

NEWSLETTER

Winter 2021 Issue



Organized in 1953

University of North Carolina Chapel
Hill School of Government

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65th CAGP Conference & Vendor Show

CAGP will be hosting its very first VIRTUAL Spring Conference March 8-12, 2021. Just like our conference theme “Virtually Impossible,” we have all learned this year that even when something seems impossible, a little hard work is all it takes to make it possible. The conference committee is diligently working to make this year’s conference a success. Registration will be coming soon!

The conference will be held on the Zoom platform with the assistance of the UNC-SOG. Many of you attended their virtual purchasing classes this year and the regional training that was held last fall. While we understand this will not be the same as previous years, we are striving to make it just as fun and engaging.

The registrations fees will only be \$100 for CAGP Members. We encourage you to reach out to your colleagues that may not have attend in the past due to budget constraints or the inability to travel. This is a good way to get them involved again!

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VIRTUALLY IMPOSSIBLE



CONFERENCE

We have some great keynote speakers and classes lined up, including several NIGP courses. The NIGP courses will be recognized by the NIGP for their certifications.

We will also be hosting a virtual vendor fair. The vendor fair is an important part of our conference every year and we did not want our members or vendors to miss out on this important networking opportunity. So remember to attend and talk with our vendors. They are what make our conferences possible and we want them to return year after year.

The certifications committee has received 29 applications for certifications, recertifications, and lifetime certifications. There will also be 17 individuals sitting for the virtual CLGPO Exam that will be held March 6. We wish them all good luck and look forward to seeing everyone virtually this year!

The mission is revealed in a video link dated 12-29-20.

Be sure to watch before it self destructs!

Thank you conference team!

<https://www.facebook.com/groups/910595738984927>

Contract Management in Local Government

NEW COURSE!

**Will be held Virtually via Zoom
tentatively set for April 12-16, 2021**

<https://www.sog.unc.edu/courses/contract-management-local-government>

This course will address the management, networking, and legal aspects of contracting for North Carolina local governments. We will review several topics to broaden participants' scope and understanding of public contracting issues. This course will equip public managers to appreciate various make-or-buy decision techniques, learn about management and legal challenges in contracting and how to mitigate them, identify various ways to design context-driven contracts and learn how to select, administer, and manage contracts. This course is developed for all local public officials at



Julie Willingham

**40+ Years with Metropolitan Sewerage District
Retired on 10/30,2020**

Karen Ewing

**35 Years with City of Charlotte
Retired on 11/30,2020**

John Mobley

23 Years with City of Charlotte

*Thank you for sharing your knowledge
and contributions to CAGP.*

*You've made the way a little easier for
those after you.*

*You will be missed, but we wish
all of you the best on your
new adventures!*

2021 CAGP FUNDRAISER COMPETITION



**TOP
SECRET**

**CAGP:
2021 VIRTUALLY
IMPOSSIBLE
FUNDRAISER COMPETITION**

Your mission, CAGP Members, should you choose to accept it, is to **donate** to your region's designated food bank. Click on the appropriate link and donate to help feed your neighbors today.

If your region raises the most money, you will receive bragging rights and recognition as a group at the 2021 CAGP conference. As always, should you or any of your CAGP members be caught donating, the Board will disavow any knowledge of your actions while **cheering you** on publicly.

This message will self-destruct in 5 seconds.....

**SECOND
HARVEST
FOOD
BANK**
of northwest nc



foodbank
OF CENTRAL & EASTERN NORTH CAROLINA

Donate

Donate

Donate

<https://secure.giv.com/event/secondharvestvfd/team/872267>

<https://p2p.onecause.com/shmetrolina2020/rachel-kaplan>

<https://www.justeiving.com/fundraising/cagp>

DURING THIS CHALLENGING TIME, many of our **friends, family** and **neighbors** are **struggling** - we hope this **friendly competition** will inspire you to send a few dollars to the food bank closest to your location. Pick the group you want to support!

This year, instead of buying canned food or toiletries,
please consider sending those funds to one of these incredible organizations.

Every dollar counts!

WE ARE SO LUCKY TO HAVE SUCH GENEROUS MEMBERS!





SCHOOL OF
GOVERNMENT

BASIC PRINCIPLES OF LOCAL GOVERNMENT PURCHASING

Dates: Tuesday, April 27 – Friday, April 30, 2021
Location: Zoom
CEU: 23.75 hrs.



Live Zoom sessions are tentatively scheduled from 9:00 a.m. – 2:00 p.m. during each day of the course. While the final class length may vary slightly, live sessions will not be held outside of these times. This four-day program will consist of pre-recorded lectures and interactive assignments to be provided and completed prior to the course, live Zoom sessions, and an end of program quiz to test knowledge that participants gain.

Course Topics:

- Competitive bidding requirements for purchasing and construction contracting;
- Purchasing ethics and conflicts of interest rules applicable to public contracting;
- Practical skills such as vendor relations, developing specifications, and bid solicitations;
- Purchasing policies and electronic bidding;
- Decision analysis, motivational strategies, and effective communication;
- Local government law overview, including open meetings and public records laws;
- Budgeting and fiscal control;
- Surplus property disposal; and
- Tips for success from experienced local government purchasing professionals

Materials: Materials will be provided online via Sakai, our secure website for this course. Participants also will receive the electronic version of the book, North Carolina Local Government Contracting: Quick Reference and Related Statutes. All class materials, including the access link to the book, will be housed in Sakai. You will receive instructions on accessing Sakai and using Zoom closer to the first day of the course.

<https://www.sog.unc.edu/courses/basic-principles-local-government-purchasing>

This course is sponsored by
Carolinas Association of Governmental Purchasing.



SCHOOL OF
GOVERNMENT

MINORITY PARTICIPATION PROGRAMS & PUBLIC CONTRACTING



Dates: Wed. -Thurs., March 24-25, 2021
Location: Zoom



Live Zoom sessions are tentatively scheduled from 9:00 a.m. – 2:00 p.m. during each day of the course. While the final class length may vary slightly, live sessions will not be held outside of these times.

This course will examine federal and state laws that encourage participation in public contracts by historically underutilized businesses ("HUBs"), minority and women-owned business enterprises ("MWBEs"), and disadvantaged business enterprises ("DBEs").

- Instructors also will address the practical aspects of running a HUB / MWBE program, including preparing for
 - a disparity study,
 - the development of a HUB/MWBE plan,
 - monitoring contractor compliance with HUB / MWBE requirements,
 - following reporting requirements, and
 - building the capacity of HUB or MWBE firms.

Attendance is open to local government professionals as well as private sector participants with an interest in these matters.

This course is offered in conjunction with a new certification ("Certified Economic Inclusion Officer" or "CEIO") offered by the N.C. MWBE Coordinators' Network and assisted by the UNC School of Government. Individuals seeking CEIO certification will demonstrate sufficient knowledge, abilities, and experience in legal requirements and practical aspects of administering a HUB, MWBE, or DBE program in the State of North Carolina. To obtain CEIO certification, applicants must, among other things, complete this course and pass an examination administered by the UNC School of Government. More information will be available on this course webpage in the coming weeks.

<https://www.sog.unc.edu/courses/minority-participation-programs-and-public-contracting>

This course is sponsored by
Carolinas Association of Governmental Purchasing.



NEW MEMBERS OVER THE PAST YEAR

NAME	JOIN DATE	EMPLOYER
Kelly Padron	Jun 1, 2020	Alliance Behavioral Healthcare
Brian Niefert	Dec 1, 2020	Burke County
Yolanda Fergerson	Dec 20, 2020	Charlotte-Mecklenburg Schools
Elizabeth O'Shea	Sep 2, 2020	City of Asheville
Dominique Mitchell	Jan 9, 2020	City of Charlotte
Kathryn Tarleton	Jan 17, 2020	City of Charlotte
Kisha Grier	Jul 8, 2020	City of Charlotte
Philip Keller	Oct 6, 2020	City of Charlotte
Jasmyne Turman	Jan 13, 2021	City of Charlotte
Donna Haire	Oct 27, 2020	City of Fayetteville
Amberly Ives	Oct 27, 2020	City of Fayetteville
Theresa Basden	Jan 20, 2021	City of Greenville
Wanda Wilson	Dec 15, 2020	City of Jacksonville
William Moore	Feb 26, 2020	City of Newton
Kelly Kelly	Nov 25, 2020	City of Raleigh
Shaketha Edwards	Dec 22, 2020	City of Raleigh
Travis Corley	Jan 21, 2020	City of Sanford
Sonya Stephenson	Nov 24, 2020	City of Wilson
Kim Johnson	Jul 14, 2020	County of Chatham
Tiffany McCormick	Jun 10, 2020	County of Moore
Marina Katuntseva	Jan 14, 2021	Cumberland County
Mark Schultz	Feb 25, 2020	Gaston County Schools
Patrick McCray	May 7, 2020	Guilford County
Tiffany Johnson	Jul 17, 2020	Guilford County
Heather Odom	Sep 24, 2020	Metropolitan Sewerage District
Shelli Brown	Jan 3, 2020	New Hanover County
Kathryn Bruce	Oct 21, 2020	Onslow County
Gregory Jenkins II	Feb 28, 2020	Town of Cary
Rich Hallam	Feb 11, 2020	Town of Knightdale
Betsy Brothers	Jan 15, 2020	Town of Newport
Corey Brooks	May 12, 2020	Union County

WE ARE GLAD YOU ARE HERE!

CAGP BOARD OF DIRECTORS & COMMITTEE CHAIRS

ELECTIVE OFFICERS

President	Shaun Mizell, CLGPO
Vice President	Noelle Woods, CLGPO
Secretary	Karl Beil, CLGPO
Past President	Deborah Taylor, CPPO, MBA

ELECTIVE BOARD OF DIRECTORS

1st Year Director	Brent Quick, CLGPO
2nd Year Director	Craig Wilkie, CLGPO
3rd Year Director	Julia Faircloth, CLGPO, MBA

APPOINTIVE OFFICERS

Conference Site Selection	Laura Jones, CLGPO, CPPO
Membership Chair	Candy Harmon, CLGPO, CPPB
Nominating Chair	Deborah Taylor, CPPO, MBA
Registrar	Sonjia Cross, CLGPO
Treasurer	Sherri Barnhardt, CLGPO, CPPB
Vendor Relations Chair	Steve Maynard, CLGPO
Webmaster	Chris Bernat, CLGPO

COMMITTEE CHAIRS

Bylaws	Christina Russell, CLGPO
Social Media Coordinator	Cleve Haddock, CLGPO
CLGPO Certification	Chris S. Payne, CPM, CLGPO
Future Directions	Genetta Carothers, APP, CLGPO
Historian	Lori Colon, CLGPO, MBA
Legislative	Anna Bumgarner, CLGPO
Newsletter	Mia Brown, CLGPO
Professional Development	Brent Quick, CLGPO
2021 Conference Co-Chair	Terra Vuncannon, CLGPO
2021 Conference Co-Chair	Julia Faircloth, CLGPO, MBA
UNC SOG Liaison	Conner Crews

With heartfelt condolences.




Kathryn Reid
02/18/54 - 09/09/20
City of Charlotte

Her obituary stated "never retiring, she worked until the end and was proud of her career with the City of Charlotte's Engineering and Projects Department where she was known as "Kate." It is only appropriate that her life began and ended in Charlotte, NC, the city she loved. "

Kate was a member of CAGP and had her CLGPO certification.

CAGP made a donation in Kate's name to the Arts & Science, Council of Charlotte.

[Obituary](#)



NIGP Scholarship Program
Maximizing learning and professional development among public procurement professionals.

 Special thanks to Sourcewell

IMPORTANT LINKS...

UNC / School of Government (SOG) - Local Government Purchasing & Contracting Program

<https://www.sog.unc.edu/resources/microsites/local-government-purchasing-and-contracting>

UNC / School of Government (SOG) - Uniform Guidance

<https://www.sog.unc.edu/resources/microsites/local-government-purchasing-and-contracting/federal-procurement-requirements>

Coates-Cannon Law Blog

<https://www.sog.unc.edu/blogs/coates-cannons>

NC Finance Connect

<https://www.sog.unc.edu/about/news/nc-finance-connect-new-one-stop-resource-local-government-finance-north-carolina>

Purchasing Listserv

<https://www.sog.unc.edu/resources/microsites/local-government-purchasing-and-contracting/listserv>

CAGP Website

<https://www.cagponline.org>

CAGP Facebook

<https://www.facebook.com/groups/910595738984927/>

CAGP Twitter

[@ncagp](#) or www.twitter.com/NCAGP

NIGP - The Institute for Public Procurement

<http://www.nigp.org/>

State Archives of NC - Retention Schedules

<https://archives.ncdcr.gov/government/retention-schedules/local-government-schedules#localschedules>

NC Historically Underutilized Businesses (HUB) Office

<https://ncadmin.nc.gov/businesses/hub>

NC MWBE Coordinator's Network

<http://mwbenetwork.org/>

NC Historically Underutilized Businesses - Small Business Enterprise Program

<https://ncadmin.nc.gov/documents/small-business-enterprise-sbe-program-historically-underutilized-businesses>

NC Pandemic Recovery Office (NC PRO)

<https://www.nc.gov/agencies/ncpro>

Universal Public Procurement Certification Council (UPPCC) <https://www.uppcc.org/Certification>