

# 2019 Outstanding Chapter Professional Development Award



Application & Submittal

At RMGPA, we appreciate the importance of providing educational resources and other professional development opportunities to our members. Not only do these keep our members current on what's happening in public procurement, they also provide confidence and credibility, the ability to lead and influence, achieve career goals and network.

To gauge the interest in what types of educational sessions RMGPA members were looking for, we sent a **survey** out in the beginning of the year. We were surprised by the number of requests for “soft skills” sessions since much of what we have scheduled before were technical classes. This provided us the opportunity to develop our **quarterly conferences** and future class schedule to what our members wanted.

RMGPA Conferences - Love 'em or hate 'em? - Reporting

Return to Survey main page

Download Survey results to Excel spreadsheet

Response as of: 06/20/2020 08:42 PM  
Total Participants: 65  
Partial Completion: 18  
Completed Surveys: 50  
Show Response for:

All

1) Are the conference speakers relevant to your needs?

Percentage	Count
Yes	58%
No	12%

2) Are there any speakers you would like to see at a conference?

Percentage	Count
Yes	29%
No	71%

3) How often would you like to receive speaker names and information on speaker's credentials & background.

Percentage	Count
Yes	71%
No	29%

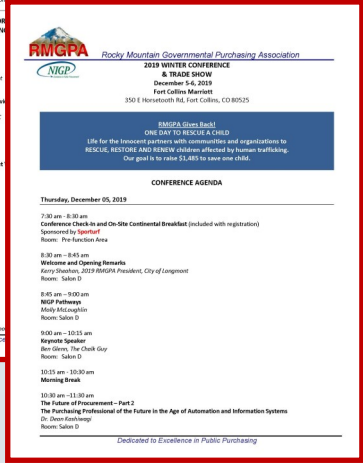
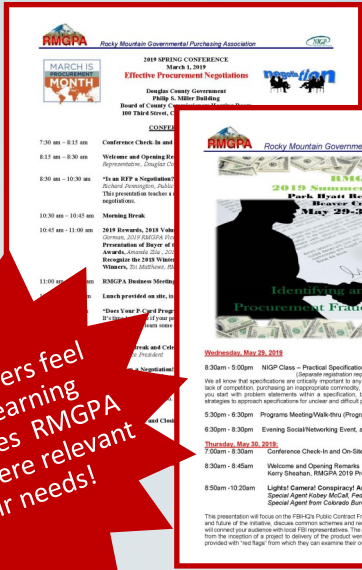
4) What goes into your decision on whether to attend a conference?

Definitely does not influence my decision	Does not influence my decision	Influences my decision	Definitely influences my decision	
Cost	14% (7)	37% (14)	45% (13)	14% (7)
Location	8% (4)	4% (2)	59% (36)	29% (15)
Presenters	4% (2)	18% (9)	53% (27)	33% (17)
Learning Opportunities	2% (1)	4% (2)	55% (28)	39% (20)
Timing	4% (2)	8% (4)	60% (32)	29% (14)
Ref/Certification Points	18% (9)	31% (16)	25% (13)	25% (13)
Time Off required	20% (10)	41% (21)	23% (12)	14% (7)

5) Consider a scenario where RMGPA offered two general membership meetings and two conference actually. The meetings would be held on and include light catering (breakfast, a short (2 hour) educational presentation, and a business meeting. The 2-day conferences would be similar to summer and winter conferences today.

Rating	Count
not likely	1
somewhat likely	1
very likely	1

Most members feel that the learning opportunities RMGPA provided were relevant to their needs!



Where, when and how educational opportunities were scheduled took a different turn in 2019.

- In order to provide in person courses to all members, classes were scheduled throughout the state.
- Our Pro-D Committee arranged back-to-back courses so they could maximize the resources of both the instructor and the host agency.
- In conjunction with our Summer Conference, RMGPA offered it's first ever **free NIGP class** which “sold” out! This served two purposes. First we brought additional education to the more remote parts of Colorado and second, it encouraged attendance at the conference.

Click on images or red text for detail

**FREE NIGP CLASS**

You read that right! A **FREE\*** NIGP class!

Join **RMGPA** on May 29<sup>th</sup> as we present **Practical Specification Writing**

We all know that specifications are critically important to any procurement. Poorly written specifications can lead to lack of competition, purchasing an inappropriate commodity, protests, contract disputes, and cost overruns. Join as you start with problem statements within a specification, builds to problem specifications, and culminates with strategies to approach specifications for unclear and difficult procurements.

**Going to Summer Conference? Come a day early and attend this class at the Hyatt Beaver Creek.**

Visit [www.rmgpa.org](http://www.rmgpa.org) for more info and to register.

**Register Today! Only the first 20 people will attend for free!**

The class is free to the first 20 registrants, but there is a \$50 charge to register. Upon completion of the course, you will receive a code for \$50 off either Fall or Winter 2019 Conference (this is transferable within your agency). If you register and do not attend, you will be billed the full course rate of \$285.

**Join RMGPA and NIGP and take the guesswork out of FEMA Procurement Requirements & Reimbursements.**

**Only ONE spot left!**

Date: April 8-9  
Time: 8:00 am-4:00 pm  
Place: Aurora, CO

**Registration Deadline is Friday!**

**What You'll Learn:**  
FEMA strictly follows rules and regulations for payment. Every agency must follow these required processes from the initial hours of an emergency or disaster to the final restoration in order to qualify for reimbursement. Lack of knowledge about the final focuses on guiding entities both in advance and while in the process of mitigation and recovery on the proper way to follow the procurement process and oversee contracts in order to position themselves for success in obtaining reimbursement for expenses.

Register today at [www.rmgpa.org](http://www.rmgpa.org)



An investment in knowledge pays the best interest.—Benjamin Franklin



Join **RMGPA** as we partner with Advance Colorado Procurement Expo!

When? May 16, 2019

Where? McNichols Civic Center Building

What is ACPE? Colorado's premier buyers and sellers marketplace focusing on state government procurement.

How Much? Your agency exhibit. Additional attendees can get \$5 **RMGPA**.

Who? Bring your Buyers and end

Space is limited so **register** early. Visit [www.coprocurmentexpo.com](http://www.coprocurmentexpo.com) for information and to register.

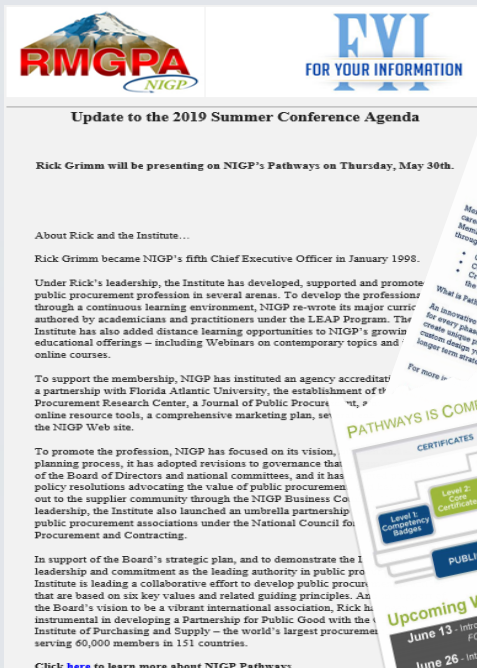


Here is something a little different: An October 24th evening event hosted by the Denver Chapter of the National Contract Management Association (NCMA). RMGPA members are invited to attend and network with those mostly practicing on the federal side of public procurement. The cost is \$24. Here is the registration website: <https://events.eventzilla.net/enmcma-denver-leadership-stor...> NCMA Denver is launching a new initiative, Leadership Stories, designed to use one-hour learning sessions combined with an hour of networking. I was honored to be asked to speak at the inaugural event. The registration page has a description of my 50-minute talk. I hope some of you can join us and "show the flag" of state and local government procurement. I will be! Let me know if you have any questions. RMGPA Legislative Committee Member, NCMA Denver Chapter

To provide greater career development, we extended educational offerings outside of NIGP courses. We partnered with the **Denver Regional Council of Governments** offering their workshop on Grants Management at a discounted rate to RMGPA members. Taming the Amazon Jungle was a webinar put on by **NAPCP** and opened to RMGPA members. This workshop was presented by RMGPA member Sally Helms.

Since there is a lot of crossover in what we do and to provide another opportunity for networking, membership in the **National Contract Management Association** was promoted to RMGPA members. Our partnerships to help members further increase their networking options came through a collaboration with **Advance Colorado Procurement Expo**. RMGPA manned a booth at the Expo and members connected with sellers and other agencies from across the state. Educational workshops were also available for additional training as were one-on-one sessions.

Click on images or red text for detail



RMGPA understands the need for certification so when NIGP rolled out **Pathways**, we immediately took the lead in promoting the program to members via emails, social media and our newsletter. We had Rick Grimm teleconference into our Summer Conference and Molly McLoughlin spoke of the programs merits at our Fall and Winter Conferences.

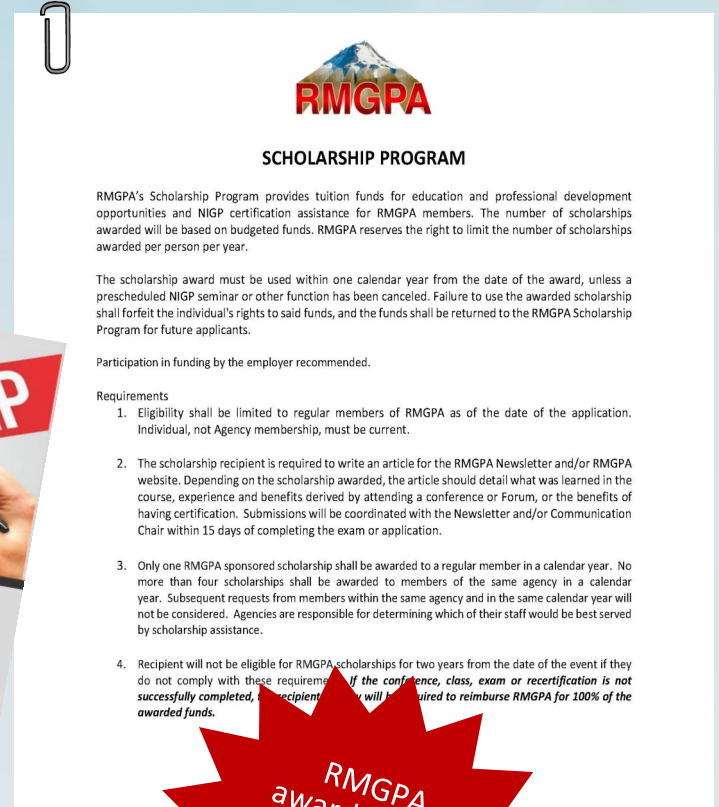
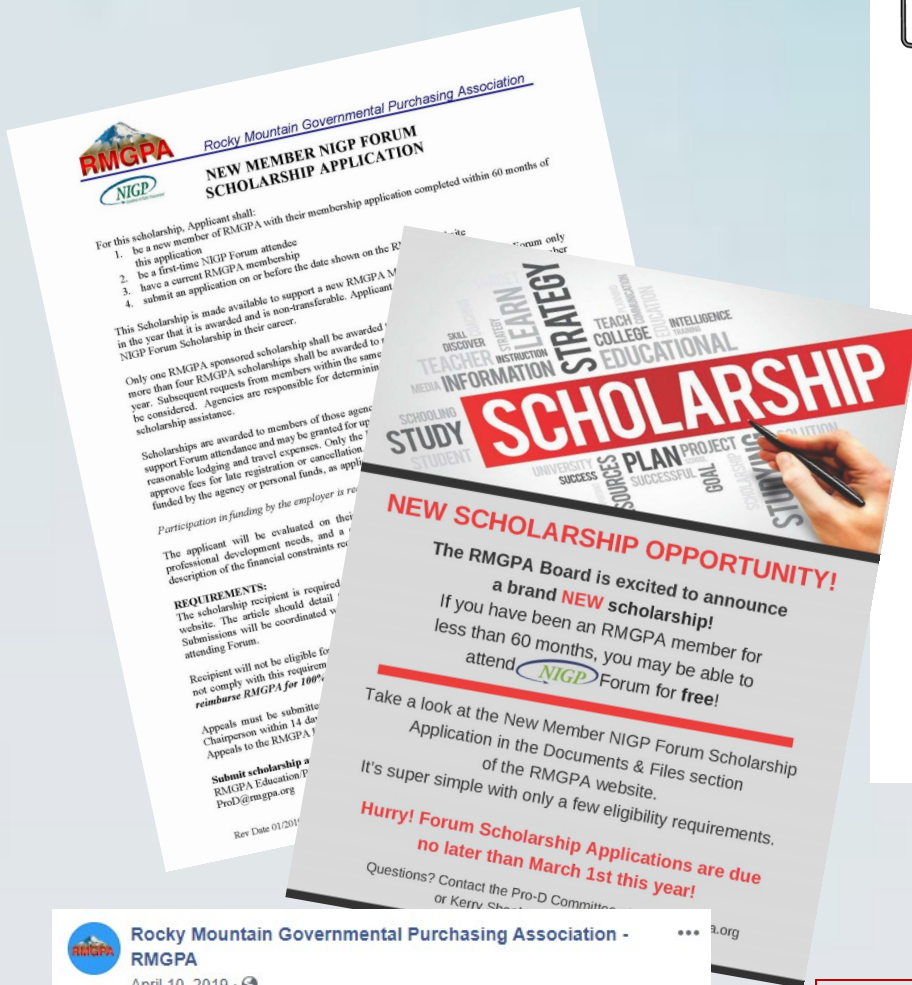


Don't follow the crowd, let the crowd follow you.— Margaret Thatcher



Because of a very successful Reverse Vendor Trade Show, Trade Show and Corporate Sponsorship Program, we were able to allocate nearly \$16k to RMGPA's **Scholarship Program**. Included in the **six different scholarship** offered in 2019 was the debut of our **New Member NIGP Forum Scholarship**. Three new members were able to join us in Austin this year because of this opportunity as well as two other scholarship recipients.

When the call was put out to NIGP leaders to help replenish the depleted scholarship fund, **RMGPA quickly donated \$1,000**. Our Chapter knows the importance of paying it forward.



Scholarship Type	Number Awarded	Value
NIGP Forum	2	\$4,100
New Member NIGP Forum	3	\$5,864
New Member	1	\$200
CPPB/CPPO Certification	1	\$600
RMGPA Rewards	7	\$1,400



Click on images or red text for detail

Leadership and learning are indispensable to each other. - John F. Kennedy



Rocky Mountain Governmental Purchasing Association

### Mentor Program

All of us can look back to someone in our lives who impacted who we are today; someone who encouraged or supported us, and sometimes pushed us beyond what we thought our capabilities. Mentoring is the process by which those with more experience provide advice, support, and knowledge to those with less experience. Mentors possess the wisdom that only experience can provide and share it with Mentees who are truly interested in expanding their depth of knowledge.

Thank you for your support to strengthen the field of public procurement. The following information will outline the Mentor Program and define roles and expectations for both the Mentor and Mentee.

The RMGPA Mentor Program matches procurement professionals with more seasoned partners who can offer guidance, encouragement and the benefit of wisdom that only comes with experience. The Program also offers a Peer to Peer option for those members who realize that two heads are better than one and could benefit from having a point of contact whenever an issue arises that requires a second opinion.

The Membership Committee will partner Mentors with Mentees and facilitate an introduction. The Mentor/Mentee agreement will last as long as both members would like. We hope that you are as enriched by this experience as the individuals you may mentor.

Mentees are encouraged to contact the Mentor with purchasing questions. In turn, Mentors are encouraged to check in with the Mentee on a regular basis to discover how they may assist in professional development including exam preparation. If you are looking for a mentor to assist with preparation for the CPPB or CPPO examination, note that on your application.

Do you want to:

- share knowledge, ideas and resources
- learn procurement best practices
- grow as a leader
- sharpen your skillsets
- expand your networks

If so, complete the Mentor Program Application and submit to the Membership Chair today.

All of us can look back to someone in our lives who impacted who we are today; someone who encouraged or supported us and sometimes pushed us beyond what we thought our capabilities were. This is why RMGPA developed its **Mentoring Program**. Mentoring programs contribute to the development of a better trained and engaged workforce. Mentors help mentees learn the industry, develop relationships and identify skills that can be developed or improved on. There is no greater professional development than a mentor-mentee relationship.

## Mentoring Guide for RMGPA



## Being a Successful Mentee: A Guide for RMGPA



Since mentoring is new for most of our members, developing **Best Practices** guides was the first step in the creating RMGPA's Mentor Program. We provided information on roles, techniques for mentoring, planning, and how to get the most out of the relationship.

### Become a Mentor

Whether you are looking to give back to the industry or striving to hone your leadership and coaching styles, a formal mentorship program can help! RMGPA's new Mentorship Program aims at providing guidance, encouragement and the benefit of wisdom as well as preparing strong leaders in field of procurement.

#### Give back to Procurement

Perfect opportunity to help the mentee and the industry with your expertise and experience

#### Improve your skill set

Coaching your mentee help develop emotional and social intelligence

Want to find out more about you can contribute to the Membership Committee?

#### Increase your self-worth

With your mentee grow and your levels of

### Become a Mentee

Whether you are new to the job or just looking to bounce ideas off someone, a formal mentorship program can help! RMGPA's new Mentorship Program aims at providing guidance, encouragement and the benefit of wisdom as well as preparing strong leaders in field of procurement.

#### Benefit from a strategist

A mentor allows you to lead, listens and then collaborates on an effective strategy

#### Control your career

Work with your mentor to set goals and strive towards them with enhanced confidence

#### Build your network

Increase your interpersonal skills through networking and research

#### Get an inside view

A mentor can share with you the best practices and nuances of your industry

Want to find out more about becoming a mentee or other ways you can contribute to the RMGPA Mentorship Program? Contact the Membership Committee at [membership@rmgpa.org](mailto:membership@rmgpa.org).



During our initial marketing campaign for the Mentor Program, we received applications from seven mentees and one mentor. We followed this up with direct asks and received another six mentor volunteers. We found that it was important to address the time commitment right away and let people know how the program would benefit them.

A mentor program is the ultimate professional development tool providing an opportunity for members to:

- Impart knowledge
- Share ideas
- Pass on resources
- Develop leadership skills



Click on images or red text for detail

Always pass on what you have learned. - Yoda