



OPPA Scholarship Application

Name: _____

Email: _____

Entity: _____

Phone: _____

Member in good standing: ___ Yes ___ No

Title, Date, Location, & Cost of Training Event you are applying for: _____

Have you ever attended Forum? ___ Yes ___ No Date(s) _____

Have you ever received a Scholarship to Forum? ___ Yes ___ No Date _____

Have you received a Scholarship from OPPA in the past year (12 months)? ___ Yes ___ No

Describe the Training Event the award was used for and the date and location of the Event.

Manager Approval ___ Yes ___ No

Manager's Name and email: _____

OPPA Membership		Possible Points
How long have you been an OPPA member?		
Less than 5 years	<input type="checkbox"/>	10
More than 5 years	<input type="checkbox"/>	5

Procurement Related Certifications (Attach a copy of current certificates)		Possible Points
Select maximum of two.		
CPPO	<input type="checkbox"/>	10
CPPB	<input type="checkbox"/>	10
CPM	<input type="checkbox"/>	10
OPAC	<input type="checkbox"/>	5
OPBC	<input type="checkbox"/>	5
List Other: (max of one allowed)	<input type="checkbox"/>	5
NONE	<input type="checkbox"/>	15

What would you like to accomplish by attending this class (Select one)	Possible Points
Receive points towards certification	<input type="checkbox"/> 10
Receive points towards recertification	<input type="checkbox"/> 10
Develop knowledge of a specific topic	<input type="checkbox"/> 5
Networking opportunities	<input type="checkbox"/> 2
List Other:	<input type="checkbox"/> 2

Contributions to the Procurement Profession Please list any contributions you have made to the profession within the past two years. Attach copies of certificates, agendas, publications, or minutes to support contribution.	Possible Points
Attendance at OPPA Board Meeting(s) (2 points per meeting)	<input type="checkbox"/> 2
Serving on a Task Force for OPPA or NIGP (list)	<input type="checkbox"/> 10
Writing articles for OPPA or NIGP (list – max two)	<input type="checkbox"/> 5
Writing articles for Entity or other publication (list)	<input type="checkbox"/> 5
Serving as a trainer or speaker at purchasing related function for your Entity (list – max two)	<input type="checkbox"/> 10
Serving as a speaker at an OPPA or NIGP event (list)	<input type="checkbox"/> 15
Serving as a speaker for Purchasing as a Second Language (P2L) (list)	<input type="checkbox"/> 15
Other related contributions (list - max one)	<input type="checkbox"/> 5

OPPA & NIGP Sponsored Training and Events (Attach a copy of certificate of attendance) Select all that apply over the past two years.	Possible Points
Current Year January Workshop	<input type="checkbox"/> 5
Prior Year January Workshop	<input type="checkbox"/> 5
Current Year Joint Workshop	<input type="checkbox"/> 5
Prior Year Joint Workshop	<input type="checkbox"/> 5
Current Year Reverse Vendor Trade Show – Entity/OPPA Representative at Booth	<input type="checkbox"/> 5
Prior Year Reverse Vendor Trade Show – Entity/OPPA Representative at Booth	<input type="checkbox"/> 5
Current Year Spring Conference (May)	<input type="checkbox"/> 5
Prior Year Spring Conference (May)	<input type="checkbox"/> 5
Current Year Fall Conference	<input type="checkbox"/> 5
Prior Year Fall Conference	<input type="checkbox"/> 5
Current Year Oregon State Capital Galleria – Purchasing Month Booth	<input type="checkbox"/> 5
Prior Year Oregon State Capital Galleria – Purchasing Month Booth	<input type="checkbox"/> 5
Current Year Job Fair Outreach (describe)	<input type="checkbox"/> 5
Prior Year Job Fair Outreach (describe)	<input type="checkbox"/> 5
NIGP Workshop, Conference, or Forum:	<input type="checkbox"/> 5

Contributions to OPPA Committee Involvement and Leadership (Attach a copy of Certificate of Committee Volunteerism)		Possible Points
(Select all that apply over the past two years)		
Current Year Committee Chair	<input type="checkbox"/>	15
Current Year Committee Co-Chair	<input type="checkbox"/>	10
Current Year Committee member (not as chair or co-chair)	<input type="checkbox"/>	5
Prior Year Committee Chair	<input type="checkbox"/>	15
Prior Year Committee Co-Chair	<input type="checkbox"/>	10
Prior Year Committee member (not as chair or co-chair)	<input type="checkbox"/>	5

Work Related Contributions Contributions to your Entity (Select all that apply over the past two years; Max 12 points allowed)		Possible Points
Re-write of Entity procurement policies and procedures	<input type="checkbox"/>	2
Involvement of standardizing procedures, forms or templates	<input type="checkbox"/>	2
Development of websites for posting contract opportunities	<input type="checkbox"/>	2
Development/Implementation of Electronic Procurement System	<input type="checkbox"/>	2
Serve on Entity committee (example: Diversity, Sustainability, Safety)	<input type="checkbox"/>	2
Other Contributions: (list - max two)	<input type="checkbox"/>	2

<p>Involvement in OPPA leadership is essential to the organizations ongoing success. Please check one or more of the following Volunteer opportunities you will commit and participate in within the next 6 months following receipt of a scholarship. (Applicants must select at least one.)</p>	
<p>Serve on a Committee, Task Force or Project</p> <ul style="list-style-type: none"> • Marketing <input type="checkbox"/> • Program <input type="checkbox"/> • Website <input type="checkbox"/> • Newsletter <input type="checkbox"/> • Diversity <input type="checkbox"/> • Membership <input type="checkbox"/> • Mentorship <input type="checkbox"/> • Professional Development <input type="checkbox"/> • Professional Outreach <input type="checkbox"/> • Legislative <input type="checkbox"/> • Branding <input type="checkbox"/> • Community Involvement <input type="checkbox"/> • Budget <input type="checkbox"/> • Audit <input type="checkbox"/> • Volunteer Gifts/Awards <input type="checkbox"/> 	
Run for a Board position for OPPA or Serve as a Speaker at OPPA Conference/Workshop	<input type="checkbox"/>
Volunteer for Reverse Vendor Trade Show (RVTS)	<input type="checkbox"/>

Please let us know if there is anything else you would like the Scholarship Committee to consider when reviewing your application. (max 25 Points)

Financial Need (Pass/Fail)	
Due to lack of funding your Entity is unable to pay the cost of your attendance at this workshop/conference/class.	<input type="checkbox"/>
Your Entity Is limiting attendance to OPPA functions and you are unable to pay for it on your own.	<input type="checkbox"/>
You have exhausted Your personal training budget provided by your Entity but feel this workshop/class/conference is important	<input type="checkbox"/>

Other: Please describe

FORUM SCHOLARSHIP APPLICANTS: In addition to the above application, all submittals should include a one-page response to the following question: "What would you like to accomplish by attending NIGP Forum and how would you incorporate and impart what you have learned back into your procurement position and back to OPPA?" (max 25 points)

Applications are due to the Scholarship Committee Chair as follows:

- 30 days in advance of the scheduled OPPA workshop or conference
- 60 days in advance of an NIGP training seminar
- 150 days in advance of NIGP Forum
- As determined by Scholarship Chair

All supporting documents (Forum Response if applicable) should be submitted by email together with this application to the Scholarship Committee Chair.

I certify that the information on this application is true and correct.

Applicant's signature _____ **Date:** _____

Scholarship Committee Use Only

Total Score _____