE UPON ENTRY**

WEBINARS

- **ONLY THE HOST AND PANELISTS CAN MUTE/UNMUTE THEIR OWN AUDIO**
- **ATTENDEES JOIN IN LISTEN-ONLY MODE***
- **THE HOST CAN UNMUTE ONE OR MORE ATTENDEES**

VIDEO & SCREEN SHARING

MEETINGS

- **ALL PARTICIPANTS**

WEBINARS

- **HOSTS AND PANELISTS ONLY**

CAPACITY

MEETINGS

- **UP TO 100 WITH FREE LICENSE, UP TO 1,000 DEPENDING ON PLAN AND LARGE MEETING ADD-ON.**

WEBINARS

- **UP TO 100-10,000 PARTICIPANTS, DEPENDING ON THE LICENSE.**



REPORTS

WEBINAR & MEETING REPORTS



SOLUTIONS ▾

PLANS & PRICING

CONTACT SALES

SCHEDULE A MEETING

JOIN A MEETING

HOST A MEETING ▾



PERSONAL

Profile

Meetings

Webinars

Recordings

Settings

ADMIN

> User Management

> Room Management

✓ Account Management

Account Profile

Reports > Usage Reports > Webinar

Document

Step 1: Select Report Type

- Registration Report  Attendee Report  Performance Report  Q&A Report  Poll Report 

- **Registration Report:**
Displays a list of registrants and their registration details.
- **Attendee Report:**
Displays details about each attendee.
- **Performance Report:**
Displays engagement statistics on registration, attendance and feedback.
- **Q&A Report:**
Displays questions and answers from the webinar.
- **Poll Report:**
Displays each attendee poll result.
- Attendee Report, Performance Report, Q&A Report and Poll Report are available after the webinar has ended.

Step 2: Choose Webinar



ATTENDEE REPORT

Note: This feature is not available in the Pro version, but is available in the version NIGP makes available.

The screenshot displays the Zoom Attendee Report interface. At the top, there are navigation links for 'REQUEST A DEMO', '1.888.799.0125', 'RESOURCES', and 'SUPPORT'. The Zoom logo is on the left, followed by 'SOLUTIONS', 'PLANS & PRICING', and 'CONTACT SALES'. On the right, there are links for 'SCHEDULE A MEETING', 'JOIN A MEETING', and 'HOST A MEETING', along with a user profile icon.

The left sidebar contains a menu with the following items: Profile, Meetings, Webinars, Recordings, Settings, Account Profile, and Reports (highlighted in blue). Below the menu is a 'Attend Live Training' section with links for 'Video Tutorials' and 'Knowledge Base'.

The main content area shows the breadcrumb 'Reports > Usage Reports > Usage' and a 'Document' link. It includes a search filter for 'From: 05/04/2020' to 'To: 06/03/2020' with a 'Search' button. Below this, it states 'Maximum report duration: 1 Month' and 'The report displays information for meetings that ended at least 30 minutes ago.' There is an 'Export as CSV File' link and a 'Toggle columns' link.

The main data is presented in a table with the following columns: Topic, Meeting ID, User Name, User Email, Department, Group, Has Zoom Rooms?, Creation Time, Start Time, End Time, Duration (Minutes), and Participants Source. The table contains five rows of meeting data.

Topic	Meeting ID	User Name	User Email	Department	Group	Has Zoom Rooms?	Creation Time	Start Time	End Time	Duration (Minutes)	Participants	Source
Practice Session - ETPA Tow...	920 3754 6466	Chapter Area 3	chapterarea3@ni gp.org	Chapters		No	04/22/2020 04:15:52 PM	05/04/2020 09:57:29 AM	05/04/2020 10:44:24 AM	47	7	Zoom
Zoom Meeting - CO-OOP Pr...	992 7710 1228	Chapter Area 3	chapterarea3@ni gp.org	Chapters		No	04/30/2020 07:41:13 PM	05/04/2020 06:07:49 PM	05/04/2020 07:54:30 PM	107	6	Zoom
ETPA Town Hall	985 5024 1225	Chapter Area 3	chapterarea3@ni gp.org	Chapters		No	04/22/2020 04:19:22 PM	05/05/2020 12:22:16 PM	05/05/2020 01:54:54 PM	93	19	Zoom
CO-OOP Chapter General M...	956 2277 6592	Chapter Area 3	chapterarea3@ni gp.org	Chapters		No	04/20/2020 11:05:41 AM	05/07/2020 09:51:57 AM	05/07/2020 11:41:51 AM	110	52	Zoom
Test Meeting	953 5730 0477	Chapter Area 3	chapterarea3@ni gp.org	Chapters		No	05/13/2020 02:54:15 PM	05/13/2020 03:03:59 PM	05/13/2020 03:09:01 PM	6	2	Zoom
	911	Chapter	chapterarea3@ni				05/20/2020	05/26/2020	05/26/2020			

ATTENDEE REPORT

The screenshot shows the Zoom Reports interface. A modal window titled "Meeting Participants" is open, displaying a table of meeting attendees. The modal includes options to "Export with meeting data" and "Show unique users", and an "Export" button. The table lists participants with their names, user emails, join and leave times, and durations. The background interface shows navigation links like "Webinars", "Recordings", "Settings", and "Account Profile", along with a sidebar menu where "Reports" is selected.

Zoom

SOLUTIONS ▾ PLANS & PRICING CONTACT SALES

REQUEST A DEMO 1.888.799.0125 RESOURCES ▾ SUPPORT

SCHEDULE A MEETING JOIN A MEETING HOST A MEETING ▾

Webinars

Recordings

Settings

Account Profile

Reports

Attend Live Training

Video Tutorials

Knowledge Base

Maximum report duration: 1 Month

The report displays information for meetings that ended at least 30 minutes ago.

Export as CSV File

Toggle columns ▾

Participants Source

7 Zoom

6 Zoom

19 Zoom

52 Zoom

2 Zoom

6 Zoom

Meeting Participants

Export with meeting data

Show unique users

Export

Name (Original Name)	User Email	Join Time	Leave Time	Duration (Minutes)
Chapter Area 3	chapterarea3@nigp.org	05/07/2020 09:51:57 AM	05/07/2020 10:03:21 AM	12
Lori Byrd (byrdl)		05/07/2020 09:54:18 AM	05/07/2020 11:41:45 AM	108
Barb Johnson		05/07/2020 09:56:10 AM	05/07/2020 11:34:57 AM	99
Deborah		05/07/2020 10:01:54 AM	05/07/2020 11:41:51 AM	100
Janelle Collier (Janelle)		05/07/2020 10:05:39 AM	05/07/2020 11:41:51 AM	97
Kellie Johnson (kjohnson)		05/07/2020 10:06:51 AM	05/07/2020 11:41:43 AM	95
Sean Fouts (ssfouts)		05/07/2020 10:11:41 AM	05/07/2020 11:34:48 AM	84

ATTENDEE REPORT

participants_9562276592 - Read-Only

Search Penny Owens

File Home Insert Draw Page Layout Formulas Data Review View Help

Clipboard Font Alignment Styles Cells Editing Ideas

AutoSave OFF

A1 Name (Original Name)

	A	B	C	D	E	F	G	H	I	J	K	L	M
1	Name (Original Name)	User Email	Join Time	Leave Time	Duration (Minutes)								
2	Chapter Area 3	chapterarea3@r	5/7/2020 9:51	5/7/2020 10:03	12								
3	Lori Byrd (byrdl)		5/7/2020 9:54	5/7/2020 11:41	108								
4	Barb Johnson		5/7/2020 9:56	5/7/2020 11:34	99								
5	Deborah		5/7/2020 10:01	5/7/2020 11:41	100								
6	Janelle Collier (Janelle)		5/7/2020 10:05	5/7/2020 11:41	97								
7	Kellie Johnson (kjohnson)		5/7/2020 10:06	5/7/2020 11:41	95								
8	Sean Fouts (ssfouts)		5/7/2020 10:11	5/7/2020 11:34	84								
9	Wendy Seri (WKSeri)		5/7/2020 10:11	5/7/2020 11:34	83								
10	Cindy Collins (collinsc)		5/7/2020 10:12	5/7/2020 11:32	81								
11	16146452854		5/7/2020 10:12	5/7/2020 11:34	83								
12	Diana Fugate		5/7/2020 10:12	5/7/2020 11:35	83								
13	Donna Davies		5/7/2020 10:13	5/7/2020 11:36	83								
14	Leah Zuck (leahzuck)		5/7/2020 10:14	5/7/2020 11:41	88								
15	Veronica Gayotin		5/7/2020 10:14	5/7/2020 11:34	81								
16	Charlie Rosol (ecr)		5/7/2020 10:14	5/7/2020 11:34	81								
17	Lloyd Harmon		5/7/2020 10:16	5/7/2020 11:34	79								
18	Stacey Barrett		5/7/2020 10:16	5/7/2020 11:34	79								
19	Robin Wilson (10044248)		5/7/2020 10:17	5/7/2020 11:34	78								
20	Tom Nelson (Tom N.)		5/7/2020 10:17	5/7/2020 10:30	14								
21	15135030977		5/7/2020 10:18	5/7/2020 11:34	77								
22	Tom Patterson (PattersonT)		5/7/2020 10:19	5/7/2020 10:56	37								
23	Cathy McCartney		5/7/2020 10:20	5/7/2020 11:35	75								
24	Tonya Briggs (Tonya)		5/7/2020 10:20	5/7/2020 11:34	74								
25	Gretchen		5/7/2020 10:22	5/7/2020 11:41	80								
26	16145700970		5/7/2020 10:22	5/7/2020 11:34	73								
27	Mark Later		5/7/2020 10:23	5/7/2020 10:25	2								
28	mmcguire		5/7/2020 10:24	5/7/2020 11:39	76								
29	John Highman		5/7/2020 10:25	5/7/2020 11:34	70								
30	Mark Later		5/7/2020 10:25	5/7/2020 11:35	70								
31	Theresa Bidwell (tkbidwell)		5/7/2020 10:25	5/7/2020 11:26	61								

participants_9562276592

100%

PERFORMANCE REPORT

Performance Report			
Report Generated:	6/26/2020 10:05		
Topic	Webinar ID	Actual Start Time	Actual Duration (minutes)
TAPP Virtual Spring Conference: Session 7: Change Management	833 4755 3178	4/28/2020 11:20	58
Attendance Metrics			
# Registered	# Attended	% Attendance Rate	
34	34	100	
# Q&A Questions Asked			
7			

Q & A REPORT

Question Report				
Report Generated:	6/26/2020 10:12			
Topic	Webinar ID	Actual Start Time	Actual Duration (minutes)	# Question
TAPP Virtual Spring Conference: Session 7: Change Management	833 4755 3178	4/28/2020 11:20	58	7
Question Details				
#	Question	Asker Name	Asker Email	Answer(s)
1	Developing the plan is very important but so is meeting day to day routine obligations. Do you have tips/strategies for finding the time necessary to develop the plan?	Terry McKee	tmckee@kcdc.org	live answered
2	Good answer!	Terry McKee	tmckee@kcdc.org	
3	Great information that is very applicable in today's workplace!	JC Purchasing	purchasing@johnsoncitytn.org	
4	copy of powerpoint?	Laney Borwick	laney.borwick@acsk-12.org	
5	Do you presnt on other topics?	Brian Wilcox	brianw@franklintn.gov	live answered
6	Since we are so close, let do lunch!	Laney Borwick	laney.borwick@acsk-12.org	
7	Awesome. Sign her up for next conference!	Brian Wilcox	brianw@franklintn.gov	

POLL REPORT

Poll Report					
Report Generated:	6/26/2020 10:15				
Topic	Webinar ID	Actual Start Time	Actual Duration (minutes)		
TAPP Virtual Spring Conference: Session 7: Change Management	833 4755 3178	4/28/2020 11:20	58		
Poll Details					
#	User Name	User Email	Submitted Date/Time		
1	Anonymous	Anonymous	4/28/2020 11:41	Have you been a part of successful change management?	Yes
2	Anonymous	Anonymous	4/28/2020 11:41	Have you been a part of successful change management?	Yes
3	Anonymous	Anonymous	4/28/2020 11:41	Have you been a part of successful change management?	Yes
4	Anonymous	Anonymous	4/28/2020 11:42	Have you been a part of successful change management?	Yes
5	Anonymous	Anonymous	4/28/2020 11:41	Have you been a part of successful change management?	Yes
6	Anonymous	Anonymous	4/28/2020 11:41	Have you been a part of successful change management?	Yes
7	Anonymous	Anonymous	4/28/2020 11:41	Have you been a part of successful change management?	Yes
8	Anonymous	Anonymous	4/28/2020 11:41	Have you been a part of successful change management?	Yes
9	Anonymous	Anonymous	4/28/2020 11:41	Have you been a part of successful change management?	Yes
10	Anonymous	Anonymous	4/28/2020 11:41	Have you been a part of successful change management?	Yes
11	Anonymous	Anonymous	4/28/2020 11:41	Have you been a part of successful change management?	Yes
12	Anonymous	Anonymous	4/28/2020 11:42	Have you been a part of successful change management?	Yes
13	Anonymous	Anonymous	4/28/2020 11:41	Have you been a part of successful change management?	Yes
14	Anonymous	Anonymous	4/28/2020 11:41	Have you been a part of successful change management?	Yes
15	Anonymous	Anonymous	4/28/2020 11:41	Have you been a part of successful change management?	Yes
16	Anonymous	Anonymous	4/28/2020 11:41	Have you been a part of successful change management?	No

LESSONS LEARNED / FUTURE IDEAS

**HOW DO WE MAKE FUTURE VIRTUAL
CONFERENCES BETTER?**

DO WE NEED A DIFFERENT PLATFORM?

HOW MUCH ARE WE WILLING TO SPEND?

**ARE ALL FUTURE CONFERENCES GOING TO BE
VIRTUAL OR HYBRID?**

- **FALL CONFERENCE WILL BE VIRTUAL TOO**
 - **COORDINATED WITH EAST TENNESSEE CHAPTER**
- **HOW TO GET MORE VENDORS / SPONSORS INVOLVED**
 - **OFFER AS PART OF THEIR PACKAGE TO SPONSOR A SPEAKER OR SESSION – THEY INTRODUCE THEIR COMPANY AND THE SPEAKER**
 - **VIRTUAL VENDOR FAIR**
 - **LINKS ON WEBSITE TO THEIR WEBSITE**
 - **“SCAVENGER HUNT” FOR THE ATTENDEES TO FIND A PARTICULAR PIECE OF INFORMATION ON EACH SITE, WITH DOOR PRIZE OF SOME SORT FOR THE WINNER**
 - **CAN WE TRACK “CLICKS” ON THE LINKS?**



THANK YOU

LORI BRYANT, CPPB – TAPP COMMUNICATIONS COMMITTEE CHAIR – LORI.BRYANT@CMCSS.NET

CAMILLE THOMAS, CPP – TAPP PRESIDENT

PENNY OWENS, CPPO – AREA 3 CHAPTER AMBASSADOR