

ARTICLE VII – OFFICERS

SECTION 1: The Officers of SAMPO shall be the President, First Vice President, Second Vice President, Third Vice President, and/or Corporate Treasurer/Vice President of Finance each of whom shall be voting members in good standing at the time of his/her election. All the Officers shall have all of the duties and responsibilities normally assigned to that office.

SECTION 2: The President of SAMPO shall preside at all business meetings, shall appoint all committees and Corporate Secretary and Treasurer/VP of Finance, unless otherwise provided, and shall perform such other duties as may be directed by resolution of SAMPO. The President may designate presiding Officers for those meetings, over which he or she does not preside, unless otherwise specifically provided herein. The President shall designate the actual duties and responsibilities of the Vice Presidents after taking office. The President may delegate the following duties to the officers:

Professional Development (hereinafter referred to as ProD): The person appointed to this position will oversee all educational programs through development of course offerings; assist regional representatives in development of training agendas for each area; coordinate all training related activities to assure programs are well rounded and meets the needs of the members; seeks new classes and speakers to keep learning tracks worthwhile; acts as Association leader for all related activities and the annual conferences when requested. This major function evaluates the need for ongoing support from staff and coordinates services with the President and all volunteers assisting in the endeavor.

Membership: This position encompasses all activities related to recruitment, retention, and provision of information to our membership; develops and leads the annual membership drive; maintains programs for the retention of current members; insures members receive updated, accurate, and timely information through all available media including mail; coordinates chapter marketing campaign and reviews all material developed; acts as Association leader for all related activities. This major function will evaluate the need for ongoing support from staff and coordinate services with the President and all volunteers assisting in the endeavor.

SECTION 3: The First Vice President, in the absence of or during the incapacity of the President, shall perform the duties of the President and shall become President upon the death or resignation of the President.

SECTION 4: The Second Vice President, in the absence of or during the incapacity of the First Vice President, shall perform the duties of the First Vice President and shall become the First Vice President upon the death or resignation of the First Vice President.

SECTION 5: The Third Vice President, in the absence of or during the incapacity of the Second Vice President, shall perform the duties of the Second Vice President and shall become the Second Vice President upon the death or resignation of the Second Vice President.

SECTION 6: The Corporate Treasurer/Vice President of Finance and/or appointed officer oversees all finance operations, audit coordination, revenue generation projects, coordination of day-to-day financial record keeping, financial reporting, acts as Association leader for all related activities. This major function will evaluate the need for ongoing support from staff and coordinate services with the President and all volunteers assisting with the endeavor.

SECTION 7: Officers shall be elected annually for a one-year term and must be in good standing. All Officers may serve in the same position more than once or for longer than a one year term if they are willing to do so, are nominated by the Nominating Committee, and elected by the general

membership at the annual meeting of the Board at the Spring Conference. A past Board member or retired member of the Board may serve on the SAMPO Board if they are willing to do so, and are elected by a majority vote of the current members of the SAMPO Board of Directors.

SECTION 8: Any vacancy, in any office, that may arise during the year shall be referred to the President for appointment to fill out an unexpired term, and shall be approved by a majority vote of the Board of Directors.

ARTICLE VIII – REGIONAL REPRESENTATIVES

SECTION 1: There shall be every effort to appoint a Representative from each Region. Representatives shall be voting members in good standing at the time of his/her appointment.

SECTION 2: Regional Representatives will be appointed *annually* by the SAMPO President and shall serve at the President's discretion.

SECTION 3: Regional Representatives shall promote SAMPO and develop regional meetings within their region. Each Regional Representative shall endeavor to plan and schedule a minimum of one Regional Meeting annually.

SECTION 4: Any vacancy in a Regional Representative position that may arise during the year shall be referred to the President for appointment to fill out the unexpired term, and shall be approved by a majority vote of the Board of Directors.

ARTICLE IX – EXECUTIVE BOARD

SECTION 1: The Executive Board of SAMPO shall be comprised of the past Presidents of SAMPO.

ARTICLE X – BOARD OF DIRECTORS

SECTION 1: The Board of Directors of SAMPO shall be comprised of all past SAMPO Presidents who agree to continue to serve on the Board, are voting members in good standing and are currently active on the Board; the Officers of SAMPO as defined in Article VII above, and the three Regional Representatives as appointed by the SAMPO President. Active on the Board shall be defined as participating, via telephone conference call or in person, in at least six Board meetings held during the current fiscal year. Members who are not active and have missed six or more meetings in any given fiscal year may have their status as a member of the Board of Directors removed and then may serve in an advisory capacity for the following fiscal year unless a decision is made by the member to submit their resignation from the Board. This would not preclude any past SAMPO President from becoming a member of the Board of Directors in future fiscal years. In order for a past SAMPO President to become active on the Board of Directors after having this status removed, that member must attend a minimum of six meetings in a given fiscal year before being reinstated as an active member of the Board of Directors.

SECTION 2: DUTIES: The Board of Directors shall be the governing body of SAMPO and shall have general control and supervision over SAMPO operations. The Board shall determine answers to questions of policy which shall arise.

SECTION 3: MEETING ATTENDANCE: In instances where a voting member cannot be present for a meeting, he or she should notify the President as soon as possible prior to the scheduled meeting date. The SAMPO Board may ask for the resignation of any voting member who compiles a record of two unexcused absences from the Board of Directors meetings within a twelve-month period. Conference call attendance is permitted.

